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EAST (INNER) AREA COMMITTEE

Meeting to be held in Echo Centre, Conway Road, Harehills LS8 5JH on
Thursday, 20th March, 2014 at 5.30 pm
(Map attached)

MEMBERSHIP

Councillors

M Ingham	-	Burmantofts and Richmond Hill;
A Khan (Chair)	-	Burmantofts and Richmond Hill;
R Grahame	-	Burmantofts and Richmond Hill;
A Hussain	-	Gipton and Harehills;
K Maqsood	-	Gipton and Harehills;
R Harington	-	Gipton and Harehills;
G Hyde	-	Killingbeck and Seacroft;
B Selby	-	Killingbeck and Seacroft;
V Morgan	-	Killingbeck and Seacroft;

Co-optees

Grace Mangwanya	-	Gipton CLT
Rod Manners	-	Killingbeck & Seacroft CLT
Phil Rone	-	Burmantofts & Richmond Hill CLT
Denise Ragan	-	Burmantofts & Richmond Hill CLT

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Area Leader:
Rory Barke
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A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <ol style="list-style-type: none"> 1. To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2. To consider whether or not to accept the officers recommendation in respect of the above information. 3. If the recommendation is accepted, to formally pass the following resolution:- RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-‘ 	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES</p> <p>To confirm as a correct record the minutes of the meeting held on 6th February 2014</p> <p>(copy attached)</p>	3 - 8
8			<p>MATTERS ARISING</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p>EMPLOYMENT AND SKILLS - PROPOSALS FOR AN EAST NORTH EAST EMPLOYMENT AND SKILLS PLAN</p> <p>To consider the report of the Chief Officer, Employment & Skills, seeking endorsement to the proposals to develop a local Employment and Skills Plan and to establish an East North East Leeds Employment and Skills Board</p> <p>(Time – 60 minutes)</p>	9 - 18
10	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p>CHILDREN'S SERVICES AREA COMMITTEE UPDATE</p> <p>To consider the report of the Director of Children's Services providing information on local outcomes for children and young people within the EIAC locality, setting the information in context with a broad summary of city level performance</p> <p>(Time – 10 minutes)</p>	19 - 30
11	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p>ENVIRONMENTAL SERVICES - CONSULTATION ON THE 2014/15 SERVICE LEVEL AGREEMENT</p> <p>To consider the report of the Director of Environment and Housing setting out the proposed local priorities, operational principles and service improvements to be included in the 2014/15 Service Level Agreement (SLA)</p> <p>(Time – 10 minutes)</p>	31 - 44

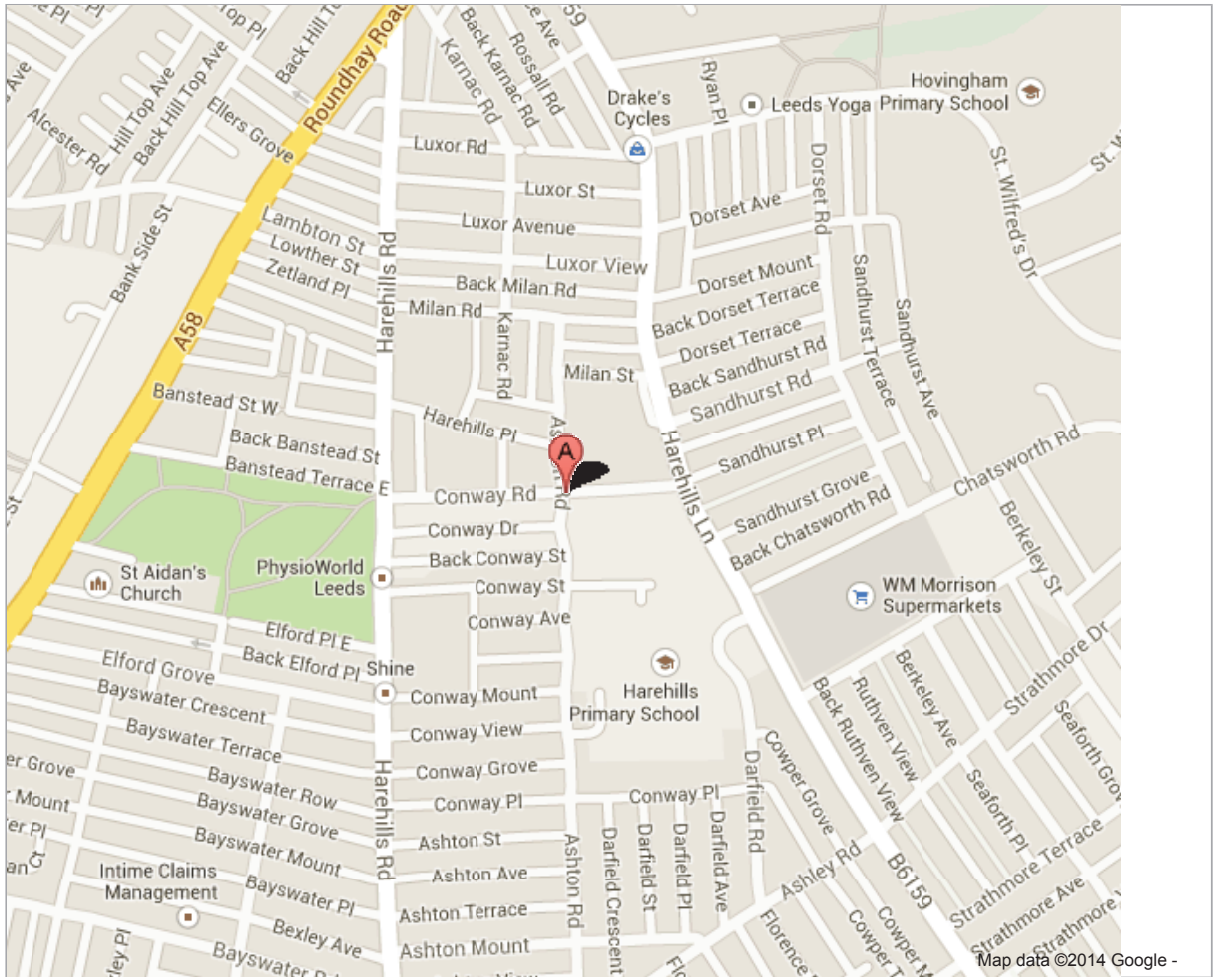
Item No	Ward/Equal Opportunities	Item Not Open		Page No
12	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p>AREA UPDATE REPORT - 2014/14 PRIORITIES AND A NEW WAY FORWARD</p> <p>To consider the report of the East North East Area Leader providing an overview of the key issues currently facing the communities of Inner East Leeds and a list of area-wide priorities to guide the future spend of Wellbeing Revenue and Wellbeing Capital monies. The report also includes suggested key themes to inform the work of the Area Committee moving forward and provides the basis for the discussion around the naming of the new community committee for 2014/15</p> <p>(Time – 10 minutes)</p>	45 - 58
13	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p>INNER EAST PRIORITY NEIGHBOURHOODS - NEIGHBOURHOOD IMPROVEMENT PLANS 2014/15 AND KEY ACHIEVEMENTS</p> <p>To consider the report of the East North East Area Leader providing an overview of the work undertaken in the Inner East priority neighbourhoods by the Area Support Team and providing an update on the latest Neighbourhood Index profiles and the emerging priorities for 2014/15</p> <p>(Time – 10 minutes)</p>	59 - 170
14	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p>WELLBEING FUND 2013/14 AND BUDGET SETTING FOR 2014/15</p> <p>To consider the report of the East North East Area Leader providing details of the Wellbeing Fund spend to date and including details of new projects for consideration</p> <p>(Time – 10 minutes)</p>	171 - 194
15			<p>AREA CHAIRS FORUM MINUTES</p> <p>To receive the minutes of the Area Chairs Forum meeting held 20th January 2014</p> <p>(Time – 5 minutes)</p>	195 - 202

Item No	Ward/Equal Opportunities	Item Not Open		Page No
16	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p>DATES, TIMES AND VENUES OF COMMUNITY COMMITTEE MEETINGS 2014/15</p> <p>a) To confirm the date and time of the next meeting – proposed as <u>Friday 6th June 2014 at 11:30 am</u> in the Civic Hall, Leeds (to deal with the Election of the Chair for the 2014/15 Municipal Year)</p> <p>b) To consider the report of the City Solicitor seeking consideration of meeting arrangements for the forthcoming Municipal Year proposed as:</p> <ul style="list-style-type: none"> •Thursday 17th July 2014 at 5.30pm •Thursday 9th October 2014 at 5.30pm •Thursday 22nd January 2015 at 5.30pm •Thursday 19th March 2015 at 5.30pm <p>(Time – 10 minutes)</p> <p><u>Third Party Recording</u></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	203 - 208

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Agenda Item 7

EAST (INNER) AREA COMMITTEE

THURSDAY, 6TH FEBRUARY, 2014

PRESENT: Councillor A Khan in the Chair

Councillors A Hussain, G Hyde, B Selby,
V Morgan, M Ingham, R Grahame and
K Maqsood
R Manners – Killingbeck & Seacroft CLT

65 Late Items

No formal late items of business were added to the agenda however Members were in receipt of schedule which provided a précis of the grant applications to be considered at agenda item 11 Wellbeing Fund (minute 74 refers) for ease of reference

66 Declaration of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests

67 Apologies for Absence

Apologies for absence were received from G Mangwanya, Gipton CLT; P Rone, Burmantofts & Richmond Hill CLT and from Councillor R Harington

68 Open Forum

No representations were made

69 Minutes

RESOLVED – That the minutes of the meeting held 5th December 2013 be agreed as a correct record

70 Matters Arising

There were no matters arising

71 Area Update Report

The Assistant Chief Executive (Citizens and Communities) submitted a report providing updates from the five East Inner Area Committee (EIAC) sub groups; including the minutes of the most recent sub group meetings

The report also included further updates in respect of the on-going work of EIAC, East North East Area Support Team and partners to help address the Area Committee's agreed priorities.

Chief Inspector M Davison of West Yorkshire Police and B Yearwood, Area Community Safety Officer attended the meeting to discuss the Police Review element of the report. Ch.Ins. Davison provided the AC with an update on the restructure proposals for the police force in Leeds, outlining the new Leeds Division structure and the proposals for closer partnership working and integration with the local authority and other service providers.

Discussion followed on the following matters:

- The role; value and number of PCSOs
- The numbers of police officers visible in the community. The AC received assurances that the number of police constables would not be reduced in the EIAC area. It was reported that the allocation of police resources would differ between the wards to ensure that those areas with the most need were sufficiently resourced
- The role and value of local Neighbourhood Watch Schemes
- How the Anti Social Behaviour Unit would relate to the new structure
- The future of existing WYP assets and possible use by multiple service providers

With regard to specific issues raised by Members, it was agreed that information on the following matters would be provided directly to Members:

- The establishment of a Neighbourhood Watch in the Kentmeres
- A detailed breakdown on the number of burglaries within the Gipton & Harehills ward

It was noted that Members would be invited to attend ward meetings regarding the review of the local Burglary Action Plans in February and March 2014.

RESOLVED –

- a) That the contents of the report and the discussions in respect of the Police Review be noted
- b) To thank Ch.Ins Davison for the update in respect of the future restructure proposals for WYP in Leeds

72 Compton Centre - Community Hub Pilot Site

The Chief Officer, Customer Access submitted a report on the current position on work taking place to establish a pilot Community Hub in the Compton Joint Service Centre.

The report set out the principal services intended to be provided at the Community Hub and emphasised the ACs future role – as a Community Committee – which would be critical in engaging with the local community and influencing service provision. The AC's support for the design of Hub provision was sought.

In presenting the report, L Hemsworth, Chief Officer Customer Access, outlined the following matters:

- The need for training and service integration to ensure all staff were able to provide necessary services and work as one team,
- The more effective use of ICT resources to deal with simple queries to free up valuable officer time
- Implementation of “pop-up” provision to provide satellite services away from the Hub

Members made the following suggestions in respect of additional services to consider locating in the Hub

- Leeds Anti Social Behaviour Unit

- Foodbanks
- Increased Health Service provision
- Increased Credit Union and welfare advice provision
- Increased Registrar service

The timescale for implementation of the new Hub was noted and Members requested detail of the new services be provided so that they could advise constituents of the new facilities.

Additionally, Members requested further information on the uptake of all services currently provided in the Compton Centre, and emphasised the need to monitor future use to assess the success of the Hub initiative. The AC received assurance that the provision of more services and increased community use of the Compton Centre would not have a negative impact on other community buildings in the EIAC area

RESOLVED –

- a) To note the work being undertaken with current service providers on site at the Compton Joint Service Centre to deliver a Community Hub provision for the whole community
- b) To note the plans for future closer working with partners, both internal and external to the Council, to provide a more holistic customer service provision in communities, led by the needs of the local community
- c) To note that, having considered the role of the AC in the development of the Community Hub concept within the locality (in line with the developments and ideas set out in Section 3 of the submitted report) the AC expressed support for the initiative
- d) To note the request for information on the current use of the Compton Centre will be supplied directly to Members

73 Parks and Countryside Annual Report

The Chief Officer, Parks & Countryside, submitted a report providing an area profile of key assets and services provided in the East Inner Area Committee (EIAC) locality. The report highlighted the current progress towards Leeds Quality Park (LQP) status for community parks and the costs of achieving and retaining LQP status in EIAC community parks up to the year 2020.

Additionally, details of capital improvements in community parks, sport pitches and fixed play in the area for the last 12 months were included along with an outline of planned improvements to be delivered in the next 12 months. A breakdown of events and volunteering within the EIAC area was also included.

S Frosdick, Parks & Countryside Service, attended the meeting and highlighted the following matters:

- The responsibility for the grounds maintenance (GM) function was due to be delegated to Area Committees in March 2014, which would allow EIAC to prioritise and dedicate resources appropriately
- Changes to the provision of Bowling Greens and the proposal to remove one green at Harehills Park and replace this with a formal park

- The intention to assess community parks annually from 2014.
- The resources required to bring the three parks in the area up to LQP standards

(Councillor Ingham left the meeting at this point)

It was reported that the negotiations with trade unions had successfully concluded and grounds maintenance staff would adopt seasonal working pattern.

Members discussed the following issues:

- Bowling green charges and what they covered
- The number of apprentices within the GM team and partnership with Leeds City College
- The Rein Park proposals - Members requested that an action plan of the proposed works and costs be provided directly to ward councillors
- The aspiration to reinstate Seacroft Gardens; Members requested that information on this be provided to them directly

An additional matter in respect of the misuse of Harehills Cemetery and the measures available to combat nuisance drinkers and dogs was also raised and it was noted that this issue would be raised with the appropriate officer

RESOLVED

- a) That the contents of the report and the comments made by Members be noted
- b) To note that the requested information would be provided directly to Members
- c) To note the priorities identified by Members for investment

74 Wellbeing Report

The Assistant Chief Executive (Citizens and Communities) submitted a report providing an update on the current position of the capital and revenue budget for EIAC. Applications for funding, both revenue and capital, were included in the report for Member's consideration

RESOLVED

- a) That the spend to date and current balances for the 2013/14 financial year be noted;
- b) That, having considered the submitted project proposals, Wellbeing Revenue funding be awarded as follows):

ProHD Studio Camcorder for EMAAN's media team	£5,000
Minibus Fund	£3,000
Irish Arts Foundation Community Programme	£2,400
Easter Party	£835

- c) That having considered the projects, the following projects be awarded CRIS or Wellbeing Capital monies to be granted from each Ward as indicated:

Hovingham Avenue Street Lights	£1,868.22
Haslewood Bin Solution - Phase 2	£1,604.93
East Leeds Community Sports Club	£1,100

Draft minutes to be approved at the meeting to be held on Thursday, 20th March, 2014

75 Area Chairs Forum Report

RESOLVED – To note the contents of the Area Chairs Forum meeting held 25th November 2013

76 Area Update Report

Further to minute 71 above, the Area Leader invited the Committee to consider the wider issues of the Area Update report. Members raised the following matters

Business Plan – it was noted that proposals for the 2014/15 Plan would be presented to the March meeting for approval. Members were asked to indicate their priorities for 14/15 for inclusion

Employment & Skills – Members referred to Minute 45 of the meeting held 24th October 2013 when it was agreed that a further detailed report on employment & skills would be presented to the December meeting. Some Members expressed concern that no information had been forthcoming despite this issue being a primary concern for the EIAC area and identified as a key measure to deal with the poverty and deprivation issues experienced in the area. The AC emphasised that employment and skills were a priority for 2014/15 and requested that employment and skills be the main theme of the next meeting of the Area Committee, scheduled for 20th March 2014. Members indicated their wish to receive a strategic plan on jobs & skills and training; the Plan to outline:

- how the employment & skills service would deliver employment in the area,
- links to the major developments about to commence in the City
- links forged with schools/education providers
- support available for the long term unemployed and those new to job seeking due welfare changes
- how the employment & skills service engages with the communities within the EIAC area

RESOLVED –

- a) To note the contents of the Area Update report
- b) To note the comments made by Members and the requests for reports back to the Area Committee
- c) To note the following sub group minutes:
 - i. Health and Wellbeing – 13th January 2014
 - ii. Planning – 29th November 2013
 - iii. Environment – 3rd December 2013
 - iv. Children and Young People – 2nd December 2013 and 14th January 2014

77 Date and Time of Next Meeting

RESOLVED – To note the next meeting is scheduled for Thursday 20th March 2014 at 5.30pm. The venue of this meeting is proposed as the Civic Hall, Leeds but is subject to confirmation

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Report author: Michelle Anderson
Tel: 0113 24 78424

Report of Chief Officer Employment and Skills

Report to East Inner Area Committee

Date: 20th March 2014

Subject: Proposals for an East North East Leeds Employment and Skills Plan

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. At the Inner East Area Committee meeting held on 17th October 2013, Elected Members asked for a strategy setting out how employment and skills priorities in Inner East Leeds would be addressed.
2. This paper sets out proposals for a new East North East Leeds Employment and Skills Plan. Delivery will be based on having in place appropriate and collaborative partnership arrangements. The report therefore also proposes a mechanism to facilitate and drive the approach forward, under the direction of the East North East Leeds Area Leadership Team.
3. The proposals contribute to key objectives set out in the Best Council Plan 2013-17, namely to 'promote sustainable and inclusive economic growth by improving the economic wellbeing of local people and businesses' with a specific focus on helping local people to acquire skills and move into employment.

Recommendations

4. The Inner East Area Committee is asked to note the contents of the report; endorse the establishment of a new East North East Leeds Employment and Skills Board and, to note the timetable for development of the Employment and Skills Plan for the area.

1.0 Purpose of this report

- 1.1** To seek endorsement from the Inner East Area Committee to the proposals to develop a local Employment and Skills Plan and to establish an East North East Leeds Employment and Skills Board.

2 Background information

- 2.1** This paper sets out a new approach to reduce worklessness and ensure effective support and training is available for local people to access current and future jobs in the locality and across the City. The primary aim is to:

reduce the numbers of local residents claiming out of work benefits by supporting more people into work and;

help local people, furthest from the labour market, to gain the skills and qualifications needed by employers today.

2.2 City wide Position

- 2.2.1** The information in this section of the report includes the latest data published by the Department for Work and Pensions (DWP) and locally captured service data. It should be noted that there is a time lag on the publication of DWP data and the latest available information has been used where possible. The locally captured information is currently being updated to inform the production of ward profiles and as such, the figures included may not reflect the latest position for the area.

- 2.2.2** At the end of September 2013, employment in Leeds (among the 16-64 age group) stood at 396,300. This is an increase of 10,200 jobs over the quarter and 19,400 jobs over the year. The total number of benefit claimants in Leeds, at August 2013, was 72,860 (a decrease of 2,730 since August 2012). Of these, 29,990 were on Incapacity Benefit (IB) or Employment Support Allowance (ESA) (a decrease of 240 in the last year). The remaining claimants are made up of people on Jobseekers' Allowance (see below), Lone Parents and those claiming other income related benefits such as working tax credits etc.

- 2.2.3** In January 2014, 20,554 people (16-64) in Leeds were recorded as claiming Jobseekers' Allowance (JSA). This is a decrease of 4,558 on the position 12 months ago (January 2013). Of the total people in Leeds currently on JSA, 1,350 have been claiming benefits for longer than 13 weeks and 690 for longer than 12 months (these figures indicate a decrease of 100 people who have been claiming JSA for 13 weeks+ in the last year but a slight increase of 30 on the numbers of people on JSA for longer 52 weeks+). Of the total numbers of people claiming JSA, 5,220 were between 16-24 years, which is a decrease of 1,640 (or 1.4%) in the last 12 months.

- 2.2.4** In January 2014, there were 1,559 young people 16-18 years not in education, employment or training (NEET) in Leeds. The most recent NEET figures indicate a slight increase across the City and at a local level across all three wards. Please note that the Department for Further Education (DfE) has recently changed local

authority performance measures on NEET data. Therefore, the data provided in this report is not directly comparable to the figures provided on the previous year.

2.3 Area Committee Position

2.3.1 The information in this section compliments the ward profile information currently being compiled for Members regarding employment and skills activities in their wards. This will include detailed comparative information with city wide data and a summary analysis to indicate changes in rates and numbers at the local level to assist Members determine local priorities for action and shape responses.

2.3.2 The NEET figures and benefits claimant data for the wards covered by this Area Committee in January 2014 are summarised in table 1 below. The data provided at the last Inner East Area Committee in October 2013 has also been included (table 2) for comparison. Figures for all benefit claimants (16-64) rates have fallen across all three wards since the last reporting period.

Table 1 – current position

As at Jan 14	Leeds	Burmantofts & Richmond Hill	Gipton & Harehills	Killingbeck & Seacroft
NEETs (16-18)*	1,559	102	120	103
JSA claimants (16-24)	5,220	435	485	325
JSA claimants (16-64)	20,554	1,711	2,013	1,128
Incapacity Benefits (IB)/Employment Support Allowance (ESA) (all)	29,990	2,045	1,650	1,660

*Children's Services lead

Table 2 – as reported to Inner East Area Committee (Oct 13)

As at Jun 13	Leeds	Burmantofts & Richmond Hill	Gipton & Harehills	Killingbeck & Seacroft
NEETs (16-18)*	The figures provided in October 2013, are no longer comparable to the most recent data due to changes in performance measures on NEET data by the DfE.			
JSA claimants (16-24)	6,310	535	525	395
JSA claimants (16-64)	23,297	1,911	2,087	1,255
Incapacity Benefits (IB)/Employment Support Allowance (ESA) (all)	30,040	2,110	1,665	1,690

*Children's Services lead

2.3.3 In January 2014, 9,265 new jobs were advertised for Leeds on the Universal Jobmatch website indicating a positive increase over the last 12 months (in Feb

2013 there was 4,355 new jobs advertised). Locally, the number of employment opportunities across all three wards has also increased significantly. In January 2014:

196 jobs were advertised (2.1%) were based in Burmantofts & Richmond Hill ward (72 jobs in the ward in Feb 13);
170 jobs advertised (1.8%) in Gipton & Harehills ward (previously 35 jobs);
and
184 jobs advertised (2%) in Killingbeck & Seacroft wards (previously 84 jobs).

Therefore, although those seeking work will need to be prepared to travel to other areas of the city, the position regarding local opportunities continues to improve.

- 2.3.4 Supporting unemployment and workless people on their journey into work across East North East (ENE) remains a priority. Not only to increase the employment rate and stimulate economic activity levels but also to mitigate the deterioration of skills, confidence and health and well-being that can occur with prolonged periods of worklessness.
- 2.3.5 The proposal set out in this report is to create a local Employment and Skills Plan as a mechanism through which employment and skills opportunities can be maximised as a result of collaborative partnership working, better coordination and alignment of local programmes/investment opportunities and, by sharing and building on best practice. The approach should also help to establish a more seamless package of support and intervention available to and, accessible by for local residents, at whatever stage they are on the employment ladder.

3 Main issues

3.1 Context

- 3.1.1 The Council's Executive Board received a report in June 2013 on the issue of welfare, benefits and poverty. In response to these issues, a new approach under the identity of Citizens@Leeds has been developed to ensure a focus on inclusive, locally provided citizen-based services delivered through a community hub approach. Four key propositions are in development that will set out the building blocks for a city wide response to tackling poverty and deprivation. The four propositions cover:

The need to provide accessible and integrated services

The need to help people out of financial hardship

The need to help people into work and,

The need to be responsive to the needs of local communities

- 3.1.2 Through the Citizens@Leeds approach, the Council will provide easy access for citizens to training and employment advice and opportunities across the City, using the community hubs to improve, tailor and deliver training and employment

advice services; use the integration of customer service officers and other front-of-house staff to offer advice, guidance and signposting to employment support services and skills programmes; target our employment activity at those most in need and those furthest from the labour market and; use the Council's position as a major employer to target jobs and opportunities to those most in need as well as influencing and enabling other employers to do the same. There is significant opportunity to capitalise on the Hub model to develop more integrated and local support services to help people into employment.

- 3.1.3 In addition, outreach solutions will be developed through proposed pop-up services as part of the Citizens@Leeds approach, ensuring we can better target and reach out to the more vulnerable and marginalised communities with the offer of advice and support on training and employment opportunities. This will be intelligence driven, ensuring we focus our resources and capacity on those most in need and / or furthest away from the labour market.

3.2 Challenges

- 3.2.1 To create an effective mechanism through which employment and skills opportunities can be maximised in East North East Leeds requires a targeted response to a number of specific challenges which can be broken down into supply and demand issues as summarised below.

Supply	Demand
<p>overview of worklessness and employment rate including NEETs in priority wards compared with Leeds which is still a significant issue.</p> <p>ethnicity and worklessness and the on-going issues such as language and cultural barriers that continue to impact on particular BAME (Black, Asian, Minority Ethnic) communities e.g. Roma Community in Harehills.</p> <p>high numbers of people on Incapacity Benefits / Employment Support Allowance</p> <p>lack of and lower skills levels among many residents.</p> <p>Increasing numbers of people under 25 years and over 50 who are unemployed as a result of the recession.</p> <p>transport links / affordability to travel to work.</p>	<p>insufficient supply of job ready people in East North East Leeds to capitalise on employment opportunities available through major developments e.g. Thorpe Park, Victoria Gate, Veolia Recycling & Waste</p> <p>ageing workforce in key growth sectors e.g. construction</p> <p>skills shortages and gaps in growth sectors – e.g. health care and med-tech, creative and digital, financial services, retail, culture and arts</p> <p>lack of awareness and coordination of pre-apprenticeship provision for young people to acquire skills needed by employers e.g. not all provision is free or publically funded, no agreed standards in terms of quality of provision.</p>

3.3 Economic / Population Trends

- 3.3.1 Leeds has fared better than many of its neighbours in the economic downturn, and prospects look generally positive for many key industry sectors, including manufacturing, financial and business services which continue to be a key driver

of growth in the City and health services. Leeds is now a major centre for creative, cultural and digital industries with strengths in fields as diverse as media, music, visual and performing arts, advertising and computer games and software. Leeds' retail offer is also expanding the City's role as a major economic and cultural hub outside London, with landmark facilities including Trinity and the imminent arrival of the Victoria Gate development. In addition, driven by the expansion of the care sector and by the continuing growth in consumer related industries, occupations like caring and customer services are also projected to grow strongly over the next decade.

- 3.3.2 Retail is particularly important as a sector offering jobs at all skills levels from entry level to senior management. The construction sector was hit badly by the recession but the sector is showing signs of recovery with activity nationally reported to be at its highest levels for six years. However, the last two decades has also seen a steady increase in jobs requiring high level skills; this is in part explained by the growth in knowledge-based industries, but also because employers are increasingly demanding higher level skills in the face of modern working practices and the use of information technologies.
- 3.3.3 The City has an ageing population and the 2011 Census indicates a rapid increase in the number of Leeds residents in particular, aged 45-59 years. The make-up of the population has also resulted in an ageing workforce across a number of growth industries. This creates a window through which those people, in particular young people, who are appropriately skilled and ready for work, will be able to take full advantage of the vacuum that has started to emerge in key sectors.
- 3.3.4 As we emerge from the recession, the resilience of Leeds, despite tough economic conditions is apparent. As the economy recovers and employers begin to recruit additional staff, those furthest from the labour market, with limited skills and lacking work experience will find it difficult to compete in the current marketplace. Improving our ability to engage with and understand the needs of employers is therefore integral to the success of the proposals set out in this report. Where possible, the plan for East North East Leeds will reflect on and replicate any good practice emerging from the employer engagement model being developed in South Leeds, which seeks to take a more proactive and intelligent led approach to understand the needs of and, to work more closely with local employers.

3.4 What is already happening in the City and locally?

- 3.4.1 The Council now has a robust mechanism in place through which we can better plan to respond to the training and employment opportunities that will emerge through new developments. To date, employment and skills obligations delivered through the Council's Planning and Procurement functions have supported 1,233 Leeds residents to secure employment, of which 312 were secured by residents from the East North East area. There is a pipeline of developments and contracts that have the potential to deliver over 15,000 jobs in the City with the most significant development opportunities generated for the area through the Thorpe Park development. This has the potential to deliver 340 construction jobs and a further 9,000 additional jobs across the site over the lifetime of the 25 year

development. In line with economic recovery and, as employers begin to recruit additional staff, those furthest from the labour market, with limited skills and lacking work experience will find it difficult to compete in the current marketplace.

3.4.2 There is also a range of activities established across Leeds and working well at a local level including: Jobshops; Work Clubs, the Apprenticeship Hub; Adult and Community Learning provision delivered in community settings and, the new Head Start programme that will start in March, to help long term unemployed young people (18-24 years) gain valuable work experience and sustained employment. These interventions complement and add value to the core offer currently available to unemployed people through Jobcentre Plus' core programmes including the Work Programme and Work Choice (for people with disabilities) and, as part of the Government's Get Britain Working initiative, which provides an additional menu of flexible interventions to complement core activities available to unemployed people.

3.4.3 Specific to Inner East Leeds, existing partnerships and collaborative working arrangements are already in place resulting in examples of positive interventions such as the:

Leeds Neighbourhood Approach, focusing on three streets in the Nowells area, Employment and Skills, Housing Services and Jobcentre Plus have worked collaboratively to identify and respond to employment and learning needs identified from the families living in the properties located in the target area.

NEET Sweeps have also taken place across all three wards in Inner East including Burmantofts and Richmond Hill led by igen and involving a wide range of partners to gather further information about NEET 'not knowns' and also increase awareness among young people about the support and opportunities available.

GIPSIL's (Gipton Independent Supported Living) '**Opportunity Shops**' which have been running weekly in Gipton and Seacroft since June 2013, funded by the Area Committee. Local people are offered traditional work clubs, with internet access and support with job search, applications and CV writing combined with opportunities for volunteering, work experience, training and sports.

'**Get IT Together**' national programme that promotes access to information and communication technology (ICT) particularly for people who are digitally excluded for social or economic reasons - a course now runs at the **Digital Lounge** in Seacroft.

Harehills Employment Services Networking Group established by the Neighbourhood Manager for Harehills, a post which is also funded by the Area Committee. Although in its infancy, the group has made a positive start, improving communications between partners offering complimentary services.

East North East Apprenticeship Fair held on 26th February 2014, at Hope Mega Centre in York Road. This promotional event was aimed at local young

people, parents and schools to provide them with an opportunity to meet face to face with learning providers offering Apprenticeship Training opportunities and a range of major employers with apprentices. On the day, the event was attended by 256 visitors, 10 schools and 21 employers/learning providers. Facilitated by the Leeds Apprenticeship Hub, the Fair was also supported by the Executive Member for Leisure and Skills and local Ward Members who were all present at this event. An initial outcome from this event is the support provided to Starbucks UK, who after initially struggling to recruit local people and after working with the Hub, have now employed two Starbucks apprentices and have interviewed several more. Chrissy Heaton, from Starbucks states "... this process has meant that we now have quite a bit of interest in the Starbucks programme and have waiting lists of apprentices ready to start with us as vacancies become available...". In addition, all schools who attended the event will be offered the opportunity to access on-going support from the Apprenticeship Hub to support young people move into Apprenticeships.

- 3.4.4 Area Committees will continue to be updated on existing and planned employment and skills activities to allow Members an opportunity to influence future priorities. Ward profiles setting out trends, achievements and developments will also continue to be prepared on a quarterly basis for those areas in Leeds with the highest unemployment rates.

3.5 What do we need to do now?

- 3.5.1 The development of an ENE Employment and Skills Plan will establish a local response to equip residents, in particular young people under 25 year, who are able and want to work, with the right skills to take full advantage of the existing and new job opportunities.

- 3.5.2 The approach needs to be shaped and owned by key all stakeholders and in a manner that can:

- guide newly unemployed people back into work as soon as possible;
- prevent newly unemployed people becoming long term unemployed; mitigating the deterioration of confidence, skills and health which can occur during significant periods of unemployment and;
- help workless people to take the necessary steps to re-engage with the labour market, increasing their employability and opportunities to find work.

- 3.5.3 The new Employment and Skills Plan will be steered by a new ENE Employment and Skills Board to provide local accountability and, will be set up under the direction of the Area Leadership Team. The Board will not duplicate but add value to and, ensure better alignment of those arrangements already in place to steer this agenda. It is proposed that the Board will be made up of key partners with responsibility for providing a coordinated, effective response to employment and skills issues across East North East Leeds with a particular focus on those neighbourhoods with the highest rates of unemployment. This Board will provide clear, consistent and united leadership to effect change and deliver the outcomes we want for the area. The primary focus of the group will be to increase

employment and improve skill levels and ensure that effective support is provided for local people to access work and training opportunities that will arise in East North East Leeds and across the city. Membership will include the following:

- Area Committee Leads for Employment, Skills and Welfare
- ENE Area Support Team
- LCC Employment & Skills
- FE Colleges
- Children's Services
- Department for Works and Pensions (Jobcentre Plus)
- Third sector representatives
- Other key stakeholders as determined by the Area Leadership Team

- 3.5.4 The Area Committee Leads Member for Employment and Skills will have a particularly important role to play in steering and challenging the work of the Board and, will continue to be supported by the Employment and Skills service to fulfil their role effectively.
- 3.17 It will be important to link to and align activity that will emerge through the new Thorpe Park Employment and Skills Group which will be chaired by the Executive Member for Leisure and Skills.
- 3.18 Subject to approval from the Area Leadership Team on 12th March 2014, the proposed timescales to progress the proposals would be as follows:

- Task and Finish Group set up involving Employment and Skills, Children's Services, Jobcentre Plus and the Area Team to prepare the draft Plan – first meeting early April
- First draft of the ENE Employment and Skills Plan – available by the end of April
- Establishment of the new Board – early May
- Consultation and finalisation of the Plan – throughout May
- Final ENE Employment and Skills Plan signed off by Area Leadership Team - June (date tbc)

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.4 The Chair of the Inner East Leeds Area Committee was consulted on the proposals on 5th March 2014 and the Inner East Leeds Area Lead Member for Employment and Skills was also briefed on 10th March 2014.
- 4.1.5 Subject to approval by the Area Leadership Team on 12th March 2014, the Area Committees in East North East Leeds will kept up-to-date on the establishment of the Board and the development and implementation of the Employment and Skills Plan.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 Subject to approval of the proposals outlined in this report, equality, diversity, cohesion and integration issues will be fully considered as part of the development of the East North East Employment and Skills Plan.

4.3 Council policies and City Priorities

4.3.1 The proposals contribute to key objectives set out in the Best Council Plan 2013-17, namely to 'promote sustainable and inclusive economic growth by improving the economic wellbeing of local people and businesses' with a specific focus on helping local people to acquire skills and move into employment.

4.4 Resources and value for money

4.4.1 The proposals create an opportunity for resources and investment in East North East Leeds aimed at improving skills and increasing employment opportunities, to be better aligned and more effectively targeted to make best use of public resources and to meet the needs of local residents.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no legal implications associated with the proposals in this report. The report is not subject to call in.

4.6 Risk Management

4.6.1 There are no risks identified at this stage associated with the proposals set out in this paper.

5 Conclusions

5.1 This report sets out proposals to create an East North East Leeds Employment and Skills Plan to help more local people to acquire skills and move into employment. The report also identifies a mechanism to facilitate and drive the approach forward through more appropriate and collaborative partnership arrangements, under the direction of the East North East Area Leadership Team.

6 Recommendations

6.1 The Inner East Area Committee is asked to note the contents of the report; endorse the establishment of a new East North East Leeds Employment and Skills Board and, to note the timetable for development of an East North East Leeds Employment and Skills Plan.

7.0 Background documents

7.1 None.

Report of the Director of Children’s Services

Report to East Inner Area committee

Date: 20 March 2014

Subject: Children’s Services area committee update report

Are specific electoral wards affected? If relevant, name(s) of ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Burmantofts and Richmond, Gipton and Harehills, Killingbeck and Seacroft
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. The aggregated KS2 level 4+ reading, writing and maths result of 65.3 per cent in this area is lower than last year’s result (73.0 per cent).
2. This area has a high percentage of NEET young people, a figure that rose by two percentage points over the last 12 months. The number of not known young people significantly reduced across the same period.
3. Local priorities are to be agreed, if required, with the local lead member for Children’s Services.

Recommendations

4. Discuss whether local priorities may be required in addition to the Children’s Services obsessions, to be agreed between the local lead member for Children’s Services and the area head of targeted services. These priorities may include a focus on a specific element of one of the obsessions.
5. Use the basic need workshops to provide local intelligence for consideration in school place planning, and instruct officers on improved methods of member engagement in school place planning.
6. Promote igen and the Leeds Pathways website to NEET young people/their families.

1 Purpose of this report

- 1.1 This report provides members with a comprehensive set of children’s information in an increasingly succinct manner. Common feedback is to build on this with more local context. There are established city priorities in the Children and Young People’s Plan (CYPP), especially the obsessions. The purpose of this cycle of reports is to understand if there are any local priorities that should also be regularly highlighted in these reports, for example a focus on a particular aspect of one of the obsessions. For this committee it is recommended that the local lead member for Children’s Services works with the area head of targeted services to identify local priorities for the committee’s approval.

2 Background information

- 2.1 As part of the ambition for Leeds to become the best city in the UK, we are aiming to become the best city to grow up in - a child friendly city. This ambition will be realised by improving outcomes against the three obsessions, five outcomes, and 12 priorities in the CYPP, which is overseen by the multi-agency Children’s Trust Board and implemented locally by the 25 local cluster partnerships of schools and other key local services.

3 Main issues

- 3.1 This section provides an update on performance data, successes, and issues within the area committee. A Children’s Services summary is in appendix one.

Local updates

- 3.2 Table one presents a summary of the area committee’s performance data, and compares the trend/direction of travel to the city trends. A full set of the area’s performance data is in appendix two.

Table one: summary of the area committee’s performance data

	December 2013	December 2012	Trend	Comparison to city trend
Children looked after	356 (26.3%)	384 (27.5%)	↓	Larger reduction
Children subject to a child protection plan	150 (20.4%)	174 (18.2%)	↓	Smaller reduction
CAFs initiated	162	128	↑	Smaller rise
Primary school attendance	94.1%	94.6%	↓	Larger reduction
Secondary school attendance	91.7%	91.4%	↓	Reduction vs city static
Primary school persistent absence	373	377	↓	Smaller reduction
Secondary school persistent absence	289	313	↓	Smaller reduction
NEET young people; unadjusted	338 (10.7%)	270 (8.6%)	↑	Larger rise
Not known young people	202 (6.4%)	322 (10.3%)	↓	Larger reduction
Foundation Stage good level of dev	40.9%	n/a		Lower than city
KS2 level 4+ reading, writing, maths	65.3%	73.0%	↓	Reduction vs city rise
5+ A*-C GCSE inc English and maths	42.0%	39.3%	↑	Larger rise
Free school meal uptake - primary	75.6%	75.6%	↔	Static vs city reduction
Free school meal uptake - secondary	72.6%	69.6%	↑	Rise vs city reduction
10-17 year-olds committing an offence	134	183	↓	Larger reduction

- 3.3 The KS2 level 4+ reading, writing and maths result of 65.3 per cent in this area is the lowest of all area committees. The 7.7 percentage point reduction from the previous year is counter to the rise seen at citywide level. Appendix two contains data at school level.
- 3.4 This area has a high percentage of NEET young people; this figure rose by two percentage points between December 2012 and December 2013. UCAS (Universities and Colleges Admissions Service) have, for legal reasons, been unable to share admissions data with local authorities. This has led to an increase in the not known figures (a proportion of which are included in the adjusted NEET figure) as up to 500 young people's statuses are usually recorded from UCAS data.
- 3.5 Support for 18 and 19 year olds who are claiming out of work benefits is available by going to the igen centre on Eastgate or by viewing the Leeds Pathways website¹, as these young people are eligible for support. Promoting these routes through elected members' surgeries or through local networks will help a greater number of young people access advice and support to help improve their ability to access appropriate employment or training.
- 3.6 Both the number of children looked after, and the number of children subject to a child protection plan, reduced by more than the citywide average.
- 3.7 All area committees have identified a lead member for Children's Services, who will work with the local area head of targeted services to agree a number of local priorities, in addition to/support of the three obsessions. These priorities will shape future area committee reports.

Service updates

- 3.8 Families First is Leeds' approach to the national Troubled Families programme. 'Troubled families' are "characterised by there being no adult in the family working, children not being in school and family members being involved in crime and anti-social behaviour"². The government have set a target for 120,000 families to be 'turned around' during the current Parliament. For each family that is 'turned around' a set amount of money may be claimed under the programme's payments by result (PBR) criteria.
- 3.9 Leeds has 2,180 troubled families, a target set by the Department for Communities and Local Government. Approximately 1,400 families are currently receiving support since the start of the programme, with PBR claimed on 532 families (24 per cent of the cohort). A breakdown of households by cluster and area committee is in appendix three.

Basic need update

- 3.10 Area committees are hosting basic need workshops during early 2014, facilitated by officers from children's services and planning. General principles arising from

¹ www.leedspathways.org.uk

² [The Troubled Families programme, Communities and Local Government](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/11469/2117840.pdf)
(https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/11469/2117840.pdf)

the workshops will be taken to the Cross Party Basic Need Steering Group for agreement and implementation within the basic need programme. Locality-specific queries and suggestions will be captured and actioned by officers. The objectives of the workshops are:

- Supporting members' in-depth understanding of national school place planning policy, local school place planning context, and key challenges to the delivery of sufficient school places.
- Developing an improved approach to ensuring strong join-up between elected members, officers, and local stakeholders.
- Engaging in early discussions with the aim of identifying and delivering the best local solutions.

4 Corporate considerations

4.1 Consultation and engagement

4.1.1 This report is for area committee meetings, which involve a wide range of partners and stakeholders. Consultation and engagement is integral to the work of Children's Services and the Children's Trust, as evidenced in child friendly city work.

4.2 Equality and diversity/cohesion and integration

4.2.1 Equality issues are implicit in the information provided. The differences shown illustrate that there are different levels of need and of outcomes across the city. Additional equality analysis of the information provided is undertaken, and the detailed information already provided to clusters is powerful intelligence that can be used to help focus priorities and narrow the gap.

4.3 Council policies and city priorities

4.3.1 A significant proportion of the information included in this report relates to the city priorities for children and young people and the outcomes contained in the CYPP. The area committee summary sheets currently being developed build on wider priorities and the Children's Services obsessions, and incorporate locally-agreed priorities.

4.4 Resources and value for money

4.4.1 Families First is a payment by results scheme. For every family 'turned around', the local authority can claim additional payments if successful across the full range of indicators.

4.5 Legal implications, access to information and call in

4.5.1 This report is not eligible for call in, due to being a Council function.

4.6 Risk management

- 4.6.1 There are no risk management implications in this report. The priorities reflected in this report are monitored through Leeds City Council performance and, where appropriate, risk management processes.

5 Conclusions

- 5.1 Not applicable, as this report is information based.

6 Recommendations

- 6.1 Discuss whether local priorities may be required in addition to the Children's Services obsessions, to be agreed between the local lead member for Children's Services and the area head of targeted services. These priorities may include a focus on a specific element of one of the obsessions.
- 6.2 Members are recommended to use the basic need workshops to provide local intelligence for consideration in school place planning and to instruct officers on improved methods of member engagement in school place planning.
- 6.3 Promote the use of the igen centre on Eastgate, and the Leeds Pathways website, to NEET young people and their families, so igen are aware which 18 and 19 year olds are claiming out of work benefits and are eligible to receive support, so that young people's routes to employment and training is enhanced.

7 Background documents³

- 7.1 There are no background documents to accompany this report.

³ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Appendix one: Children's Services' update

The 'best council and best city' ambition to make Leeds a child friendly city has continued to build momentum in recent months. The Yorkshire Evening Post has launched its support with a series of features, an ongoing commitment to raise the profile of the city's children and young people, and an appeal to businesses to join the campaign. This has coincided with the first Child Friendly Leeds Awards, hosted by City Varieties, sponsored by British Gas, and planned, run and presented entirely by children and young people. Over the coming year, a key focus of this ambition will be achieving a consistent one-council approach so that children and young people are increasingly at the heart of decision-making over issues and developments that affect them.

This growing momentum, however, comes at a time when services are continuing to address significant issues. As with all areas of the council, children's services must address major financial challenges, with approximately £18 million in savings needed during 2014/15. Clear action plans are in place to achieve this. Despite this challenge, through the citywide partnership of the Children's Trust Board and the shared vision outcomes and priorities in the Children and Young People's Plan (CYPP), Leeds is continuing its clear strategy of investing in early intervention and preventative services, working restoratively with families to address their problems at an earlier stage and prevent escalation. The family group conferencing programme is continuing to develop; recent analysis shows that it has already safely and appropriately prevented 55 children and young people in Leeds from needing to be placed in care, with significant financial savings being made as a result.

The service is preparing for an Ofsted inspection, anticipated in spring 2014, which will last for up to four weeks and review a wide range of services that support the most vulnerable children. A number of other authorities have recently been inspected under this new framework and Leeds is actively looking to learn from their experiences to support our preparations. The learning from this inspection will significantly shape the direction of the service over the next period.

Children's services has maintained the relentless focus on the three obsessions in the CYPP, which have seen improvements across each. In addition, there are several other current priority areas of work for the service citywide:

- *Frameworki*, the replacement for the electronic social care recording system has been implemented. The focus is now on managing the transition to the new system and enabling staff to maximise its potential
- The need to provide sufficient school places, given the city's population growth, continues to be a key statutory priority for the local authority and a clear programme is in place to manage this.
- Leeds is at the forefront of a regional drive to increase educational standards and has recently hosted a major education summit with more than 260 national and regional attendees. A particular focus of our work with schools over the coming year will be on supporting pupils at major transition points in their lives by ensuring they are 'ready for learning'.
- Drawing on international best practice, we are exploring how we can maximise the potential of the council's wider work on community and citizen engagement by developing our existing cluster model. This work is in early development, but is key to the next stage of pushing more services out to localities. There will be further details on this work at future area committees.

Appendix two: performance data for Inner East area committee

Spring 2014 Children's Services performance update

Measure	Leeds	Inner E	Current data period	Highest	Average		Lowest		
					Average	Lowest			
1. Number of children and young people 0-19	173,462	24,510	January 2014	24,510	17,289	11,609			
2. Percentage of children and young people	n/a	14.1%	January 2014	14.1%	10.0%	6.7%			
3. Number of primary schools	218	22	Current	28	22	15			
4a. Number of secondary schools	36	4	Current	6	4	2			
4b. Number of through schools	2	0	Current	2	0	0			
5. Number of children's centres	56	9	Current	9	6	2			
Commentary The Inner East area committee has 14.1 per cent of the city's 0-19 population (the largest proportion of all area committees). There are 22 primary schools, four secondary schools, and nine children's centres located within the area committee boundary.									
Keeping children safe from harm	Leeds	Inner E			Direction of travel	Current data period	Highest	Average	Lowest
		Current reporting period	Previous reporting period						
6. Number of children looked after	1,356	356	384		↓	20 Jan 2014	356	123	17
7. Number of children entering care	-	-	71			Apr-Dec 2013	-	-	-
8. Number of children subject to a child protection plan	737	150	174		↓	20 Jan 2014	155	69	13
9. Number of CAFs initiated	867	162	128		↑	Apr-Dec 2013	162	84	30
10. Number of requests for service	-	-	5,254			Apr-Dec 2013	-	-	-
11. Number of requests for service leading to a referral	-	-	1,937			Apr-Dec 2013	-	-	-

Do well in learning and have the skills for life	Leeds	Inner E			Current data period	Highest	Average	Lowest
		Current reporting period	Previous reporting period	Direction of travel				
12. Primary school attendance levels	95.4%	94.1%	94.6%	↔	2012/13 HT 1-5	96.4%	95.4%	94.1%
13. Secondary school attendance levels	93.7%	91.7%	91.4%	↕	2012/13 HT 1-5	94.7%	93.4%	91.0%
14. Number of pupils persistently absent at primary	1,532	373	377	↕	2012/13 HT 1-5	373	153	61
15. Number of pupils persistently absent at secondary	2,748	289	313	↕	2012/13 HT 1-5	438	275	163
16a. Number of NEET young people (unadjusted)	1,540	338	270	↕	31 Dec 2013	338	143	44
16b. Percentage of NEET young people (unadjusted)	6.9%	10.7%	8.6%	↕	31 Dec 2013	10.7%	6.3%	3.0%
16c. Number of NEET young people (adjusted)	1,540	350	-	n/a	31 Dec 2013	350	153	48
16d. Percentage of NEET young people (adjusted)	6.9%	11.3%	-	n/a	31 Dec 2013	11.3%	6.8%	3.3%
17a. Number of 'not knowns'	1,630	202	322	↕	31 Dec 2013	202	145	60
17b. Percentage of 'not knowns'	7.1%	6.4%	10.3%	↕	31 Dec 2013	8.4%	6.5%	4.2%
18. Foundation Stage good level of development	51%	40.9%	n/a	(Change of definition)	2012/13 AY	64.7%	51.8%	36.7%
19. Key Stage 2 level 4+ reading, writing, and maths	74.0%	65.3%	73.0%	↕	2012/13 AY	85.7%	74.2%	65.3%
20. 5+ A*-C GCSE including English and maths	57.3%	42.0%	39.3%	↕	2012/13 AY	70.5%	54.5%	41.5%
Choose healthy lifestyles								
21. Free school meal uptake - primary schools	73.1%	75.6%	75.6%	↔	2012/13 FY	75.8%	71.9%	66.6%
22. Free school meal uptake - secondary schools	71.1%	72.6%	69.6%	↕	2012/13 FY	88.2%	71.6%	61.7%
Voice and influence								
23. 10-17 year olds committing an offence	685	134	183	↕	Sep 12-Aug 13	134	55	17

Ofsted inspections	Leeds	Inner E			Current data period	Highest	Average	Lowest
		Current reporting period	Previous reporting period	Direction of travel				
24. Percentage of primary schools good or better	81%	68%	73%	↓	31 Dec 2013	93%	81%	68%
25. Percentage of secondary schools good or better	61%	25%	25%	↔	31 Dec 2013	75%	60%	25%
26. Percentage of children's centres good or better	79%	75%	75%	↔	31 Dec 2013	100%	86%	57%
27. Percentage of children's homes good or better	100%	100%	0%	↑	31 Dec 2013	100%	100%	100%
Ofsted judgement - Inner East								
		Current period: 31 Dec 2013			Previous period: 31 July 2013			
		Outstanding	Good	Req imp	Inadequate	Good	Satisfactory	Inadequate
28. Primary schools	4	11	7	0	4	12	6	0
29. Secondary schools	0	1	2	1	0	1	2	1
30. SILCs (citywide)	-	-	-	-	-	-	-	-
31. Pupil referral units (citywide)	-	-	-	-	-	-	-	-
32. Children's centres	1	2	1	0	1	2	1	0
33. Children's homes	0	1	0	0	0	0	1	0
Secondary schools		Current period		Previous period		Direction of travel		
		Ofsted	Attendance	Ofsted	Attendance	Ofsted	Attendance	
David Young Community Academy	2	92.4%	2	91.7%	↔	↑		
E-ACT Leeds East Academy	4	88.6%	4	89.5%	↔	↓		
Mount St Mary's Catholic High School	3	92.8%	3	92.7%	↔	↑		
The Co-operative Academy *	3	91.3%	3	n/a	↔			

Key: AY - academic year FY - financial year HT - half term ... data below five (suppressed for confidentiality) - data not available; Frameworkki report development required/underway

Ofsted grades: 1 = Outstanding, 2 = Good, 3 = Satisfactory/Requires Improvement, 4 = Inadequate
 * Attendance data for 2011/12 not available due to school changing to an academy

Primary school data

School	Ofsted rating*	EYFS 2013 (%)	KS2 2012 (%)	KS2 2013 (%)	Attendance HT 1-5 12/13 (%)	PA HT 1-5 12/13 (no)	PA HT 1-5 12/13 (%)
All Saints C of E Primary School	2	60.0	71.0	87.0	95.1	8	4.3
Bankside Primary School	2	25.3	75.0	75.0	93.4	25	4.8
Beechwood Primary School	3	33.3	61.0	72.0	94.8	11	3.4
Brownhill Primary School	3	33.3	47.0	48.0	92.9	36	9.9
Cross Gates Primary School	2	46.7	79.0	82.0	93.8	15	8.9
Ebor Gardens Primary School	1	59.3	65.0	79.0	96.5	3	1.0
Grange Farm Primary School	2	31.7	72.0	72.0	94.4	16	5.0
Harehills Primary School	3	44.9	56.0	64.0	92.3	66	11.8
Hovingham Primary School	3	25.4	46.0	52.0	93.7	28	7.3
Oakwood Primary Academy	3	39.0	46.0	61.0	94.6	6.8	2.1
Our Lady of Good Counsel Catholic Primary School	1	36.7	77.0	59.0	93.7	11	6.1
Parklands County Primary School	2	37.5	79.0	64.0	92.6	25	10.6
Richmond Hill Primary School	2	36.2	38.0	24.0	94.6	9	3.8
Seacroft Grange Primary School	2	17.9	79.0	68.0	93.5	15	7.5
Shakespeare Primary School	2	43.2	71.0	77.0	94.9	16	5.7
St Augustine's Catholic Primary School	2	56.7	74.0	74.0	94.1	22	6.4
St Nicholas Catholic Primary School	1	65.0	75.0	75.0	96.8	4	1.6
St Patrick's Catholic Primary School	2	30.0	71.0	97.0	96.1	2	1.1
St Peter's C of E Primary School	1	36.7	90.0	88.0	96.6	2	1.1
Victoria Primary School	3	45.0	33.0	53.0	94.5	19	5.9
Woodlands Primary School	2	42.1	42.0	40.0	91.6	11	2.9
Wykebeck Primary School	3	42.4	73.0	45.0	92.7	21	7.6

*As 31 December 2013

Appendix three: Families First cohort

This table shows families worked with and the percentage against whom PBR has been claimed. Data are by cluster, which have been aligned to area committees. Where a cluster straddles two area committees, the proportion of the population in each cluster is shown.

Cluster	Total households	% claimed PBR	Primary area committee	% of popn in area committee	Secondary area committee	% of popn in area committee
CHESS	40	65	Inner East	72.5	Inner North East	27.5
Inner East	145	63	Inner East	100.0	-	-
NEXT	26	81	Inner North East	100.0	-	-
NETWORKS	20	55	Inner North East	100.0	-	-
ESNW	18	61	Inner North West	51.1	Outer North West	48.9
Inner NW Hub	58	52	Inner North West	100.0	-	-
OPEN XS	20	55	Inner North West	100.0	-	-
Beeston, Cottingley and Middleton	49	65	Inner South	91.9	Outer South	8.1
JESS	81	65	Inner South	100.0	-	-
ACES	36	56	Inner West	54.2	Outer West	45.8
Bramley	54	57	Inner West	100.0	-	-
Brigshaw	8	75	Outer East	100.0	-	-
Garforth	4	100	Outer East	91.3	Outer North East	8.7
Seacroft Manston	112	47	Outer East	52.3	Inner East	47.7
Templenewsam Halton	36	69	Outer East	87.0	Inner East	13.0
Alwoodley	18	78	Outer North East	79.5	Inner North East	20.5
EPOS	6	83	Outer North East	100.0	-	-
Aireborough	23	57	Outer North West	100.0	-	-
Horsforth	10	50	Outer North West	100.0	-	-
Otley/Pool/Bramhope	6	50	Outer North West	100.0	-	-
Ardley & Tingley	10	80	Outer South	100.0	-	-
Morley	27	52	Outer South	100.0	-	-
Rothwell	21	62	Outer South	100.0	-	-
Farnley	30	63	Outer West	91.2	Inner West	8.8
Pudsey	31	55	Outer West	96.2	Inner West	3.8

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Report of the Director of Environment and Housing

Report to East (Inner) Area Committee

Date: 20th March 2014

Subject: Environmental Services – Consultation on the 2014/15 Service Level Agreement

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Bumantofts & Richmond Hill, Gipton & Harehills, Killingbeck & Seacroft	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality/diversity and cohesion/ integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of the Main Issues

This report consults on which existing and new priorities the Area Committee would like to see addressed in a refreshed Service Level Agreement (SLA) for 2014/15. The report includes information on new responsibilities to be transferred to the Locality Team in 2014/15 and proposals as to how the service will be restructured to deliver these. The refreshed SLA will be presented for approval at the June meeting cycle, following further discussions at local ward member and Environmental Sub Group meetings.

Recommendations

The Area Committee is asked to:

- a. agree the main service principles for 2014/15;
- b. identify the continuing existing priorities and any new service issues it would like to see a focus on, within existing levels of resource;
- c. identify issues that it would like to see enhanced services delivered through the buying in additional local resources;
- d. note the new responsibilities being transferred to the Locality Team in 2014/15 and comment on the proposed new operational structure to deliver the full range of local services.
- e. agree the development of the new SLA for 2014/15 to be brought to the June meeting for approval based on refreshed Elected Member and Area Committee local priorities;
- f. note the grounds maintenance contract performance update for the Outer NE area.

Purpose of this report

- 1 The purpose of this report is for the Area Committee to consider the following and where necessary refer discussion on detail to local ward member meetings and Environmental Sub Group to be fed into the SLA report scheduled for the June meeting:
 - a) agree the local operational principles and service improvements Members wish to see included in the 2014/15 Service Level Agreement (SLA) to be agreed between the ENE Locality Team and the Inner East Area Committee at the June meeting;
 - b) what, if any, enhanced services the Area Committee would like to buy-in for 2014/15 and see added to the SLA;
 - c) note the new responsibilities being transferred to the Locality Team in 2014/15 and comment on the proposed new operational and supervisory structure to deliver the full range of local services.
 - d) note the grounds maintenance contract performance update for the Inner East area covering the grass growing/cutting period March to October 2013 (see appendix A).

Background information

- 2 At its meeting of 30th March 2011, the Executive Board approved revisions to the Area Committee Function Schedules to include a new delegated responsibility for Street Cleansing & Environmental Enforcement Services.
- 3 The Executive Board approved further delegations to be covered by this Function Schedule at its meeting of 10th February 2012: these being “ancillary street cleansing functions including graffiti removal, gully and ginnel cleansing”. The relevant Function Schedule is provided as Appendix A of this report.
- 4 The delegation makes clear the responsibility of Area Committees to negotiate, develop and approve a Service Level Agreement (SLA) with the service that achieves, as a minimum, the service standards set by Executive Board. The SLA should determine the principles of deployment of the available resources by:
 - the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered)
 - the agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality.
- 5 Services included in the original delegation are:
 - Street cleansing (mechanical and manual);
 - Leaf clearing;
 - Litter bin emptying;
 - Dog warden services (still managed at a city level);
 - Littering & flytipping regulation;
 - Domestic & commercial waste (storage & transportation issues);

- Highways enforcement (abandoned & nuisance vehicles, A-boards on pavements, mud on roads and placards on street furniture);
- Graffiti enforcement; and
- Overgrown vegetation controls.

- 6 The delegation of the specified environmental services to Area Committees means that service resources, mainly staffing, which were previously managed centrally, are now devolved and managed by Locality Managers.
- 7 To enable this to happen, a restructuring of the previous “Streetscene” service was undertaken in 2011. Importantly this separated out the local street cleansing functions from the city’s refuse and recycling functions and created for the first time local supervisory/support roles for a key front line service. At the same time, Environmental Action Teams that had previously just focused on enforcement and regulatory practices were brought together with the street cleansing function to create new Locality Teams.
- 8 These resources are organised into three locality based teams for East North East, South East and West North West. They are geographically aligned to and work closely with the new Area Support Teams (formerly Area Management).
- 9 The Service Level Agreements set out for each Area Committee how resources will be used in their area to meet local needs and achieve the outcome of clean streets.
- 10 The Locality Managers are accountable for the use of that resource and performance of the service to the Area Committees through the approved SLAs. The Area Committees are accountable to Executive Board.
- 11 Following extensive work with Elected members and consultation through the Area Committee, the 2011/12 SLA for Inner East was approved in September 2011.
- 12 The new Locality Team went live as a service in early September 2011.
- 13 The first full-year SLA was approved for 2012/13 at the June 2012 meeting. This included the new delegated services of dog wardens, graffiti removal, gully and ginnel cleansing.
- 14 The SLA for 2012/13 also introduced a new rolling intervention programme in Environmental Improvement Zones (EIZs) for agreed sets of streets in the Inner East area.
- 15 In early 2013 a restructuring of the enforcement part of the Locality Teams took place to deal largely with historical anomalies/varieties of grades/job descriptions inherited from the transfer in 2011 and to bring the role up to the level required to deliver an effective and efficient enforcement service. This included the transfer of the management of Dog Wardens to Locality Teams (1.5 fte for ENE).
- 16 This restructuring also took the opportunity to review the streets operations and as a result introduced a new Resource/Caseworker post for each Locality Team. As well as making sure staffing and vehicle resources are being deployed as effectively as possible so that local issues are being quickly responded to, this post works alongside the streets supervisors to release capacity for more front line supervision and support.

- 17 During 2013 the Council took the decision to bring services delivered through the housing Arms Length Management Organisations (ALMOs) back into the council. As part of this, there is a requirement to look at how local environmental services undertaken by ALMOs are best delivered in the future.

Progress made in the 2013/14 SLA

- 18 The first half-year update was provided to the Area Committee at the December 2013 meeting and progress is continually monitored and discussed at the Environmental Sub Group meetings.
- 19 The second half update will be provided at the June 2014 meeting.
- 20 A senior manager from the Locality Team has been available for all Ward Members meetings where required to focus in on more localised street cleansing and environmental enforcement issues. Local actions are tracked at these meetings.
- 21 The greatest pressures on the SLA for Inner East area in 2013/14 have been:
- a. Environmental Improvement Zones (EIZs) – the Locality Team has changed the way it's enforcement staff work by introducing a rolling programme of intervention targeting a small set of streets agreed through Area Committee. As at March 2014, there are 10 EIZs up and running. **So far in 2013/14 just in these EIZs - over 950 cases have been investigated, over 425 legal notices have been served and 853 street cleansing jobs have been completed** (over and above programmed litter picking, litter bin emptying and sweeping in those zones).
 - b. Weather (i.e. the rain!) – the service has dealt with and worked through two of the wettest years on record. As well as the more obvious pressures this puts on the gully cleaning crews, this also causes operational/capacity difficulties for mechanical sweeping (the vehicles fill up with water quicker and therefore have to tip off more) and manual litter picking (some atrocious working conditions). We believe that the operational staff deserve huge credit for their efforts during these sustained periods of unprecedented rainfall.
 - c. Staff absence – the service has at times been affected in the Inner East area this year due to a number of key absences due to a combination of long term sickness cases and disciplinary issues. Whilst the service continues to operate as it does, there remains an over-reliance on overtime to cover for such absences. Long term this will change as we introduce zonal teams and minimise practices of lone working and increase multi-tasking/flexible roles. We have minimised the effect of the absences this year by good use of recovery days, ensuring we use the reduced overtime budget where it will have greatest impact and working closely with ward members to ensure the hot-spot crew are targeted where problems are beginning to be seen. Street operative staff have also risen to the challenge this year and in general continue to be more flexible in their approaches.
- 22 In 2013/14 the Area Committee contributed towards the establishment of an extra “hot-spot” style team and enforcement officer that focused on the areas of high council housing and Harehills. The success of this approach has influenced the restructuring of

the service citywide, based around a zonal team model. These extra posts will therefore effectively be mainstreamed into the service for 2014/15.

- 23 In addition to the service expectations set out in the SLA, the Council's grounds maintenance contract has a significant effect on the outcome of clean and tidy neighbourhoods.
- 24 Although not part of the delegated locality service, the monitoring of the effectiveness of the contract by the Area Committee is undertaken through the Environmental Sub Group. Issues are also raised through the Neighbourhood Improvement Boards. A Senior Officer from P&C attends the Environmental Sub Group.
- 25 Attached to this report (appendix A) is a summary of performance in the Inner East area, covering the growing/cutting period of March to October 2013. Feedback from the Sub Group is that the performance is good and where issues arise the contract monitoring arrangements deal with this effectively.

2014/15 Service Level Agreement

- 26 This section sets out refreshed principles that will underpin the new SLA for 2014/15. The Area Committee is asked to consider these and agree any it would want to see the Locality Team focus on in making further improvements.

a. Outcome focused:

The ENE Locality Team will focus on delivering the best outcome for residents across the Inner East area - so that the streets and neighbourhoods in which they live are of an acceptably clean standard. It is this equality of standard that every resident will be entitled to, not necessarily the same quantity of service. For example, not everyone will get their street swept every x weeks, but everyone will be entitled to get their street swept as and when needed if it is the best solution to making sure it doesn't fall to an unacceptable standard of cleanliness.

- *Responsive to local needs:*

The service will be more responsive to local needs. There will be capacity built in to react to current hotspots, plan for known local events that may affect the cleanliness of neighbourhoods and go where the problem is at that time. We will respond to all requests for new litter bins or relocating existing ones to more effective locations, if the requests can not be met we will explain why.

- *Common sense approach:*

The service will have a common sense approach which supports getting the job done. No cleaning of clean streets, more flexible routes/coverage, no driving/walking past problems.

- *Working as a team in our priority neighbourhoods:*

The service will work as part of the "Team Neighbourhood/Leeds" approach and contribute towards tackling problems identified in the agreed priority neighbourhoods of Burmantofts & Richmond Hill, Gipton & Harehills and Killingbeck & Seacroft. We will provide a lead at tasking meetings on environmental issues and make sure coordinated

action is being taken against the local priority. We will target enforcement activity at the streets causing the greatest problems within these priority neighbourhoods. This will be focused through an agreed programme of intervention in designated Environmental Improvement Zones.

- *Supporting community action:*

We will work closely with and support local community based organisations (such as "In Bloom" and "Friends of" groups/resident and tenant associations) that: add value to what we do, provide eyes and ears, contribute towards making our streets and neighbourhood cleaner and have a role to play in making our service more accountable.

- *Education and Enforcement:*

We will develop and implement local strategies which effectively combine education and enforcement approaches to tackling long standing problems. For example; where there is opportunity we will work with schools to prevent litter on school routes and work with local businesses to make local shopping centres/main streets clean and pleasant places to visit. We will focus our support in the Environmental Improvement Zones (EIZs) to help sustain improvements.

- *Working with Housing Leeds and the Police to deliver more effectively:*

We will work in partnership with local Housing Leeds staff and the Police to make more effective and efficient use of our combined resource; focusing on joint approaches to cleaning open land/spaces, maintaining ginnels, effective tenancy management (focusing on waste in gardens) and enforcing against environmental crime/offences.

- *Planning for seasonal and annual events:*

We will ensure that there is sufficient capacity and flexibility in the service to programme in work to deal with leaf fall in autumn. We will help clean up after significant community events planned during the year, for example Gipton Gala.

27 The 2014/15 SLA will be delivered through use of existing resources allocated to the Locality Manager to manage across the ENE area. This will deliver the agreed level of service as set out in the SLA to be presented to the June meeting.

28 However, there is opportunity for Area Committees to enhance the provision within their area through use of local budgets available to them. For example the Area Committee could "buy-in" additional services such as:

- Weekend/out of hours enforcement patrols (inc dog wardens)
- Additional one-off litter picks/mechanical sweeps over and above those scheduled
- Additional scheduled litter picks (i.e. taking on more staff)
- Additional enforcement/dog warden staff
- Additional de-leafing capacity in autumn
- Other work previously undertaken through the local Probation Community Payback SLA
- New litter bins

- 29 The service does not require funding for the additional “hot-spot crew” and enforcement post for 2014/15 as these will be mainstreamed into the zonal model to be implemented early in the year.
- 30 The view of the service is that additional resource provided by the Well-being budget would be best used to help tackle the local priority of dog nuisance/mess. This is an issue that is high in all Neighbourhood Improvement Plans, comes up time and again in local consultations and is raised by all ward members. To date the service has tried to tackle this through better use of the Environmental Action Officers and PCSOs (the Police are actually responsible for dangerous dogs already). However, we believe some additional specialist Dog Warden capacity dedicated to Inner East would help. Any proposals will be directed through the Environmental Sub Group and, as with the £40k allocated in 2013/14 for the hot-spot/EAO resource, will make clear the exit strategy.
- 31 If there are other localised enhancements the Area Committee would like adding to their 2014/15 SLA then the Locality Manager will investigate and provide options/costs with the SLA at the June meeting. Discussions will take place at ward member meetings and through the Environmental Sub Group prior to any proposals reaching Area Committee.

Changes to the Locality Teams in 2014/15

- 32 Since October 2013 Housing Arms-length Management Organisations (ALMOs) no longer exist. The services delivered are now within Leeds City Council, within the Environment and Housing Directorate. This provides us with an opportunity to move to one service that covers all of the environmental issues that were previously split between the Locality Team and ALMOs.
- 33 The integration of these services will provide one, accountable point of contact for these issues, leading to faster resolution and easier access for residents and the public.
- 34 In the current financial climate the council’s priority is to protect front-line services. A reduction in the duplication of management, and therefore a smaller number of managers covering these services will help to deliver this.
- 35 In addition to former ALMO services there are a number of other environmental services currently managed through Locality Teams which are still delivered on a citywide basis. Bulky waste collection services, needles removal and public convenience cleaning services are currently managed by South and Outer East Locality Team for the whole city; Graffiti removal is managed by West North West Locality Team and the ginnel team is managed by East North East. This leads to inefficiencies in terms of travel and resources, but also means that these services are less able to be influenced and prioritised at a local level.
36. Whilst the service has made good progress over the last two years to initially stabilise and subsequently improve delivery, there are areas which could be more efficient and effective. The current reliance on lone working all year around leads to inefficiencies and a lack of flexibility within the service. Staff who work on their own have also fed back that they feel isolated and do not see their supervisor or colleagues often enough.

37. Staff have historically had rigid roles which only enabled them to do one task, e.g. litter picking or driving a particular vehicle. This again means we are not as flexible as we could be, and staff also have little opportunity to develop their skills and progress up through the service. Locality Team staff are often confused about their roles and about what tasks they are (and are not) required to do. Again this leads to a lack of flexibility and can cause conflict between managers and frontline staff.
38. Vehicle usage within the service is considerable, largely due to the size of the Locality Team area and the small number of mobile teams. There is a need to reduce travel time, and therefore fuel usage and wear and tear on vehicles to reduce costs and the impact on the environment.
39. Although overtime cost reductions have been made over the last couple of years (50% reduction in ENE) and some flexibility brought in through the introduction of “capacity days” in programmed work, the Locality Teams still spend a significant amount on overtime to cover sickness and holidays. The reliance on lone workers and specific job roles compounds this problem as the service cannot easily move resources to cover functions and therefore has to use overtime payments. The imperative to protect frontline jobs also means that we should be using any additional budgets to create or protect permanent jobs, rather than to pay for additional hours.
40. Even though the service has made great strides in bringing together enforcement and cleansing functions so that they complement each other and deliver better outcomes, this relationship could be improved further. Co-locating services with partners such as the Police and Housing Leeds, is also a key aim to deliver a more integrated, holistic service.
41. Whilst the gully cleansing service has again been stabilised and improved, the delivery of this on a locality basis has its operational problems, especially given the level of resources at our disposal (one vehicle per Locality Team) and the close links to Highways Services who are responsible for the actual gullies themselves. It is therefore proposed to move the gully service back to a citywide service and to further look at whether this service would be better delivered through Highways Services in future.
42. Environmental Action Services is therefore reviewing the delivery of our services and structures in order to deal with the challenges above, whilst protecting jobs and pay.

Proposed Zonal Model:

43. Environmental Action Services propose to move to a zonally based service delivering all the services described above through a multi-skilled team of people.
44. The service will be directly responsible for all current aspects of Locality Team street cleansing services (excluding gully cleansing – see para 33 above) as set out in the SLA:
 - Manual litter picking
 - Litter bin emptying
 - Mechanical path & road sweeping
 - Flytipping removal
 - Graffiti removal
 - Needle removal

- Ginnel clearance
- Cleaning of arterial routes
- Cleaning around recycling (e.g. bottle banks) facilities
- Leaf clearing

45. In addition to these in future Locality teams will be also be responsible for:

- Scheduled bulky household collections
- Void garden clearances (responsibility for clearing the interior of void houses will remain with Housing Leeds) *
- Maintenance of Housing Leeds land and estates *

(* will be subject to a separate service agreement with Housing Leeds as will be funded through Housing Revenue Account)

46. This proposal does not cover those services delivered by Belle Isle Tenant Management Organisation (BITMO).

47. The service proposes that East and North East Leeds area is split into 5 local teams. The teams will reinforce the service accountability with Area Committees and will be fully coterminous with the new Policing structure.

48. A Team Leader will oversee both the cleansing and enforcement staff/functions in those teams and take responsibility for local relationships with and reporting to ward members.

49. Table 1 below describes the proposed teams for ENE. Job roles will be broader and multi-skilled enabling the local teams to flexibly deliver all the services described above within their area/zone.

Table 1 – Proposed operational areas/zones

Area Committee	Area	Ward(s)
Inner East	1	Burmantofts & Richmond Hill (will be split into 2 zones)
	2	Gipton & Harehills (will be split into 2 zones)
	3	Killingbeck & Seacroft
Inner NE	4	Chapel Allerton, Moortown & Roundhay
Outer NE	5	Alwoodley, Harewood & Wetherby

50. The service will remain a 7 day/week street cleansing service, but there would be some staff employed 5 days/wk (non-shift) to create more flexibility and greater numbers at key times.

- 51 As is currently the case, the service will determine how resources/staff numbers are deployed within these areas/zones in order to meet the commitments made in the three SLAs covering the ENE locality. But the following important principles will be applied in the initial allocations :
- there will be no reduction in the existing Locality Team level of resource spread between wards (i.e. for the street cleansing and enforcement functions);
 - additional resource brought into the service to meet the new responsibilities (primarily those transferred from the former ALMOs and paid for by HRA) will be used to enhance capacity in those areas/zones according to where the known and anticipated demand/need is.
 - any further capacity will be allocated to where the need is greatest, where the most difference can be made and with consideration to other complementary resources that help keep wards clean, such as the grounds maintenance contract. For example, there is far more resource spent/allocated through the grounds maintenance contract picking litter in neighbourhoods in Gipton and Seacroft (with large areas of grass verges and open grassed spaces) than in Harehills or parts of Burmantofts and Richmond Hill.
- 52 It is proposed to still have a commitment to a degree of scheduled level of service for some functions, such as mechanical cleaning, litter-picking and bulky waste collection. However these scheduled services would be part of the zonal teams and therefore more flexible and reactive to the needs of the local Elected Members and residents.
- 53 Lone-working will be minimised with staff instead working in small teams. This would deliver the same level of scheduled litter-picking service but more quickly and efficiently and, as an added benefit, white bags would be removed at the point of clearance, rather than waiting for a collection crew to arrive.
54. Overtime cover would further reduce as the multi-skilled workforce would be required to cover each other, with managers moving resources around the zones and the locality to meet the services' needs. A significant proportion of the current overtime budget would instead be used to fund additional permanent frontline posts. A small overtime budget would be retained to cover some specialist services, e.g. mechanical cleaning.
55. The service is also working with partners, such as the Police and Housing Leeds, to develop proposals for co-location where possible. The sharing of depot facilities in local areas would deliver significant efficiencies in terms of time and fuel usage.
56. Work is still required to fully develop detailed operational arrangements and to agree resource allocations within each zonal team. The Locality Team proposes to use the same process for the development of the Service Level Agreement for 2014/15 to undertake consultation with Elected Members on the detailed aspects of the proposals.
- 57 The Committee's Environmental sub group has requested details of the resources deployed through the Grounds maintenance contract be broken down to ward level in order to better understand how this complements work by the Locality Team and former ALMO staff to keep areas clean and tidy. This will enable the sub group to have a more informed view on the proposed new zonal teams and how that resource is allocated.

Implications for Council Policy and Governance

58. The Council's Constitution was amended, approved at Executive Board in March 2011 and ratified at the Annual Council meeting held on 26th May 2011, to include the environmental services delegation within the Area Committee Function Schedule.
59. Amendments were also made at that time to the Area Committee Procedure Rules to make allowance for the decision making powers being devolved to Committees, which will run concurrent to the same authority given to the Director of Environment & Housing.
60. At its 10th February 2012 meeting, the Executive Board approved the following further additions to the delegation: "Ancillary street cleansing functions including graffiti removal, gully and ginnel cleansing".
61. The delegation of environmental services to Area Committees significantly contributes towards the Stronger Leeds section of the Safer & Stronger Communities Plan 2011-15. By delivering services at an Area Committee level, the priority to '*ensure that local neighbourhoods are clean*' will be much more achievable.

Legal and Resource Implications

62. The SLA for 2014/15 will be delivered mainly through the resources delegated to the Locality Manager to manage across the East, North-East area. A summary of the approved 2014/15 Locality Team budget will be provided as an appendix to the SLA.
63. The SLA will also set out how partnership resources will complement and add value to the Locality Team resources in helping jointly deliver the outcome of cleaner streets and neighbourhoods. For example closer working with the Parks and Countryside service on sharing facilities, addressing problem ginnels/rights of ways and litter bins around park perimeters, and, work with Housing Leeds on coordinated enforcement activity, for example through tenancy management.

Recommendations

64. The Area Committee is asked consider the following and where necessary refer discussion on detail to local ward member meetings and Environmental Sub Group to be fed into the SLA report scheduled for the June meeting:
- a) agree the main service principles for 2014/15;
 - b) identify the continuing existing priorities and any new service issues it would like to see a focus on, within existing levels of resource;
 - c) identify issues that it would like to see enhanced services delivered through the buying in additional local resources;
 - d) note the new responsibilities being transferred to the Locality Team and comment on the proposed new operational structure to deliver the full range of local services through zonal teams.
 - e) agree the development of a new SLA for 2014/15 to be brought to the June meeting for approval based on refreshed Elected Member and Area Committee priorities
 - f) note the grounds maintenance contract performance update for the Outer NE area covering the grass growing/cutting period March to October 2013 (see appendix A).

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Streetscene Grounds Maintenance Contract

Inner East Performance Update (March – October 2013)

- 1.1 Following a procurement exercise the streetscene grounds maintenance contract was awarded to Continental Landscapes Ltd (CLL) with effect from 1st January 2012.
- 1.2 The management of the contract became the responsibility of Parks and Countryside with effect from the 1st September 2012 soon after the service transferred directorates. This enabled improvements to the management of the contract by integrating staff into an existing team which already had considerable knowledge and expertise of horticultural maintenance as well as the management and delivery of grounds maintenance contracts.
- 1.3 From April 2013 the service took over budget management responsibility from the former ALMOs and highways along with undertaking monitoring activity and responding to customer enquiries and complaints.
- 1.4 The contract includes highway verges and incidental land around social housing.
- 1.5 Importantly, the specification requires the contractor to undertake litter removal from sites as part of horticultural management operations supporting the council's wider efforts to maintain clean neighbourhoods.

Table 1: Asset breakdown of contract items for the Inner East Area

Asset Type	Annual Visits	Unit	Total Quantity
Amenity grass	14	M ²	969,707
Premium grass	28	M ²	9,045
Arterial routes	6	M ²	50,603
Sight Line & Rough Linear	3	M	889
Rough grass area	3	M ²	150,088
Shrub and rose beds	4	M ²	30,768
Hedges	3	M	3,655

- 1.6 Following an assessment of performance during the first year of operation, the frequency was increased during 2013 from 2 to 4 visits on shrub and rose beds. These changes aim to address concerns with the levels of weed growth and litter evident between visits. The following tables provide a summary of contract performance from March to the end of October 2013 to reflect the grass cutting season:

Table 2: Percentage of scheduled operations completed for each type of asset (March to October 2013)

Asset Type	%
Amenity grass	99.4%
Premium grass	93.2%

Arterial routes	96.7%
Sight Line & Rough Linear	100%
Rough grass area	82.7%
Shrub and rose beds	99.1%
Hedges	91.3%

- 1.7 It should be noted that approximately 1 cut was missed on rough grass areas and linear grass in the areas due to equipment failure.

Table 3: Customer Enquiries and Complaints (March to October)

Type of enquiry or complaint	Number 2012	Number 2013	% Change
Quality issues relating to operation undertaken	142	128	-9.9%
Streetscene land not maintained by the contract	25	12	-52%
Advice on related horticultural issues	33	22	-33.3%
Health and safety incidents and accidents	6	5	-16.7%

Scrutiny

- 1.8 An update report was considered by the Safer and Stronger Communities Scrutiny Board during October 2013 that identified progress against recommendations made including the increased frequency of operations, established consultation with members on shrub bed removal, additional works being delivered by the contractor improving skill retention, and improved arrangements for contract management. It was agreed that a further update would be considered in autumn 2014.

Report of the East North East Area Leader

Report to East Inner Area Committee

Date: 20th March 2014

Subject: Area Update Report – 2014/15 Priorities and a new way forward

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Burmantofts & Richmond Hill, Gipton & Harehills, Killingbeck & Seacroft	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report provides the Inner East Area Committee with a draft list of area-wide priorities for 2014/15.
2. Elected Members are also asked to consider three key themes to inform the work of the Inner East Area Committee for 2014/15 as well as a new name for the committee moving forward.
3. This report further provides members of the Inner East Area Committee with updates from its five Sub Groups and has minutes attached.

Recommendations

1. That Members of the Inner East Area Committee are asked to agreed their area-wide priorities for 2014/15
2. That Members identify three key themes for 2014/15 to inform a community engagement strategy/plan to come back to the Community Committee in July.
3. That Members consider and agree on a place-based name for their new community committee so that the new committees can be formally constituted at the council's AGM on 9 June 2014.
4. That Members note the contents of the report and make comment where appropriate.

Purpose of this report

1.1 This report provides Elected Members with:

- An overview of the key issues currently facing the communities of Inner East Leeds.
- A list of area-wide priorities to guide the future spend of Wellbeing Revenue and Wellbeing Capital monies.
- Suggested key themes to inform the work of the Area Committee moving forward.
- A prompt for the discussion around the naming of the new community committee.

2 Inner East Area Committee Priorities for 2014/15

2.1 As part of the forward plan for the Inner East Area Committee, a list of annual priorities is produced to guide the spending of Wellbeing money, both revenue and capital. The priorities for 2014/15 are presented to Elected Members, as in previous years, at the March meeting of the Area Committee.

2.2 Analysis of key data sets and a number of community engagement activities have been undertaken to inform these priorities. As a result of this work, a comprehensive narrative of the Inner East Area Committee area has been created.

2.3 Central to the creation of the narrative are the Neighbourhood Improvements Plans that cover the priority neighbourhoods that make up the Inner East Area Committee area – Burmantofts & Richmond Hill, Gipton, Harehills and Killingbeck & Seacroft.

2.4 Each Neighbourhood Improvement Plan (NIP), provides a detailed analysis of the issues facing local residents as well as an action plan for achieving improvements against key indicators such as unemployment, community safety, the local environment and health.

2.5 It is not the aim of this report to duplicate the work of the Neighbourhood Improvement Plans; however it is useful to highlight some of the main issues affecting each priority neighbourhood:

2.6 Burmantofts & Richmond Hill

- The number of residents born outside the UK has increased significantly since the 2001 Census - an increase of 4,000 were highlighted in the 2011 Census data. This could have an impact on services if new residents don't speak or understand very little English.
- Levels of Job Seekers Allowance claimants and NEETs are significantly higher than other parts of the City and the Leeds average rate.
- Burglary rates have reduced significantly but it is acknowledged that there cannot be complacency in relation to this and work needs to continue to lower levels further.
- Highest numbers of calls for service to the Locality Team relate to fly tipping, waste in gardens and litter.

- There are a significant number of households in the area living in fuel poverty – one of the highest levels in the city.
- Respondents to the BRH Neighbourhood survey have indicated their priorities are to tackle dog fouling, run programmes to support young people into employment and training and provide more activities for young people.

2.7 Gipton

- Gipton is densely populated when compared to city average per person per hectare and has a large population of children aged 15 and under.
- Part of the area – Gipton North – is very ethnically diverse with nearly half of the population classing themselves as Asian or Asian British and Black African. Gipton South has treble the city average of Black African population (13.5%) but also has a White British population of 75.1%.
- Feedback from a resident survey revealed a desire for more parks and play areas, more educational courses to be delivered locally (including IT, careers advice and debt advice sessions) and more sports activities.
- Other issues highlighted in the resident's survey were flytipping, dog fouling and the condition of the local bin yards.
- A Police Perception Survey revealed that fear of burglary; drug dealing and nuisance caused by young people were key concerns of local residents.
- The percentage of adults seeking work in Gipton is double that of the Leeds average, whilst the number of JSA claimants between 16 -24 years is major cause for concern. School attainment remains amongst the lowest ranking in the city and absenteeism is a problem.
- Smoking, which remains a habit of over 30% of Gipton residents, is the cause of serious illnesses including heart and lung cancer as well as Chronic Obstructive Pulmonary Disease. Childhood Obesity is also an issue.

2.8 Harehills

- Harehills has a higher than average number of children and young people compared to the rest of Leeds, is very densely populated and ethnically is as diverse as any urban neighbourhood in the UK.
- Burglary rates remain amongst the highest in the city and there is a widely-held perception amongst local residents that teenagers hanging around the streets are a problem.
- Tobacco use, particularly niche tobacco such as Shisha, remains alarmingly high. Heart disease is above the city average and diabetes is a major cause for concern as Harehills records the worst rates in Leeds.
- Feedback from the neighbourhood survey has highlighted that more women only activities would be welcomed, reflecting the cultural needs of females within the community. Survey results also highlighted the desire for activities catering to older people.
- Unemployment is significantly higher in Harehills than the rest of the city. The number of NEET young people also far exceeds the Leeds average. School attainment remains lower than the city average and persistent absenteeism is significant cause for concern.

- Harehills is a city hotspot for flytipping. Other environmental issues such as derelict bin yards and dog fouling remain concerns for local people.
- Community cohesion remains a focus given the transient and diverse nature of the communities in Harehills. There is also an acknowledged lack of community facilities such as gyms, accessible greenspaces and community centres in the area.

2.9 Killingbeck & Seacroft

- Killingbeck & Seacroft are densely populated when compared to the city average. The population of the area is largely static with 86.5% classing themselves as White British though the BME community has more than doubled in the last decade.
- Almost three quarters of households in Seacroft are classed as being deprived according to the 2011 Census.
- Crime remains a key issue in this area, with drugs, burglary dwelling and teenagers hanging around on the street being perceived as major issues from local residents.
- JSA claimants are more than double the city average, whilst young people who are NEET stands at around 10.4% compared to Leeds average of 7%.
- Persistent absenteeism is an issue, particularly in Seacroft North and Seacroft South where the figures are nearly double the city average.
- Smoking remains a key factor in the high cancer mortality rate amongst some sections of the community.

2.10 Whilst the headlines arising from this narrative are perhaps expected given the scale of the challenges facing the communities of Inner East Leeds, they have allowed for a more informed approach to priority setting, which given the current financial climate in local government, is more vital than ever.

2.11 Outlined below are the suggested area wide priorities for 2014/15 aligned to the Council's own Vision for Leeds 2011 to 2030 and City Priority Plan 2013 -15:

Best city... for health and wellbeing

- § Fund projects in our neighbourhoods to support and empower those affected by child sexual exploitation, domestic violence and mental health issues
- § Provide opportunities for people to take part in physical activity locally and support campaigns which promote healthy lifestyles
- § Support work to reduce drug/alcohol abuse and drug/alcohol related anti-social behaviour in our neighbourhoods
- § Support work to reduce smoking, including niche tobaccos, in our neighbourhoods

Best city... for children and young people

- § Provide a range of activities such as; school holiday activities, sports and art activities for young people to enjoy in their local neighbourhood, at local venues
- § Provide targeted support to young people to reduce the risk of them not being in education, employment or training (NEET)

- § Promote the representation of young people on the Community Leadership Teams and establish a dedicated Inner East Youth Panel so that their voices are heard by major decision making bodies

Best city... for business

- § Where possible ensure that IT facilities are available at our community venues to allow people to access job search facilities, and support the provision of job search assistance in our community buildings
- § Ensure that the impact of welfare reform changes on local people is minimised by offering support, advice and assistance
- § Provide access to and information about training and employment opportunities for local people regardless of their age, gender or economic situation

Best city... for communities

- § Work as a team with all council departments, statutory partners and other organisations to tackle the problems identified in our communities and support residents groups who want to improve their local environment
- § Promote restorative practices in the way we do business with our partners and residents
- § Provide advice and practical help with home security to reduce the risk of burglary and continue to provide CCTV in areas that are hotspots for crime and anti-social behaviour
- § Support local communities to put on events, galas and festivals throughout the year for the whole community to enjoy

Best city... to live

- § Support local communities to develop an effective engagement mechanism to allow them to influence development in their area
- § As funding becomes available undertake works to improve our community parks, play areas, allotments, sports pitches and community centres
- § Work with partners to bring about the physical regeneration of Inner East Leeds

2.12 Allied to the work undertaken to produce the Neighbourhood Improvement Plans, a number of consultation exercises have helped inform these priorities:

1. Neighbourhood surveys distributed throughout local networks such as residents groups, voluntary organisations and schools, for completion and return
2. Consultation with residents at the four Community Leadership Teams (CLTs); Burmantofts & Richmond Hill, Gipton, Harehills and Seacroft
3. Attending existing community events to speak to residents about their key priorities
4. Discussions with partners at partnership meetings in each neighbourhood to incorporate professional opinions and local knowledge
5. Specific community engagement activities covering Burmantofts & Richmond Hill priority neighbourhood

2.13 The research used to help shape these priorities include:

- Neighbourhood Index 2012;
- 2011 Census;
- Job seekers allowance (JSA) data;
- NEET figures from the Clusters;
- Police perception surveys;
- Environmental Improvement Zone perception surveys;
- Joint Strategic Needs Assessment data (JSNA) relating to health

These data sets can be found at the West Leeds Observatory:

www.westyorkshireobservatory.org or can be requested from the East North East Area Support Team at east.north.east@leeds.gov.uk.

3 Key themes for 2014/15

- 3.1 As part of the Area Working Review, the council's Executive Board received a paper in December 2013 – Citizens@Leeds: Responsive to the Needs of Local Communities – on discussions held at the Area Committee Chair's Forum to develop new principles to replace Area Committees with 'Community Committees' alongside a refreshed approach to community engagement.
- 3.2 This approach is intended to support greater resident involvement in decision making going forward and is part of the broader Citizens@Leeds approach that has been developed to ensure focus on inclusive, locally provided citizen-based services.
- 3.3 The four propositions underpinning this new Citizens@ Leeds approach are:
- The need to **provide accessible and integrated services**;
 - The need to **help people out of financial hardship**;
 - The need to **help people into work**;
 - The need to be **responsive to needs of local communities**.
- 3.4 Within this context Elected Members have been involved in a number of conversations about the future direction of Area Committees in the form of briefings and workshop sessions.
- 3.5 As a result, it has become evident that there is an appetite to focus future business meetings on one theme, with the meeting effectively split into two parts between procedural business and the main themed agenda item.
- 3.6 This main theme would see a report coming back to Area Committee on a specific issue or campaign, describing the engagement activity, research and analysis that has led to the recommendations suggested to go forward to the Council's Executive Board, council service, partner agency or, in some cases, to government office.
- 3.7 The Area Support Team will work-up a bespoke engagement plan for each theme identified by Elected Members. This engagement plan will be both research based as well as informed by conversations with service providers, partners and most crucially with local communities themselves.

- 3.8 A working example might be the employment of local young people which continues to be an issue in Inner East Leeds. This campaign could take the form of a number of conversations with local unemployed people to identify current barriers to employment opportunities, an analysis of employment trends, interviews with both local and national businesses to hear what they want from local young people, as well as an analysis what support is currently on offer to young people seeking employment and how this could be better targeted.
- 3.9 Any engagement activity could seek to utilise social media and local communications outlets. Community engagement events could be held in places with the highest footfall such as galas, supermarkets and schools.
- 3.10 The outcomes of any campaign must be tangible and demonstrate added value. By the time any recommendations come to the Area Committee for debate and sign-off there should be a clear and achievable set of outcomes, mindful of the resource implication of any agreed course of action.
- 3.11 Elected Members are asked to consider what they might want to have as their three key themes for the coming municipal year. As stated above, each theme will have a bespoke campaign worked up in conjunction with the Area Leader, Area Lead Member and main stakeholders. Outlined below are a number of potential themes for consideration:
- Young People – Investigate ways to reduce youth related ASB across the Inner East area and re-engage young people in constructive activity
 - Health – Investigate ways to address and reduce high cancer mortality and diabetes rates in Inner East Leeds
 - Creating community pride – What do our communities want and need to feel better about their neighbourhood
 - NEET Young People – What more can be done to help get young people into education, employment or training
 - Environment – What can be done to improve the state of the environment in Inner East Leeds
 - Women in our community – What needs to happen to ensure that the needs of women are met in our communities
 - Health – A campaign to reduce the smoking of tobacco across the Inner East area
 - Community Cohesion – What can be done to integrate new communities and make our neighbourhoods more welcoming
- 3.12 Members are also asked to consider and agree on a place-based name for their new community committee at their Area Committee meeting, so that the new committees can be formally constituted at the council's AGM on 9 June 2014. Having consulted with the Chair of the Area Committee and East North East Area Leader, the following suggestions have been made to stimulate discussion:
- Community Committee for Inner East Leeds
 - Inner East Leeds Community Committee
 - Community Committee for East Leeds (Inner)

- Community Committee for Burmantofts & Richmond Hill, Gipton & Harehills and Killingbeck & Seacroft
- Community Committee for East Leeds (Burmantofts & Richmond Hill, Gipton & Harehills, Killingbeck & Seacroft)

4 Sub Groups

- 4.1 At its meeting in June 2012 the Inner East Area Committee agreed to establish number of sub groups to make recommendations for progress against key headings in the Area Committee Business Plan.
- 4.2 At its meeting in June 2013, the membership of these sub groups was renewed by the Inner East Area Committee with the agreement that they meet six times a year coinciding with the Area Committee cycle. The headings below contain updates on the work carried out by these sub groups.
- 4.3 On 3rd September 2013, the Inner East Area Committee agreed to establish a fifth sub group to engage with issues relating to Children and Young People and specifically the allocation of the newly delegated Youth Activity Fund.
- 4.4 Health & Wellbeing Sub Group
The Health and Wellbeing Sub Group met on 11th March 2014 and discussed issues relating to childhood obesity, niche tobacco, diabetes, alcohol misuse and mental health. Minutes will be attached in full at the next meeting of the Area Committee.
- 4.5 Planning Sub Group
The Planning Sub Group met on 14th March 2014 and discussed issues relating to the Town & District Centre scheme proposed for Harehills Lane and significant projects in the Inner East area. Minutes will be attached in full at the next meeting of the Area Committee.
- 4.6 Communities Centres Working Group
The Community Centres Working Group last met on 27th June 2013 and is scheduled to meet again in the New Year. Time and date to be advised.
- 4.7 Environmental Sub Group
The Environmental Sub Group met on 27th January 2014 and discussed issues relating to the new 'One Environmental Service', EIZs and refuse. The minutes of this meeting are attached in full at **Appendix A**.
- 4.8 Children & Young People's Sub Group
The Children & Young People's Sub Group met on the 4th March 2014 and discussed issues relating to newly delegated Youth Activity Fund. The minutes of this meeting are attached in full at **Appendix B**.

5 Corporate Considerations

5.1 Consultation and Engagement

5.1.1 An integral part of the work in the priority neighbourhoods that make up the Inner East Area Committee is to ensure that local people are involved with and consulted on the activities taking place where they live. There are now four Community Leadership Teams (CLTs) established and operational for Burmantofts & Richmond Hill, Gipton, Harehills and Seacroft. A representative of three of these CLTs currently sits as co-optee on the Inner East Area Committee. Work is underway to select a representative from the Harehills CLT to act as a co-optee on the Area Committee.

5.1.2 The above mentioned collectives have been directly involved in setting the current priorities we are working towards as part of the Neighbourhood Improvement Plans, which in turn link into the Inner East Area Committee Business Plan and Community Charter priorities.

5.2 Equality and Diversity / Cohesion and Integration

5.2.1 An equality screening document was completed as part of project planning process for the development of the Neighbourhood Improvement Plans.

5.3 Council policies and City Priorities

5.3.1 The priorities of the Inner East Area Committee Business Plan, Community Charter and Neighbourhood Improvement Plans directly link into the Council's 'Best City' priorities for Leeds, the City Priority Plan for 2011 – 2015 and the Vision for Leeds 2011 – 2030.

5.4 Legal Implications, Access to Information and Call In

5.4.1 There are no legal implications associated with this report.

5.4.2 There is no exempt or confidential information

5.4.3 In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Area Committees are not eligible for Call In

5.5 Risk Management

5.5.1 There are no major risks associated with the content of this report.

6 Conclusions

6.1 There are a number of actions on-going to achieve the Inner East Area Committees' priorities and fulfil its work programme - including the work of the five Sub Groups - but despite this, the Area Support Team recognises that there is still a significant amount of work to be done.

7 Recommendations

7.1 That Members of the Inner East Area Committee are asked to agreed their area-wide priorities for 2014/15.

- 7.2. That Members identify three key themes for 2014/15 to inform a community engagement strategy/plan to come back to the Community Committee in July.
- 7.3 That Members consider and agree on a place-based name for their new community committee so that the new committees can be formally constituted at the council's AGM on 9 June 2014.
- 7.4. That Members note the contents of the report and make comment where appropriate.

8 Background documents¹

- 8.1 None.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Minutes



INNER EAST ENVIRONMENT SUB GROUP

DATE/ TIME: Monday 27th January 2014 at 10am, Compton Centre

CHAIR: Cllr Graham Hyde

Present: Councillor Graham Hyde, Chair (CGH), Councillor Asghar Khan (CAK), Councillor Arif Hussain (CAH)

In attendance: Hayley Thackwray (HT), John Woolmer (JW), Steve Vowles (SV), Andrew Birkbeck (AB)

Apologies: Ben Grabham (BG), Simon Frosdick (SF)

ITEM DISCUSSED	ACTION
1.0 <u>Minutes of previous meeting and issues arising</u>	
1.1 The minutes of the last meeting were agreed as an accurate record.	
1.2 CAK reported that there were still on-going refuse issues in the Kitson's, Dent's, Nowell's and Clark's.	BG
2.0 <u>New 'One Environmental Service' Update</u>	
2.1 JW circulated copies of draft job descriptions for the proposed One Environmental Service to Elected Members.	
2.2 JW said that the consultation with both staff and the Trade Unions was underway and would be an on-going dialogue.	
2.3 CAK said that aligning staff to areas where they lived should be looked at as part of the restructuring process.	
2.4 JW said he would come back to a future meeting of the sub group with more details of the restructure in terms of resource allocated to each Ward and the rationale behind the allocation after further discussions with partners.	JW

3.0	<u>Environmental Improvement Zones (EIZs) including latest perception reports and legal actions</u>	
3.1	JW circulated the latest EIZ reports to Elected Members, who were happy with the new one page format.	
3.2	CAK asked that Lincoln Green be included as part of any future EIZ reporting. JW said he would ensure this happens.	
3.3	JW highlighted that whilst the statistics relating to the EIZs were generally to be welcomed, the gap between the perception of residents was a cause for concern in some cases.	
3.4	JW said that a more concerted community engagement campaign needs undertaking to help change the permissive culture that exists in some of the worst effected EIZs. CAK and CGH agreed and asked that the Area Support Team take the lead in this regard.	
3.5	AB agreed to draw up a draft community engagement strategy for a pilot area – the Sandhurts – and report back to the sub group ahead of the next meeting.	AB
3.6	CAH said alongside this approach, residents needed to be made aware of the fines being issued in their area as a deterrent to litter. JW agreed to look into ways of better publicising successful cases outside of the tried and tested methods.	JW
3.7	CAH also said that as part of this new engagement process, landlords – both private and social – should be targeted in terms of the expected behaviour of their tenants.	
4.0	<u>Any other business</u>	
4.1	None	
5.0	TIME AND DATE OF NEXT MEETING	
5.1	Monday 31 st March 2014 at 2pm – Civic Hall (Room A)	

Minutes



INNER EAST CHILDREN & YOUNG PEOPLE'S SUB GROUP
DATE/TIME: 4th March 2014, 3pm, Compton Centre
CHAIR: Cllr Roger Harington

Present: Councillor Roger Harington (CRH - Gipton & Harehills Ward), Councillor Maureen Ingham (CMI - Killingbeck & Seacroft Ward), Sarah May (SM – Neighbourhood Manager for Bumantofts & Richmond Hill), Andrew Birkbeck (AB – Area Officer, East North East Area Support Team), Vicky Marsden (VM - Strategic Play Officer, Children's Services), Jason Minott (JM - Active Sports Officer, LCC), Joanne Buck (JB – Neighbourhood Manager for Seacroft & Gipton), Reena Chudasama (RC – Project Manager for Inner East Cluster)

Apologies: Councillor Vonnie Morgan (Killingbeck & Seacroft Ward), Vicky Hooper (Neighbourhood Manager for Harehills), Lee Griffiths (Area Officer, East North East Area Support Team), Shaun Macklin (Team Leader, Youth Services), Colette Kurylo (Nest Director, CHESS Cluster), Mark Smith (Cluster Manager, Seacroft/Manston Cluster), Ian Jones (Advanced Practitioner, Youth Offer Improvement Team)

ITEM DISCUSSED	ACTION
<p>1 <u>Introductions and apologies</u></p> <p>1.1 Apologies were received from Councillor Vonnie Morgan (Killingbeck & Seacroft Ward), Vicky Hooper (Neighbourhood Manager for Harehills), Lee Griffiths (Area Officer, East North East Area Support Team), Shaun Macklin (Team Leader, Youth Services), Colette Kurylo (Nest Director, CHESS Cluster), Mark Smith (Cluster Manager, Seacroft/Manston Cluster), Ian Jones (Advanced Practitioner, Youth Offer Improvement Team).</p> <p>1.2 In the absence of Cllr Morgan, Cllr Harington agreed to chair the meeting.</p>	
<p>2. <u>Minutes and Matters Arising</u></p> <p>2.1 The minutes of the last meeting were approved as an accurate record.</p>	
<p>3 <u>Feedback on Mapping Exercise</u></p> <p>3.1 AB fed back on the mapping exercise that had been conducted following the last meeting of the sub group. Whilst the exercise had proved useful it was acknowledged as having significant gaps and being of time-limited nature.</p>	

3.2	The next steps are to see how best this information can be shared on the Breeze website and with other partners to best benefit young people in the area. AB to invite Breeze to next meeting of sub group.	AB
3.3	The sub group were agreed that Breeze, as the council's readily identifiable and established brand, needed to become the hub for both the searching and promoting of youth activities across the patch.	
4	<u>Funding Rounds for 2014/15</u>	
4.1	AB outlined proposals for the spend for this year's allocation of Youth Activity Fund money £68,320 or 22,773 per Ward: <ul style="list-style-type: none"> • £42,000 or £14,000 per Ward to be earmarked for the 2014/15 Summer Holiday Programme • £26,320 or £8,773.33 per Ward to be earmarked for activities between September 2014 and April 2015. 	
4.2	RC said that the Clusters would be meeting imminently to discuss match - funding for the 2014/15 Inner East summer holidays programme. RC said she would report back the outcome of that meeting asap.	RC
4.3	JM said will be funding will shortly be available from Sportivate: http://www.leeds.gov.uk/sports/Pages/Sportivate.aspx that could be signposted to applicants to the Youth Activity Fund if of a sporting nature.	
4.4	It was agreed, to ensure fairness, that applications for funding should be limited to £2,500 per applicant.	
4.5	Elected Members expressed concern at the time it was taking to establish a Youth Panel for Inner East, especially given that youth engagement was key to informing the commissioning process.	
5.	<u>Draft Advert for Applicants</u>	
5.1	The Sub Group agreed for an advert to go out to encourage bids in for the Summer Holiday activities. This is to be circulated via Breeze and other networks/partners next week. Deadline for applications will be 4 weeks after the launch date – 10 th March 2014 (tbc).	
5.2	CRH suggested that whilst the emphasis should be on summer holidays, applicants should be encouraged to submit bids for longer term/sustainable projects.	
6	<u>A.O.B</u>	
6.1	AB agreed to provide the feedback the Area Support Team had received from the Summer Holidays programme 2013 to RC ahead of the Cluster meeting on the subject of match-funding.	AB
7	<u>Time and date of next meeting</u>	
7.1	Next meeting of the sub group is to be arranged for Tuesday 29 th April at 2pm. AB to book venue.	AB



Report author: Sarah May
Tel: (0113) 3367681

Report of the East North East Area Leader

Report to Inner East Area Committee

Date: Thursday 20th March 2014

Subject: Inner East Priority Neighbourhoods – Neighbourhood Improvement Plans 2014/15 and key achievements

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):		
Burmantofts & Richmond Hill		
Gipton & Harehills		
Killingbeck & Seacroft		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

1. A programme of neighbourhood improvement is being implemented across the priority neighbourhoods of Burmantofts & Richmond Hill, Gipton, Harehills and Seacroft. Work in these neighbourhoods is at a variety of stages due to the capacity of the communities that are being worked with.
2. To support this work, Neighbourhood Managers have been appointed and draft Neighbourhood Improvement Plans (NIPs) have been developed for 2014/15. The NIPs have outlined a set of priorities to be focussed on each neighbourhood. The priorities have been developed through consultation with Elected Members, partners and the community, underpinned by statistical analysis.
3. Along with the details of the new priorities, key achievements delivered in each of the neighbourhoods are highlighted. A more detailed breakdown of actions delivered in each of the priority neighbourhoods is included in the full NIPs, attached as appendices to this report.

Recommendations

4. Inner East Area Committee is requested to note the content of the report and comment as appropriate

1 Purpose of this report

- 1.1 The purpose of this report is to provide Inner East Area Committee with an overview the Neighbourhood Improvement Plan (NIP) priorities which have been outlined in the priority neighbourhoods, which will be focus for the Neighbourhood Managers for the next 12 months.
- 1.2 The report also highlights key achievements which have been delivered in the priority neighbourhoods between April 2013 and March 2014.

2 Background information

- 2.1 A programme of neighbourhood improvement has been on-going in Inner East Leeds for some time now. A Neighbourhood Manager post for Gipton and Seacroft was established utilising Safer Stronger Communities over six years ago. Following the success of this pilot, the Gipton & Seacroft Neighbourhood Manager post has continued to be funded through Inner East Area Committee Wellbeing funds. Subsequently, it was decided to create Neighbourhood Manager posts for Burmantofts & Richmond Hill, in October 2010, and Harehills in March 2013. Again, these are funded through Inner East Area Committee Wellbeing budget.
- 2.2 The rationale behind the priority neighbourhood approach is to put in place a Team Neighbourhood ethos and get organisations, from the public, private and voluntary sector, working better together to avoid duplication of efforts and deliver quality services for local residents. This is underpinned by the Community Leadership Team (CLT), which provides a reality check from local people to ensure that services are meeting local needs. It is now more important than ever for Team Neighbourhood to be working effectively due to the current economic climate which has resulted in reduced service budgets and a lack of available grant funding opportunities.
- 2.3 A key role of the Neighbourhood Manager is to develop an annual Neighbourhood Improvement Plan. The priorities of the Neighbourhood Improvement Plan (NIP) are developed through use of statistical analysis and through consultation with Ward Councillors, the local community and partner organisations. It has been more difficult than usual to develop statistical profiles for the priority neighbourhoods, as the Neighbourhood Index hasn't been available this year. Therefore, for the 2014/15 NIPs, a range of statistics from the Leeds Observatory and partner organisations has been used to complement feedback provided by the community.

3.0 Inner East Priority Neighbourhoods – NIP priorities for 2014/15 and key achievements

- 3.1 The section below highlights the priorities which have been developed through analysis of key statistics and community consultation undertaken by the Neighbourhood Managers. The priorities have been used to frame the NIP action plan for the coming year, therefore creating a focus for input of resources into the area.
- 3.2 A snapshot of some of the key achievements made in the priority neighbourhoods over the last 12 months is also highlighted below. The achievements showcase the broad range of activities which the neighbourhood managers have been involved with.

3.3 The Neighbourhood Improvement Plans are attached as appendices to this report and provide more in depth statistical analysis as well as a more detailed achievements round up from the last 12 months.

3.4 **Burmantofts & Richmond Hill** (NIP attached at Appendix A)

Priorities for 2014/2015

- Increase community confidence and build community cohesion
- Reduce the levels of worklessness and Not in Education, Employment and Training (NEETs)
- Create a safer neighbourhood by reducing levels of crime and Anti-Social Behaviour
- Improve the local environment, including housing conditions
- Address health inequalities by promoting community health and wellbeing

Highlights from 2013/14

- Darker Nights Initiative: The activities which have taken place between September and March have led to a reduction of burglaries by approximately 30% compared to this time last year. Over 700 properties have been visited across the Ward and provided with crime prevention advice and target hardening materials.
- Leeds Neighbourhood Approach: The private rented sector housing project, as part of the Burmantofts Neighbourhood Improvement Board (NIB), has been extremely successful since coming into force in May 2013. 150 properties were targeted as part of this initiative; with 123 of these properties being privately rented and four publicly rented, with 44 were empty. 39% (17 out of 44) of empty properties have already been brought back into use to date. Over 94% (119 out of 127) properties inspected so far. As part of the Leeds Neighbourhood Approach, a number of referrals to other agencies have been made, including 58 fire prevention visits, 16 residents being referred to LCC Employment & Skills and 11 Credit Union referrals.
- Nowells Family Support: As part of the Burmantofts Neighbourhood Improvement Board, work has been carried out to support families and individuals identified on the Families First list back into work. There were 10 people identified who have not all been allocated with a Job Centre Plus outreach worker and are at different stages of now getting back into work and training.
- Burmantofts Gala: The inaugural Burmantofts Gala took place on 30th June 2013. The first gala was hailed as a success with over 1000 local residents in attendance. The event also acted as the finale to Leeds Refugee Week. A resident led committee has now been established to take forward gala preparations for 2014.
- Haselwood Bin Solution: A new refuse and recycling system has been installed in Haselwood Mews and Haselwood Green. This scheme has addressed over 10 years of refuse collection issues due to bins being stolen and not the correct capacity of refuse bins being available.
- Parks Plans: Master plans have been created for parks, play areas and green spaces cross Burmantofts & Richmond Hill. The master plans will direct future investment into these areas and bring them up to Leeds Quality Parks standard.

3.5 **Gipton** (NIP attached at Appendix B)

Priorities for 2014/2015

- Reduce Crime and Anti-Social Behaviour
- Increase Employability, reduce persistent absenteeism and NEET young people

- Promote emotional wellbeing, physical health incl. lung health, COPD/stopping smoking
- Increase resident's influence and community cohesion
- Improve the Environment

Highlights from 2013/14

- 1900 Neighbourhood surveys were distributed to residents in Gipton area through the primary schools and local community venues. In all 131 responses were received. The outcomes of the survey highlighted residents would like to see more youth clubs for young people, more programmes to support young people into employment and more sport sessions. Residents also feel that youth nuisance and burglary are still a problem in the area.
- Opportunity Shops' have been running weekly in Gipton since June 2013. The morning sessions are traditional work clubs, offering internet access and support with job search, applications and CV writing. Afternoon sessions and other activities offer attendees access to other opportunities such as volunteering, work experience, training and sports.
- A bespoke multi-agency employment course named "Get Ready" commenced in January 2014. This is a six week course for two hours, two days per week tailored to 18-24 years olds who have been out of work for an extended period. Get Ready will support to increase self-confidence, skills & knowledge in order to improve their employability.
- A newly established Gipton Health improvement group is now in operation to assess the needs of the Gipton community, including obesity levels and impacts on Diabetes & CHD, Promotion of the Health Trainer Service to work around all lifestyle changes to increase health and confidence, Promotion of the Stop Smoking Service, Stoptober and Know It, Check It, Treat It (for COPD) Campaign, oral health of children, Cancers that are prevalent in the community and mental health
- By working in partnership, the Neighbourhood Manager can evidence match funding brought into the community of approximately £23,430. This includes Opportunity Shop, Get ready project and cluster match funding for summer holidays activities.

3.6 **Harehills** (NIP attached at Appendix C)

Priorities for 2014/2015

- Reduce Crime and Anti-Social Behaviour.
- Health and Wellbeing.
- Reduce Worklessness, NEETs. Improve Economic Viability of Harehills, education attainment and attendance.
- Improve the Local Environment
- Improve community confidence, and create a more cohesive community.

Highlights from 2013/14

- A Community Leadership Team (CLT) has been created for the Harehills Neighbourhood and consists of active residents from across the area who are interested in driving improvements for the area. The CLT is currently chaired by Councillor Arif Hussain. The CLT is supported by the creation of the Local Management Team, consisting of local managers from services across the Neighbourhood.

- Harehills Lane Shopping area has been awarded £200,000 for capital improvements to make the area a more sustainable and attractive shopping district. This is being supported by improvements to the Highways and the 'Flats above Shops' scheme to further strengthen the area.
- Community Action to Change Harehills (CATCH) have taken a lease from Leeds City Council of derelict wasteland which was subject to problems with Anti-Social Behaviour and environmental crimes. The land is currently being developed in partnership with Groundworks to make an outdoor community sports area to provide valuable green space to the neighbourhood.
- A partnership has been created between GISPIL and the ECHO centre to run an Opportunity Shop in Harehills, weekly support sessions are offering community members support with job searches, CV writing skills and volunteering opportunities.
- A series of events were held for young people in the area over the Bonfire Night period to provide positive diversionary opportunities to prevent young people engaging in anti-social behaviour. All three nights events were exceptionally well attended with positive feedback from the young people that attended.

3.7 Seacroft (NIP attached at Appendix D) Priorities for 2014/2015

- Reduce Crime and Anti-Social Behaviour.
- Increase Employability, reduce persistent absenteeism and NEET young people
- Promote emotional wellbeing, physical health incl. lung health, COPD/stopping smoking
- Increase resident's influence and community cohesion
- Improve the Environment

Highlights from 2013/14

- Frontline workers have completed training in October 2013 to help increase skills and knowledge to support families and children to manage weight. Local people have been encouraged to sign up to Leeds Let's Get Active to increase physical activity levels. Schools and local agencies have engaged with smart Swapathon to help families make healthy choices.
- Opportunity Shops' have been running on a weekly basis since June 2013. The morning sessions are traditional work clubs, offering internet access, support with job search, applications and CV writing. Afternoon sessions offer attendees access to other opportunities such as volunteering, work experience, training and sports.
- Barncroft resident association donated £1,250 to fund Christmas presents for children known to social services and SMART team who otherwise wouldn't have got anything. Social Services and the SMART team identified vulnerable children from our ward who would not receive any presents (or very little) for Christmas.
- ON Street project, a joint initiative funded by Seacroft Manston Cluster, Wellbeing funding, Community Safety, NHS and West Yorkshire Police to address Attendance, NEET, Crime and ASB. The "On Street" team have worked with 130 pupils to increase attendance. 157 young people have accessed the health bus and 142 young people have engaged in detached work in hot spot areas.
- By working in partnership, the Neighbourhood Manager can evidence match funding brought into the community of approximately £53,700. This includes the OIL project that was successful in gaining £40,000 from JIMBO's Fund, Cluster match

funding of £10,000 for summer holidays activities, public health match funding of £3,700 for Cooking on Budget courses.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 An integral part of the work in the priority neighbourhoods is to ensure that local people are involved with and consulted on the activities taking place where they live. Community Leadership Teams (CLTs) are established and operational in all of the priority neighbourhoods and provide local people the opportunity to be involved in this process.
- 4.1.2 Annual Neighbourhood Surveys were undertaken across all of the priority neighbourhoods to inform the development of the NIP priorities. The Neighbourhood Survey received more responses across all areas than in previous years and allows the views of residents to be reviewed on a year on year basis.
- 4.1.3 Other community engagement activity has also been undertaken in the priority neighbourhoods such as two community priority setting events in Burmantofts and Richmond Hill, as well as a community consultation in Seacroft linked to the development of the Neighbourhood Plan.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 As part of the project planning process for the Neighbourhood Improvement Plan (NIP), a light touch equality impact assessment has been undertaken. This highlights any potential equality implications linked to the implementation of the NIP allowing actions to be built in to avoid any negative impacts on the community.
- 4.2.2 Work has been undertaken through the Community Leadership Team to ensure membership is as representative as possible covering all aspects of the local community. Information about the CLTs and the NIPs has also been distributed via the Leeds City Council Equality Hubs.

4.3 Council policies and City Priorities

- 4.3.1 Activities undertaken through the Neighbourhood Improvement Plans in the priority neighbourhoods go towards meeting all the priorities outlined in the City Priority Plan of:
- Best City.....for Health & Wellbeing
 - Best City.....for Children & Young People
 - Best City.....for Business
 - Best City.....for Communities
 - Best City.....to Live
- 4.3.2 Activities delivered through the Neighbourhood Improvement Plans also contribute towards achieving priorities outlined in the Council Business Plan 2011 – 2015 and the ambition of becoming the best City Council in the UK. The priorities and actions being delivered through the NIPs will also contribute towards the four propositions of Citizens@Leeds.
- 4.3.3 Work undertaken via the Neighbourhood Improvement Plans is an integral part delivering the Inner East Area Committee Business Plan. This is produced on an

annual basis and outlines what the Area Committee aims to achieve over the next 12 months. Overall priority setting for the Area Committee has been developed in conjunction with the NIPs to ensure that there is an integrated approach to tackling local priorities.

4.4 Resources and value for money

4.4.1 The Inner East Area Committee invest funding each year to employ three Neighbourhood Managers to develop and implement the Neighbourhood Improvement Plans for the priority neighbourhoods. This is an additional resource and without this investment, a limited amount of activity would take place in the priority neighbourhoods. The agreement to fund the Neighbourhood Manager posts is currently in place until March 2015. Six monthly feedback reports, in March and September, have been agreed to be provided to the Area Committee to demonstrate the value for money of this investment.

4.4.2 Area Committees provide funding support to priorities identified through the Neighbourhood Improvement Plan from Wellbeing funds. Neighbourhood Managers try to secure funding from other sources to maximise the Wellbeing investment. It is acknowledged that this is becoming increasingly difficult due to the reduced number of grant programmes and increased demands on these resources. Additional resources which have been levered in over the past year are highlighted in the NIPs.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no legal implications associated with this report.

4.5.2 There is no exempt or confidential information contained in this report.

4.5.3 There are no key decisions associated with this report, so it is not subject to call in.

4.6 Risk Management

4.6.1 Any potential risks in relation to activities being undertaken by the Neighbourhood Managers as part of delivering the NIPs are identified through the project plans which are produced prior to implementation of activities. The project planning process allows contingency plans to be considered to mitigate any potential risks.

5 Conclusions

5.1 The neighbourhoods within Inner East still remain challenging even though progress has been made to address key indicators and resident priorities. Neighbourhood Managers continue to work on putting in place sustainable solutions for on-going issues in the priority neighbourhoods. As funding resources continue to be reduced, it's more important than ever to ensure that effective partnership working and effective communication methods are in place. This way of working underpins the actions outlined in the NIPs and further embeds the Team Neighbourhood ethos.

6 Recommendations

6.1 Inner East Area Committee are requested to note this report and comment as appropriate.

7 Background documents¹

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works

- 7.1 Inner East Area Committee NIP Report – March 2013
- 7.2 Inner East Area Committee NIP Update Report – September 2013

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Burmantofts & Richmond Hill Neighbourhood Improvement Plan 2014/15

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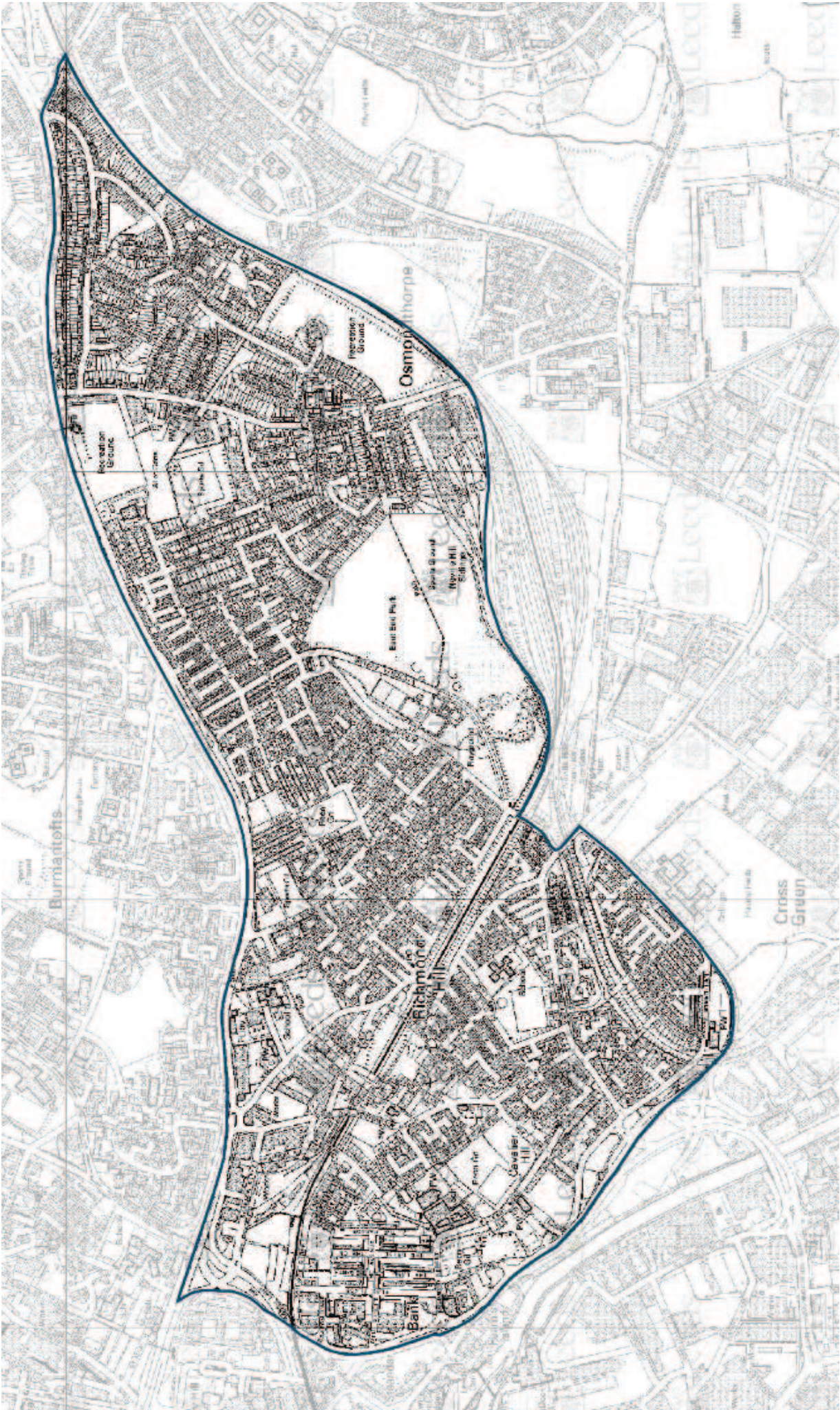
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Map of Burmantofts Priority Neighbourhood



Map of Richmond Hill Priority Neighbourhood



An introduction to Burmantofts & Richmond Hill Priority Neighbourhood

Neighbourhood Improvement Plan

The purpose of the Neighbourhood Improvement Plan (NIP) is to highlight the emerging issues and key challenges which the neighbourhood currently faces. The NIP also provides details of the actions that are to be put in place over the next 12 months to improve the area. The NIP uses both statistical data as well as views gathered through community consultation with local residents to determine what the key priorities are that need to be addressed across the Ward.

Burmantofts & Richmond Hill – composition of the area

The Ward is located in the East of Leeds, within the Inner East wedge. The Ward is wholly located within the Leeds Central constituency. The area is situated adjacent to the Leeds City Centre to the west and with Gipton, Harehills and Halton Moor to the east. The A64, York Road, cuts through the middle of the Ward, splitting the area into the two distinct localities of Burmantofts and Richmond Hill. However, there are a number of smaller communities within these localities which have their own identities and individual characteristics. The Ward has a large municipal park, East End Park, and a number of smaller community greenspaces and play areas. There are three Council managed multi use community centres situated within Burmantofts & Richmond Hill – Ebor Gardens, Lincoln Green and Richmond Hill. There isn't a library or sports centre within the Ward or a main shopping hub but a number of smaller district centres.

Leeds is divided into 108 Middle Super Output Areas (MSOAs). The Burmantofts & Richmond Hill Ward comprises of four MSOAs:

- E02002393: Lincoln Green & Ebor Gardens
- E02002394: Harehills – Comptons, Sutherlands, Nowells
- E02002399: Osmondthorpe & East End Park
- E02002404: Cross Green, East End Park and Richmond Hill

Previously, there was an annual Neighbourhood Index which ranked the MSOAs on an annual basis. In previous years, the MSOA's that make up the Burmantofts & Richmond Hill Ward have been highlighted as some of the most deprived neighbourhoods not only in Leeds but the whole of the country.

Burmantofts & Richmond Hill – a demographic profile

From the 2011 Census data, the demographic profile of the Ward is as follows:

- There is a population of 24,843 people living in the area; 49.5% female and 50.5% male

- Population density is significantly higher in BRH compared to the city average – 54.2 people per hectare compared to the Leeds figure of 13.6
- In terms of age, there is a higher than City average of people aged 0-19 (28%) and 20-44 (40.5%) but a lower than City average of people aged 60+ (15.2%)
- 77.6% of the population of the BRH ward were born in the UK
- The number of residents born outside the UK has increased significantly since the last Census – from 1,542 in 2001 to 5,581 in 2011 – 1,217 born in the EU and 4,364 born elsewhere. Over three quarters of people born elsewhere have moved into the ward within the last 10 years
- 65.3% of the ward population classed themselves as White British and 34.7% are from Black and Ethnic Minority Communities. The BME population has nearly trebled from 11.6% in 2001 to 34.7% in 2011.
- With 2,567 people, 10.3% of the ward population, the African community is the largest BME community in the Ward
- In 255 households, no adults but a least one child spoke English as a main language. In 1,529 households, no residents spoke English as a main language
- 57% of people in the ward have said their religion is Christian, 25.6% of people have no religion, 8.5% of the resident population is Muslim
- The Ward has a significantly higher proportion of people living in flats or maisonettes, 36.2% compared to the Leeds average of 21.8%
- There is also a significantly higher proportion of rented properties in the area; 67.6%, compared to a City average of 39.9%. Local Authority housing counts for 37.9%, Registered Social Landlords at 8.8% and private landlords accounting for 19.7% of rented accommodation in the area. The level of private landlord property has more than doubled since the 2001 Census when it stood at 8.1%

(Source: The Office of National Statistics)

Burmantofts & Richmond Hill - Local Structures Funding

Inner East Area Committee has invested funding in the provision of a Neighbourhood Manager to drive improvements forward across the area and to deliver the activities outlined in the Neighbourhood Improvement Plan. The Area Committee also allocates a ward pot to Burmantofts & Richmond Hill from their annual Wellbeing allocation. This funding is invested in projects and schemes to address the local priorities. The Neighbourhood Manager tries to generate as many joint funding opportunities with internal and external funding sources to maximise investment in the local area.

In 2013/14, the Neighbourhood Manager was successful in securing the following additional funds into the Ward:

- GMB Union: £6,000 for installation of Ebor Gardens IT Suite

- ENEHL (now Housing Leeds) Area Panel: £2,583 for litter bins (50% of total cost), £3,619 towards the Hazelwood Dene Subway (50% of total cost) and £1,182 for Lincoln Green Community Centre improvements (50% of total cost)
- Arcadia: £500 grant and approximately £1,000 of donated electrical goods and services for Burmantofts Gala
- Community First: £750 towards the cost of Burmantofts Gala
- Inner East Cluster: £7,500 for summer holiday activities
- Veolia: £300 toward target hardening equipment for burglary reduction activities
- **TOTAL: £15,934**

The figures above do not include the match funding contributions secured by third parties towards Wellbeing funded projects or volunteer time which has been contributed toward activities across the Ward.

Community First

A Community First panel has been in place for Burmantofts & Richmond Hill ward since February 2012. The panel is made up of eight local residents and is administered by the Neighbourhood Manager at the panel's request. The panel is re-elected in March of each year. Local Councillors are also involved in the panel as non-voting advisory members to provide support with to the panel and the decision making process. St Vincent's Centre is the panel partner and hosts the Community First page on their website.

The panel were allocated £203,460 between financial years 2011/12 and 2014/15. This allocation is split into yearly pots and funding available for 2013/14 was £50,926 which supported over 30 different projects being delivered across the ward. The Community First Panel have agreed that the Burmantofts & Richmond Hill Neighbourhood Improvement Plan should act as the Community Plan for the area, as there is clear evidence of how local priorities have been identified and there has also been a neighbourhood consultation exercise undertaken to support this. The Community First panel have also agreed to have the same priorities for their funding as outlined in the NIP action plan. This will ensure that funding will be committed to the priorities which need the most investment and will make the greatest impact in the Ward to improve local people's lives.

Community Engagement

The following activities and engagement mechanisms are already in place with local people to ensure that they have an input into improving their community:

Community Leadership Team (CLT)

This is a meeting where local residents attend to discuss issues which are important to them and to develop solutions, in partnership with service providers, to address neighbourhood problems. Local residents who are members of the CLT are those who have civic roles in their local community, for example, school governors, chairs of local tenants and residents groups, etc.

The CLT is chaired by Councillor Ron Grahame and takes place on a six weekly basis in a local community venue. At present, two co-optees are elected from the CLT to sit on the Inner East Area Committee in order to feed through local views and influence strategic decision making on Area Committee policy. The meeting is open to anyone from the Burmantofts & Richmond Hill Ward to attend, with the first part of the meeting focussed on a specific discussion topic, followed by a Have Your Say section, where any community member can raise any issues or questions they may have. The CLT is a key tool in communicating improvements being made locally to the community and increasing public awareness of activity taking place in the neighbourhood.

Neighbourhood Survey

A short neighbourhood survey is undertaken across the Ward on an annual basis. The purpose of the Neighbourhood Survey is to find out about the priorities of local people where they live. As the survey is undertaken on an annual basis, it can clearly be demonstrated if things are getting better where people live or if further actions need to be taken on specific issues.

Community Engagement Events

An addition to this year's community engagement activities two interactive events took place in January. The events allowed residents to give their ideas on how the Council and its partners should address key issues such as worklessness, dog fouling and anti-social behaviour. Attendees at the events were also allocated with either Burmantofts or Richmond Hill dollars to spend against the different priorities which had been highlighted through the results of the Neighbourhood Survey. This was to highlight the difficult decisions that have to be made when investing funding in the community, especially in these times of significant budget cuts. Another element to the event was an exercise around communicating better with local communities. The results from this will be used as a basis for future community engagement in the Ward over the next 12 months.

Equality Framework

To ensure that all activity delivered through the NIP is accessible for all the community; an equality screening process has been undertaken as part of the project plan before the NIP was developed. Equality considerations are also taken into account when any project, activity or event is being delivered in the neighbourhood. This is in line with Leeds City Council's commitment to maintain the excellent rating for Equality.

Accountability

The Burmantofts & Richmond Hill Neighbourhood Improvement Plan will be accountable to Inner East Area Committee. A review report will be presented at September Area Committee and a refreshed Neighbourhood Improvement Plan along with an achievement report will be presented at the March cycle of Area Committee meetings. The NIP action plan will also be reviewed on a monthly basis through Burmantofts & Richmond Hill Ward Member meetings. The NIP will also be regularly presented to

the Community Leadership Team to inform local residents about the activities taking place where they live. The NIP also acts as the local mechanism to deliver the priorities outlined in the Inner East Area Committee Business Plan.

Links to Strategic Partnerships and Priorities

Highlight reports on the progress of the NIP are provided to the Area Leadership Team to ensure that strategic service managers are aware of the activity taking place on a neighbourhood level and to request support with any barriers with making progress. As part of the Area Leadership Team's commitment to place, the ALT have been focussing on Burmantofts & Richmond Hill Ward and visited the BRH Community Leadership Team to listen to local resident views about service delivery in their area. There is a commitment from the ALT to re-visit the CLT in future to report back on the actions which have been taken to improve service provision in the locality.

The actions outlined in the NIP directly contribute towards the City Priority Plan 2011/15, Vision for Leeds 2011/30 and Council's Business Plan 2011/15. The work delivered through the NIP also underpins the principles outlined in the State of the City report and the Four Propositions of Citizens@Leeds.

The NIP will also link to Inner East and East North East action plans such as the Inner East Worklessness Strategy and ENE Anti-Poverty Strategy.

Partnership working and delivery mechanisms

There are a number of key local partnerships in place which will support the implementation of the NIP action plan:

Ward Member Briefings

Ward Member briefings take place on a monthly basis. The briefings are split into two sections: the first part involves invited guests to update Councillors on projects which are proposed or currently being delivered across the Ward. The second part of the meeting provides the Neighbourhood Manager the opportunity to run through the activities which are taking place in the Ward to address the NIP priorities. All this detail is recorded in a Ward Tracker which is a single document which provides Ward Councillors a comprehensive overview of activity taking place across the Ward.

Burmantofts Neighbourhood Improvement Board

The Burmantofts Neighbourhood Improvement Board (NIB) is chaired by Councillor Peter Gruen and co-chaired by Councillor Asghar Khan. The NIB was established to address issues in the MSOA of Comptons, Sutherlands & Nowells when the area was ranked number one in the city on the Neighbourhood Index profiles. The purpose of the NIB is to bring communities and service providers together to deliver joint solutions to tackle neighbourhood issues which effect communities the most.

Local Management Team

The Local Management Team was re-established in mid-2013 to take forward delivery of the NIP action plan, discuss partnership working opportunities and communication with residents. The meeting is led by the Burmantofts & Richmond Hill Neighbourhood Manager and is an officer only delivery group involving the following partners:

LCC Youth Service
West Yorkshire Police
NHS Leeds
LCC ENE Locality Team
Housing Leeds - Partnerships Team

Housing Leeds & Gipton Housing Offices

Membership of the meeting will be expanded to other organisations over the coming months but it is felt at this stage it would be more appropriate to have a smaller group to take forward immediate key actions in the locality. The format of the meeting will also be reviewed, as it may be more appropriate to have thematic discussion on specific topics, rather than just general update sessions.

Burmantofts & Richmond Hill Crime & Grime Tasking

This six weekly partnership meeting is chaired by the Neighbourhood Manager with Neighbourhood Police Team Inspector. The focus of the meeting is to tackle neighbourhood level crime and crime issues and task partners to put in place sustainable solutions. Feedback on the results of quarterly crime and grime days of action, called Operation Champion, are also reported back to Tasking. However, the organisation of this activity is carried out by a separate planning group involving relevant partners which is co-ordinated by the Neighbourhood Manager.

Burmantofts & Richmond Hill Housing Managers Meetings

These meetings take place on a six weekly basis prior to Crime & Grime Tasking. The meeting provides the opportunity to strengthen working relationships between Ward Councillors, Housing Managers and Neighbourhood Manager. These sessions also discuss examples of best practice and partnership working opportunities.

Burmantofts and Richmond Hill Health Improvement Partnerships

There are two health and wellbeing partnerships in place for the Ward; one focussing on Burmantofts and the other focussing on Richmond Hill. The partnerships are managed by colleagues from LCC Public Health. Both partnerships have action plans and focus on alcohol, smoking and financial inclusion. As alcohol related admissions are so high from residents living in the Ward, a separate BRH Alcohol Sub Group has been established. The sub group has its own action plan, delivering initiatives to address this issue.

Area Committee Thematic Sub Groups

A number of Area Committee thematic sub groups are in place linked to the delegated functions of Inner East Area Committee. The sub groups discuss broader Area Committee wide issues but still have an impact on actions that are being taken within the priority neighbourhoods. The current sub groups are:

- Environmental Sub Group which monitors the performance of the Inner East Environmental Services SLA
- Children & Young Peoples Sub Group which directs the investment of the delegated youth activity funding
- Community Centres Sub Group which reviews operational arrangements of the delegated portfolio of community centres
- Planning Sub Group discusses new and proposed developments taking place across the Inner East
- Health & Wellbeing Sub Group brings together all the action being undertaken across the Wards

Key Achievements from 2013/14

A wide range of activities have been developed and delivered across the Ward over the last 12 months through the 2013/14 Neighbourhood Improvement Plan. These activities have addressed local priorities and benefitted the local community. The section below highlights key achievements delivered in the Ward since April 2013:

Reduce levels of crime and Anti-Social Behaviour

- Darker Nights Initiative: The activities which have taken place between September and March have led to a reduction of burglaries by over 30% compared to this time last year. Over 700 properties have been visited across the Ward and provided with crime prevention advice and target hardening materials.
- Immobilise property marking: The roll out of the Immobilise property marking system continues. Streets which have been identified as burglary hotspots have been targeted.
- Operation Champions: In July, a multi-agency day of action took place focussing on the Nowells area. Over 30 officers from partners such as the Police, Leeds Anti-Social Behaviour Team, West Yorkshire Fire and Rescue Service, Private Sector Rented Team and ENE Locality Team all participated. In September, activity focussed on Lincoln Green Tower Blocks. A number of annual tenancy audits took place, a large amount of cannabis was seized along with a machete, an attendance sweep was undertaken and LASBT carried out a number of visits to perpetrators and complainants in relation to ASB.
- Summer holiday activities for young people: 84 activity sessions were commissioned for young people to participate in over the summer holidays, all taking place at venues within the ward.
- Rigtons & Haselwoods Parking Solution: A consultation has been undertaken with local residents regarding the development of a project to resolve long term parking issues around the Rigtons and Haselwoods area. Funding for the scheme has been secured through Inner East Area Committee and will be completed in summer 2014.

- Off Road Bikes: Thanks to funding allocated by the Area Committee towards the Police off road bikes, this has assisted in resolving a number of nuisance motorbike and quad bike issues around the East End Park area.
- East Park Grove Problem Solving: A problem solving meeting was held with landlords of properties on East Park Grove with Councillors and service providers. The meeting covered issues around crime and the environment.
- Distraction Burglary Events: A number of distraction burglary events have taken place at sheltered housing complexes across the Ward.
- Designated Public Place Order: The DPPO continues to be enforced across the Burmantofts area resulting in a number of alcohol seizures. Additional signage has been purchased and put up in prominent locations to make people aware of the enforcement action that will be taken if they are found with alcohol.

Improve the local environment

- Haselwood Bin Solution: A new refuse and recycling system has been installed in Haselwood Mews and Haselwood Green. This scheme has addressed over 10 years of refuse collection issues due to bins being stolen and not the correct capacity of refuse bins being available. This was jointly funded by Area Committee & Area Panel. A phase two of the project has been agreed and will benefit parts of Haslewood Drive, Haslewood Square and Haslewood Court. Area Committee have wholly funded phase 2 which is currently being implemented.
- Environmental Improvement Zones: Work has continued across the two EIZs of the Nowells and Bellbrookes. Recently, there has been a fine of £3,000 issued to a landlord in the Nowells for not removing waste from the yards of his properties.
- Community Clean Ups: Since April community clean ups have taken place across the ward in the following locations – Buller Lane, Compton Road, Torre Close, Rigton Lawn, Nowells, East Leeds Rugby Club pitches on Snake Lane, Lincoln Green Mosque & Education Centre and Ebor Gardens Community Centre.
- Flowerbeds: Lincoln Green benefitted from the planting of flower beds in the prominent locations of Beckett Street, Lincoln Green Road and Cherry Row.
- Welcome Stone: A 'Welcome to Burmantofts' stone was installed on Burmantofts Street. The stone was dedicated to PC Tony Sweeney who sadly passed away in December 2012.
- Litter Bins: 14 additional litter bins have been installed across the ward. Other litter bins have been re-located to more appropriate locations. This follows feedback at the CLT from local residents.
- Haselwood Dene Subway: Clean up and painting of the subway which runs from Haselwood Dene under York Road to Pontefract Lane has been completed. Workshops are currently underway with the local community to put together a mosaic which will be installed on the wall under the subway.
- Sustainable Communities Investment Programme: A consultation event was held at St Hilda's Church, Cross Green in April with residents about the investment of nearly £4m in the area through a housing facelift project, highways improvements and a community fund pot for small scale environmental projects.

- Grit Bins: New grit bins were purchased for a number of locations across the Ward where residents find it difficult to access when icy.
- Ivy Street Shops: A proposal has been developed with colleagues from City Development to carry out a facelift scheme to improve the appearance and hopefully generate more business at the small Ivy Street district centre.
- Leeds Neighbourhood Approach: The pilot private rented sector housing project has been extremely successful since coming into force in May 2013. 150 properties were targeted as part of this initiative; with 123 of these properties being privately rented and four publicly rented, with 44 were empty. 39% (17 out of 44) of empty properties brought back into use to date. A plan is in place for each remaining empty property to be brought back into use over agreed timescale with owner. Over 94% (119 out of 127) properties inspected so far. Re-inspections of the properties are taking place and 42 category 1 hazards and 44 category 2 hazards have been removed by the end of December 2013. As part of the Leeds Neighbourhood Approach scheme, a number of referrals to other agencies for support have been made. These include: 58 households benefitting from fire prevention advice, 16 residents being referred to LCC Employment & Skills, 11 Credit Union referrals and vulnerable residents referred into relevant support services.

Increase levels of community confidence

- Community Leadership Team: BRH Community Leadership Team continues to go from strength to strength. On average of 35 community members attend each meeting. Topics discussed over the last few months including Free School Meal, community safety and the Environment.
- Burmantofts Neighbourhood Improvement Board: Four meetings of the NIB have taken place since April. A number of key projects are being delivered to address NIB priorities including the Leeds Neighbourhood Approach, which is targeting private rented sector landlords in the Nowells to improve housing conditions and also bring empty properties back into use. Families living in the NIB area also being supported to access employment and training opportunities.
- Burmantofts Gala: The inaugural Burmantofts Gala took place on 30th June. The first gala was hailed as a success with over 1000 local residents in attendance. The event also acted as the finale to Leeds Refugee Week. A logo competition was also held with local primary schools in order to create an identity for the event. A resident Gala Committee has been established to take forward gala preparations in 2014.
- Lark in the Park: The community came out in force to the community day East End Park on 20th July. The event received positive feedback from local residents and continues to improve year on year.
- Neighbourhood News: The first edition at the BRH Neighbourhood News has been produced. The newsletter has been placed in key community buildings across the ward and shared with CLT members to circulate amongst the groups they are affiliated with. The neighbourhood news is currently being reviewed to ensure the format is user friendly.

- Nowell Mount Community Centre: This centre has been transferred to Children's Services and re-launched as a Children's Centre outreach facility for Shakespeares Children's Centre. As part of the transfer arrangements, youth activities still take place there on a regular basis and the centre can still be used for local resident group meetings.
- Lincoln Green Community Centre: Use of this centre continues to increase and activities are being run from the centre every week day. The Community Café continues to go from strength to strength, an Afghan Women's Group are now providing support sessions from the centre, regular youth activities are taking place and a food bank is still under development to be operated from the centre one day per week. Interest has also been shown to deliver a pregnancy crisis support service from the facility.
- Ebor Gardens Community Centre: The facility is being used more than ever at the moment, every week day, both through the day time, and evening as well as weekends. Ebor Gardens Primary School are running parental support sessions four days per week, Inner East Cluster have a permanent space at the centre, a community choir is running at the building, along with a variety of youth activities and supplementary schools.
- Community First: The BRH Community First Panel continues to meet on a monthly basis. Since April, 28 different community projects have been approved, providing a wide range of benefits to local residents.
- Cross Green Residents: Support has been provided to local residents to re-establish the community group for the area. The first meeting took place in July and there is now a fully established residents group for the area.
- Nowells Together: Work is underway to re-establish the Nowell Together resident group along with a neighbourhood watch for the community.
- Area Leadership Team visit to CLT: The ENE Area Leadership Team, as part of their commitment to focus on place, visited the Community Leadership Team in September. A number of key themes emerged from the discussions and responsible Directors and Chief Officers will be coming to a future CLT to update local residents on what action has been taken.

Reduce levels of worklessness and NEETs

- Learning Partnerships Two Way Street: Funding support was provided for the NEET volunteering scheme to continue with the BRH Ward. The project has proved successful and the young people who have been involved in the scheme have undertaken a number of community projects including the renovation of the garden at Lincoln Green Community Centre. References have been provided to support the project securing funding from other grant projects to continue the work in Burmantofts & Richmond Hill and also expand to benefit other Inner East communities.
- NEET Week: A week of activities aimed at reducing NEETs took place in November. An Apprenticeship Hub Make a Winning Application session was run from Ebor Gardens Community Centre which supported young people complete applications for current apprenticeship vacancies. A NEET Sweep took place across the Ward to find out what young people on the NEET list were doing and what support they may need to get into a job or training. A NEET market place event took place at Ebor Gardens Community Centre, involving a wide range of providers.

- Ebor Gardens IT Suite: Installation is complete of the new IT Suite at Ebor Gardens Community Centre. The IT provision has jointly been funded by the Inner East Area Committee and GMB. Sessions to support people back into jobs and training are being operated from the centre. The installation of the IT suite has also enabled Ebor Gardens Primary School's parent support programme deliver more courses to local residents.
- Giz a Job: Initially Lincoln Green and now Ebor Gardens Community Centre is now hosting the Giz a Job programme one day per week which is run by Zest and Job Centre Plus. The project supports residents to build their confidence and provides assistance to get them into employment and training opportunities.
- Nowells Family Support Project: Activity was undertaken in the Nowells area as part of the Burmantofts NIB to target families and individuals listed on the Families First list. Support was provided to residents to access training and confidence building sessions, as well as employment opportunities for those ready to move back into work. To date, the 10 families have all received support from a Job Centre Plus outreach worker, two have now completed a work programme, one is due to start a work programme, two have been referred to Pinnacle People. One has received 13 week sanction and two are no longer claiming benefits.

Improve physical health and emotional wellbeing

- Training sessions for frontline workers: Training sessions have been held for frontline staff working across Burmantofts & Richmond Hill. The sessions covered illegal money lending, smoke free homes Health is Everyone's Business and alcohol awareness.
- Sports accreditation courses: As part of the summer holiday activities which were commissioned for the ward, three sports accreditation courses were run in partnership with local sports clubs: East Leeds Community Sport Club, East Leeds Cricket Club and Market District (Raging Bull) Boxing Club. The sessions provided leadership qualifications to young people to continue to support their local clubs.
- BRH Alcohol Strategy: An alcohol sub group has been established for Burmantofts & Richmond Hill Ward due to the high levels of alcohol related hospital admissions from the area.
- Cross Green Food Growing Initiative: A food growing project has been developed for the Cross Green area in partnership with Hyde Park Source. This scheme will provide local groups and residents with fresh fruit and vegetables in an area with very little fresh produce outlets.
- Leeds Let's Get Active: The programme was launched in the Ward in January. A health walk has commenced from Osmondthorpe Lane one morning per week and a running club has started in East End Park. A number of family activities are being planned for summer.

Burmantofts & Richmond Hill Neighbourhood Survey

As part of the priority setting and action planning for the development of the Neighbourhood Improvement Plan, the annual Neighbourhood Survey was distributed. The survey was sent through school bags, placed in key community buildings and distributed through the Community Leadership Team. In 2014, 259 responses were received, this was nearly 100 more compared to the 2013 figure of 170 and represented more than 10% of the surveys which were distributed across the Ward. The Neighbourhood Survey followed the same format of the previous year in order to be able to analyse whether or not the same issues were still priorities for local people. The table below highlights the top two issues under each priority from 2014 compared to the 2013 results:

Priority Heading	2014 Results	Priority Heading	2013 Results
	<i>Providing more community activities</i>		
More youth clubs and activities for young people	152	Improved parks and play areas	89
Improved parks and play areas	146	More youth clubs and activities for young people	84
	<i>Getting people into work and training</i>		
Programmes to support young people into jobs and training	156	Programmes to support young people into jobs and training	85
More courses being delivered locally	134	More courses being delivered locally	78
	<i>Tackling crime and anti-social behaviour</i>		
Burglary	139	Burglary	98
Noise Nuisance	112	Youth Nuisance	71
	<i>Improving the environment</i>		
Dog fouling	191	Dog fouling	116
Fly tipping	116	Fly tipping	66
	<i>Improving health and wellbeing</i>		
Sports and fitness sessions	133	Sports and fitness sessions	70
Healthy eating sessions	119	Healthy eating sessions	63

A number of respondents also indicated that they would be keen to find out more about what is happening where they live and also get involved with local volunteering opportunities.

To understand where the particular issues are in the neighbourhood, a mapping exercise of respondents was undertaken to highlight particular hotspot areas. This information has been passed to services in order to direct their resources appropriately.

Burmantofts & Richmond Hill Community Engagement Events – January 2014

Two community engagement events were held in January – one for Richmond Hill and the other focussing on Burmantofts. The purpose of the events were to find out local resident's views on how to solve their top rated community issues, find out how residents would like the Councillors and Area Committee to communicate with them in future and also prioritise how future funding should be spent in the Ward in future. The feedback from the events is as follows:

- Residents indicated that their top priorities for investment of funding over the next 12 months is around getting young people into work and training, providing more activities for young people and tackling dog fouling.
- People would prefer to receive regular e-mail bulletins about activities and projects happening where they live, along with a bi-annual newsletter. Residents also thought better use of local noticeboards should be made and community champions should be recruited to disseminate key messages in the local community. Attendees also thought that the events were very useful and would like to see more sessions such as this taking place on a regular cycle across the Ward.
- 65 different suggestions on how to address key community concerns were put forward by residents. These suggestions will be worked through as part of the implementation of the Neighbourhood Improvement Plan.

Burmantofts & Richmond Hill Action Plan for 2014/15

The action plan below outlines the five key priorities for the Neighbourhood based on the statistics available and views from local residents. This section highlights the actions which will be taken over the next 12 months to address these priorities:

PRIORITY: Increase community confidence and build community cohesion

Headline Statistics:

- Local people have requested more frequent face to face engagement events and information about what is happening in their neighbourhood (Source: Feedback from BRH Community Engagement Events and BRH Neighbourhood Survey)

- From analysis of attendance at the BRH Community Leadership Team and recent community engagement events, more need to be done to bring different communities together in the area (Source: Feedback from BRH Community Engagement Events and BRH Community Leadership Team)
- One of the top priorities for local people is to see more activities happening for young people (Source: Feedback from BRH Community Engagement Events and BRH Neighbourhood Survey)

Strategic Links

- Meets the Citizens@Leeds proposition of to be responsive to the needs of local communities
- These actions will link into the future Community Engagement Strategy for Area Committees

Action Plan

Priority	Action to be taken	Delivery Lead
Improve community engagement with local residents	<ul style="list-style-type: none"> • Develop a community engagement strategy for the Ward • Hold eight Community Leadership Team meetings per year • Develop a monthly e-mail bulletin to provide key messages to community contacts • Produce a bi-annual community newsletter for local residents living across the Ward • Undertake annual Neighbourhood Survey with local residents • Deliver interactive community engagement events in the Ward every Autumn • Hold an annual Volunteer Thank You event • Develop a Burmantofts & Richmond Hill webpage on leeds.gov.uk • Explore potential use of social media such as Facebook and Twitter • Map existing community structures and support local residents develop community groups • Encourage local people to become volunteers on community activities • Promote local activities at the Burmantofts Gala and Lark in the Park • Explore possibilities of utilising local radio to promote 	LCC ENE Area Support

	activities	
Provide community activities and events for local residents to enjoy	<ul style="list-style-type: none"> Support the organising committee of Lark in the Park to arrange and run the annual event in East End Park Arrange the Burmantofts Gala with the local community and secure funding / sponsorship to make the event happen Re-elect the Community First panel for the Ward to ensure there is cross area representation – four Burmantofts residents and four Richmond Hill residents Promote Community First funding opportunities through community networks Work with Leeds Refugee Forum and Migrant Access Points to ensure that the Community Leadership Team is representative for the local area Strengthen the involvement and influence of young people in community activities and service delivery Promote the resources available within Ebor Gardens, Lincoln Green and Richmond Hill Community Centres Support groups to put in lettings applications to run sessions which benefit the local community Ensure that buildings are well maintained, clean and safe for all existing and new user groups Commission a wide range of activities, to take place in and out of school holidays, for young people through delegated Youth Activity Funding Give young people the opportunity to have an input into the commissioning process through a local young people forum, school councils or other engagement activities Ensure that all commissioned activities are well promoted and young people are aware how to sign up to these opportunities Promote Breeze and the benefits which are offered for being registered 	Steering groups for both Lark in the Park and the Park and Burmantofts LCC ENE Area Support, Local residents LCC ENE Area Support LCC ENE Area Support LCC ENE Area Support
Ensure that Community First funding for the Ward is maximised		
Ensure that everyone is given voice in local decision making in the area		
Increase the use of the Council managed community centres in the Ward		
Provide a comprehensive package of activities for young people throughout the year		

PRIORITY: Reduce the levels of worklessness and Not in Education, Employment & Training (NEET)

Headline Statistics:

- At January 2014, there were 1,711, equivalent to 10.1%, Job Seekers Allowance claimants in the Burmantofts & Richmond Hill Ward. This is higher than the city average of (Source : 01-14 Department for Work and Pensions)
- The highest proportion of JSA claimants are in the age range of 25 – 49, 1,063 in total across the Ward. (Source : 01-14 Department for Work and Pensions)
- Numbers of lone parents who claim benefits are higher than the City average, 3.8% (805), compare to the Leeds figure of 1.5% (8,060) (Source : 02-12 Department for Work and Pensions)
- As of November 2013, NEET figures stood at 150 for Inner East Cluster. However, it must be acknowledged that this figure covers the whole Inner East Cluster area including Gipton (Source : CYPF Cluster Performance Report November 2013)

Strategic Links

- All activity will link with the Inner East Worklessness Strategy, which is currently under development
- Meets the Citizens@Leeds propositions of: help people out of financial hardship and help people into work.

Action Plan

Priority	Action to be taken	Delivery Lead
Support young people to access Apprenticeship opportunities	<ul style="list-style-type: none"> • Distribute regular vacancies bulletins produced by Leeds Apprenticeship Hub across the community and within community buildings • Signpost young people to apprenticeship support sessions such as Make a Winning Application • Deliver a local apprenticeship event for young people from high schools and who are currently NEET 	LCC ENE Area Support, Leeds Apprenticeship Hub
Ensure local residents are aware of training and advice sessions available locally	<ul style="list-style-type: none"> • Promote the Community Learning programmes available across the Ward • Encourage services to deliver locally based courses from local community centres which have IT facilities 	LCC ENE Area Support
Support local initiatives to reduce	<ul style="list-style-type: none"> • Assist with NEET Sweep activities across the Ward • Promote and encourage sign up to locally delivered NEET 	Inner East Cluster, Igen,

the number of NEET young people	<ul style="list-style-type: none"> programmes, such as Two Way Street Support the pre NEET work which is currently underway or being programmed to be delivered in the area 	LCC ENE Area Support
Support families and individuals back into work	<ul style="list-style-type: none"> Continue to deliver the pilot project in the Nowells area linked to individuals identified through Families First Promote locally delivered ESOL sessions and encourage sign up by communities who need support Support the multi-story initiative that will support people into work and training Work with local businesses to create an employability partnership Deliver a 'Women in Business' event to inspire women into careers 	Inner East Cluster, LCC ENE Area Support

PRIORITY: Create a safer neighbourhood by reducing levels of crime and Anti-Social Behaviour

Headline Statistics:

- Crime has reduced significantly across the Ward over the last 12 months – down 28%, 272 offences, compared February 2013 (Source: NPT Statistics)
- Burglary dwelling has also been reduced by 28%; this is equivalent to 115 less incidents of burglary in 2014 compared to cumulative figures released in February 2013 (Source: NPT Statistics)
- Despite this, over the last 12 months, local confidence has reduced in local policing, from 52.1% in January 2013, to 46.8% in January 2014. Public confidence in other areas, such as, levels of anti-social behaviour, knowing how to contact the Neighbourhood Policing Team and levels of visible Police patrols, have remained static (Source: NPT Statistics)

Strategic Links:

- Reflects all the Safer Leeds community safety and Divisional Community Safety Partnership priorities

Action Plan

	Action to be taken	Delivery Lead
Reduce the number of residents becoming victims of burglary	<ul style="list-style-type: none"> Review and refresh the BRH Burglary Reduction OBA Plan Continue with existing activities outlined within the BRH Burglary Reduction OBA Plan, that are working and relevant 	West Yorkshire Police, Safer Leeds

	<ul style="list-style-type: none"> Request further problem profile for burglary dwelling over the last six month period to target activity as appropriate Promote the Immobilise property marking system to local residents Undertake burglary reduction activities; Darker Nights initiative between September to March and Sneak In campaign between April to August 		
Continue to provide CCTV in key locations	<ul style="list-style-type: none"> Funding support to continue to provide CCTV in priority locations Deploy covert cameras as and when necessary 	Safer Leeds	
Reduce the number of alcohol related incidents in the Ward	<ul style="list-style-type: none"> Continue to enforce the Designated Public Place Order (DPPO) Work with partners via the BRH Alcohol Group to put in place packages of support to assist local people tackle alcohol dependency issues Promote alcohol support networks 	West Yorkshire Police	
Undertake multi agency activities in hotspot locations	<ul style="list-style-type: none"> Commitment to carry out four Operation Champions to tackle issues such as drugs, loan sharks, anti-social behaviour, etc. in hotspot locations identified through intelligence received at BRH Tasking 	LCC ENE Area Support	
Undertake activity to tackle emerging community safety concerns	<ul style="list-style-type: none"> Deploy off road bikes and when necessary to tackle community concerns regard nuisance motorbikes and quad bikes Undertake operations around travelling criminals, metal thefts and illegal waste carrying Put in place packages of support and undertake problem solving for repeat victims of crime Target drug dealing hotspots through covert operations 	West Yorkshire Police	
Carry out awareness campaigns with local residents and frontline workers	<ul style="list-style-type: none"> Deliver a Prevent awareness workshops for community leaders and frontline staff working in the BRH Ward Increase local awareness around Child Sexual Exploitation and reporting mechanisms Promote support activities and reporting mechanisms for Domestic Violence, including the Caring Dads pilot programme Support local residents establish Neighbourhood Watch groups 	LCC ENE Area Support	

Work with emerging communities to increase awareness around community safety issues	<ul style="list-style-type: none"> Promote community crime and ASB reporting mechanisms through the Migrant Access Points programme Deliver healthy relationship messages via local BME groups 	LCC ENE Area Support
Reduce perception of youth nuisance across the Ward	<ul style="list-style-type: none"> Reactive outreach work to be undertaken with young people and supporting / signposting to regular activities in the area 	LCC Youth Service
Increase public confidence and satisfaction in statutory services related to crime and ASB	<ul style="list-style-type: none"> Encourage and support local people to report crime and ASB in their neighbourhood Promote and make residents aware of positive action which has achieved positive results linked to crime and ASB in their neighbourhood 	LCC ENE Area Support
Deliver actions to resolve concerns around highways and parking	<ul style="list-style-type: none"> Implement the Rigtons and Haslewoods parking solution; a combination of residents only parking zone and waiting restrictions Extend the Saxton Gardens residents permit holders only restrictions to make them 24hr a day Undertake improvements to the Bellbrookes car park as part of the Town and District Centres capital investment programme. 	LCC Highways

PRIORITY: Improve the local environment, including housing conditions

Headline Statistics:

- Two areas within the Burmantofts & Richmond Hill Ward, Nowells and Bellbrookes, are currently active Environmental Improvement Zones (EIZ) due to the high number of calls for service related to these neighbourhoods.
- In recent resident perception surveys undertaken in the EIZ areas, dog fouling and street litter have been raised as the highest local environmental concerns (Source: ENE Locality Team)
- Highest numbers of calls for service to the ENE Locality Team Enforcement Team in the Ward relate to waste in gardens (293) and fly tipping (130) (Source: ENE Locality Team)
- The highest number of request for service in the BRH Ward to the Streets section of the ENE Locality Team relates to fly tip removals (640) and litter (208) (Source: ENE Locality Team)
- Concerns about dog fouling were ranked the number one issue in the Ward by respondents to the 2014 BRH Neighbourhood Survey.

Strategic Links:

- Activities link to or enhance the Environmental Services Service Level Agreement that is in place with the Area Committee
- Supports the Citizens@Leeds propositions of providing accessible and integrated services and be responsive to the needs of local communities

Action Plan

Priority	Action to be taken	Delivery Lead
Improve parks and play areas across the Ward	<ul style="list-style-type: none"> • Implement actions to bring a number of parks and greenspaces across the Ward to Leeds Quality Standard • Consult on the East End Park master plan with the local community and agree a prioritised programme of works to secure funding • Encourage volunteers to look after their local parks and play areas through forming Friends of groups or carrying up community clean-up / maintenance days 	LCC Parks & Countryside, LCC ENE Area Support
Implement Environmental Improvement Zones	<ul style="list-style-type: none"> • Promote the positive action which has been undertaken by the Locality Team to address environmental issues within the neighbourhood 	LCC ENE Area Support / LCC Locality Team
Address the number one environmental concern of residents – dog fouling	<ul style="list-style-type: none"> • Encourage the community to report incidents of dog fouling across the Ward • Increase signage in hotspot areas to make people aware of fines associated with dog fouling • Recruit local people to act as environmental champions around this issue and build closer relationship with Dog Warden Service • Undertaken dog fouling prevention campaigns through local schools 	LCC ENE Area Support / LCC Locality Team
Support activity to improve private rented sector housing in the Nowells	<ul style="list-style-type: none"> • Promote positive message relating to the improvements which have already taken place within the Nowells since the Leeds Neighbourhood Approach commenced • Put in place a number of multi-agency activity days in the Nowells between June 2014 to March 2015 	LCC ENE Area Support, LCC Private Rented Sector Team
Implement a number of activities	<ul style="list-style-type: none"> • Support with the development of an exit strategy for the Selective Licensing programme and ensure that local partner 	LCC ENE Area Support, LCC

to support the legacy of Selective Licencing	<ul style="list-style-type: none"> commit their on-going involvement to the area Undertake focussed activity on bringing empty properties back into use, particularly around the East End Park area, tackle environmental issues and address anti-social behaviour Put in place a regular area walkabout to carry out an audit of the area and refer through any issues identified 	Private Rented Sector Team
Undertaken a number of environmental awareness campaigns	<ul style="list-style-type: none"> Recruit a number of community environmental champions to lead community clean-up activities and support local residents to report local environmental issues Encourage the establishment of 'In Bloom' groups across the Ward 	LCC ENE Area Support
Deliver the Sustainable Communities Investment Programme (SCIP)	<ul style="list-style-type: none"> Manage and implement a wide range of community initiatives funded through the SCIP community fund Implement a group repair property facelift scheme to specific streets within the Cross Green area Link projects with health outcomes to monitor the benefits of the investment 	SCIP Project Team

PRIORITY: Address health inequalities by promoting community health and wellbeing

Headline Statistics:

- Levels of cancer mortality in under 75s within the Ward are significantly higher than city average – 210.4 per 100,000 compared to the Leeds figure of 111.7 per 100,000. Main causes attributed to this are smoking, alcohol, poor diet, a lack of physical activity of being overweight (Source: Public Health Summary 2008-2010)
- There are 2231 household in fuel poverty within Burmantofts & Richmond Hill, this is equivalent to 18.56% of total households in the Ward (Source: Public Health Data 2011)
- Life expectancy in both males and females are lower than the Leeds average; 74.7 years in total. For males, the average life expectancy is 72.50 years and for females 77.3 years (Source: Public Health Summary 2008-2010)

Strategic Links

- All activity highlighted below contributes towards the priorities of the local health and wellbeing partnerships and the Inner East Health & Wellbeing Sub Group

Action Plan

Priority	Action to be taken	Delivery Lead
Support vulnerable families and young people	<ul style="list-style-type: none"> Support the development of packages of support for vulnerable families and young people identified through Families First and Guidance & Support 	LCC Children's Services
Support community food growing initiatives across the Ward	<ul style="list-style-type: none"> Assist Cross Green Community Group and Hyde Park Source to implement the Cross Green food growing project and use as an exemplar for other area 	LCC ENE Area Support
Put in place a number of activities which encourage residents to get active	<ul style="list-style-type: none"> Promote the current Leeds Let's Get Active activities that are already on offer in the locality – weekly health walk in Osmondthorpe, East End Park Running Club Ensure that future Leeds Let's Get Active activities meet resident need through consultation with the CLT and active local groups Increase awareness of activities on offer at local sports clubs for Juniors and Adults Work with Leeds Refugee Forum to encourage different cultural groups to get involved with healthy lifestyle activities 	LCC Sport & Active Lifestyles
Support activities being delivered for older people	<ul style="list-style-type: none"> Promote the activities available in the local community through Burmantofts Senior action and Richmond Hill Elderly Action Promote sessions which are taking place in Council community centres for older people, such as modern living courses 	LCC ENE Area Support
Deliver a number of actions which deliver health outcomes linked to the Sustainable Communities Investment Programme (SCIP)	<ul style="list-style-type: none"> Deliver Health is Everyone's Business, Audit C and Affordable Warmth training to all frontline staff working in the Cross Green area Integrate health related questions into the Group Repair survey undertaken as part of the sign up process to measure health impacts of the project 	LCC Public Health
Deliver activity to address the impact of alcohol	<ul style="list-style-type: none"> Support the activity which is being delivered through the BRH Alcohol Sub Group Promote local activities which are delivered as part of Alcohol Awareness Week 	LCC Public Health

<p>Undertake local awareness campaigns on key health issues</p>	<ul style="list-style-type: none"> • Promote the 'Got a cough, get a check' initiative and promote the successes from the programme to date • Encourage people to access home Fire Safety checks • Increase awareness of the Smoke Free Homes campaign and accessibility of NHS Stop Smoking Services • Promote the availability of Free School Meals and encourage take up by local residents who are eligible • Support the activity which is being undertaken as part of the Change 4 Life programme in Richmond Hill 	<p>LCC ENE Area Support</p>
<p>Promote financial inclusion support available across the Ward</p>	<ul style="list-style-type: none"> • Promote local financial inclusion services available through local publications and community events • Undertake a promotional campaign to encourage residents to access Leeds City Credit Union services • Encourage local residents to report loan shark activity taking place in communities • Promote advice and guidance available through the East Leeds Debt Forum Website: www.eastleedsdebtforum.com 	<p>East Leeds Debt Forum</p>

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Gipton Neighbourhood Improvement Plan 2014/15

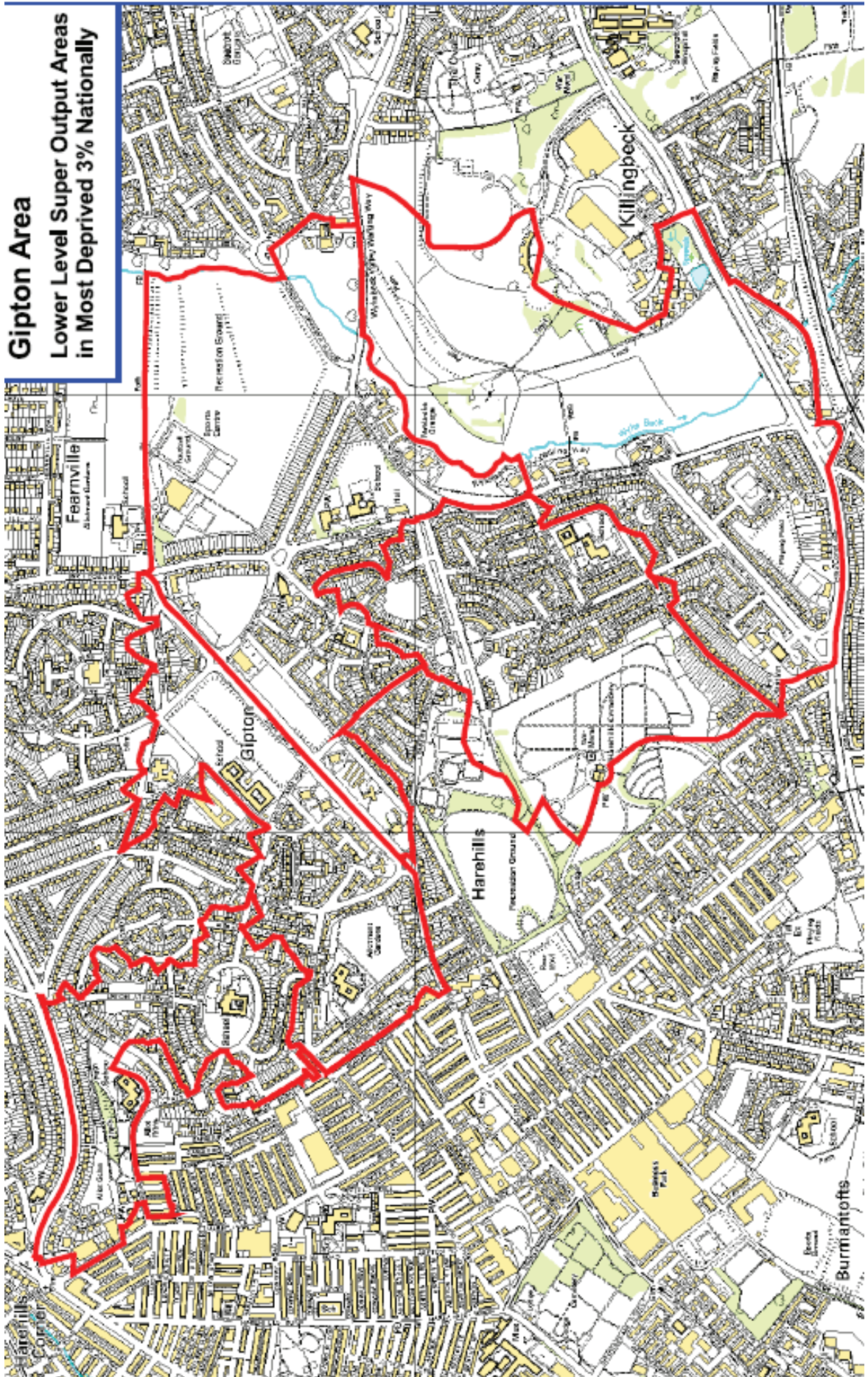
For further information, contact:

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Map of Gipton Neighbourhood Management Area



Introduction to Gipton

Introduction to Gipton Priority Neighbourhoods

Gipton is split into two MSOA areas (middle super output areas), Gipton North and Gipton South. Both sit within Inner East Area Committee. The boundaries that define the ward are Easterly road to the north, Wyke Beck Valley to the East, York Road to the south and Harehills road to the west.

MSOA boundaries have been traditionally used to measure Neighbourhood Index data which has previously informed the statistics of the Neighbourhood Improvement Plan. For this year the MSOA data has not been produced and the data used to inform this plan has been drawn from a variety of comparable sources, primarily the 2011 Census as well as other sources. However that data is often aligned along the boundaries of the MSOA areas and so will continue to be referenced within this report.

When compared to the City average of 13.6 people per hectare, both Gipton North and Gipton South are densely populated with 62.1 people and 32.5 people respectively per hectare.

The population for Gipton is 13,469. The percentage of gender in both MSOA's broadly reflects the City Average of 49% male and 51% female.

Children aged 15 and under account for 31.7% of the population in Gipton North and 24.7% in Gipton South, both are much higher than the City average of 18.3%. The population of 20-29 year age band is 13.6 in Gipton North and 12.1 in Gipton south, which are lower than the City average of 17.5%. The proportion of people aged 45+ living in Gipton South broadly reflects the averages for the City, however, Gipton North has lower proportions of people in each age domain.

Gipton North is very ethnically diverse, having over treble the City average of Asian or Asian British and Black African population at 28.2% and 10.8% respectively. Gipton South also has treble the City average of Black African population at 13.5% and a high white British population of 75.1%.

In comparison to the City average of 91.8% of households with people aged 16 and over that have English as a main Language, Gipton South is slightly lower at 88.9% whilst Gipton North is considerably lower at 77.9%. Gipton North also has a higher proportion of household where no person has English as a main language, 10% whereas this figure decreases in Gipton South to 6.0%.

Christianity is the prevalent religion in both MSOA's. With Gipton South being 62.1%, slightly higher than the City average of 55.9%, this figure falls in Gipton North to 44.5%. The next major faith group in Gipton North is Muslim, which at 24.9% is over four times the City average of 5.4%

The 2011 Census classifies households by deprivation dimension. The dimensions of deprivation are indicators based on the four selected household characteristics:

- Employment (any member of a household either unemployed or long-term sick)
- Education (no person in the household has level 2 or above education, and no person aged 16-18 is a full-time student)
- Health and disability (any person in the household has general health 'bad or very bad' or has a long term health problem)
- Housing (Household's accommodation is either overcrowded, is in a shared dwelling, or has no central heating)

Based on these categories, the data shows that 174.9 of households in Gipton North and 76.6 of households in Gipton South are deprived in one or more of the dimensions, higher than the City average of 59:3%.

"Whole houses" or bungalows account for 83.9% of households in Gipton North and 68.0% in Gipton South, (city average is 78.1%), however there are proportionately fewer detached and terraced properties but more semi-detached properties. Gipton South has a higher proportion of households living in flats. The average household size for Gipton South is 2.3 persons mirroring the city average, Gipton North is slightly higher at 2.8.

Both areas have considerably higher proportions of renting accommodation from the local authority, Gipton North 60.0% and Gipton South 67.3% compared to the City average of 39.9%.

Within the area there are six primary schools, two children's centres, two community centres, a leisure centre and a One Stop Centre that houses a library, welfare rights and a job centre. The area benefits from Action for Gipton Elderly, a good neighbour scheme offering befriending and support for older people and GIPSIL (Gipton Supported Independent Living) which provides support services for young vulnerable people. There are a number of voluntary sector agencies operating within the area, namely Space 2, Gipton Together, The Beck, Street Works Soccer.

The Wyke Beck Valley runs from Rounday Park, through the edge of Gipton on to Temple Newsam and through to Rothwell Country Park. The valley includes a variety of habitats with over 600 species and open spaces from meadows and woodland to sports pitches.

(Census 2011).

Partnership Working and Delivery mechanisms

The Community Leadership Team - This is made up of representatives of the local community, it includes parent Governors from local schools, representatives from local recognised tenants and residents associations, representatives from the local business community and elected community champions. This meeting is chaired by a local elected member and the group meet at least 4 times per year. The general purpose of this meeting is to oversee the development of the Neighbourhood Improvement Plan in particular around identifying local priorities that require action, helping to measure the success of interventions and crucially to take a lead in communicating to the wider community what activities are taking place and what improvements have been achieved in the local areas. This approach improves public awareness in the partnership and ensures that it is responsive to public needs.

Community First Panel – Community first is a government initiative, which is delivered through the Community Development Foundation (CDF). They work with several organizations to deliver the program, including supermarket chain Asda . Killingbeck and Seacroft ward have been awarded £135,640 over a four year period for projects to provide small amounts of funding to small groups, enabling people in specified deprived wards to improve their area. We are now in the final year of the funding. To avoid duplication and increase transparency, the panel members are made up from Community Leadership Team representatives and a local elected member, who have agreed that the Neighbourhood Improvement Plan will act as a Community Plan for the ward, as these plans have already identified priorities for the ward and are informed by local consultation. This will ensure that funding will be committed to the priorities which need the most investment and will make the greatest impact in the neighbourhood to improve local people’s lives.

Priority Neighbourhood Local Management Team– Membership is made up of local service providers operational /middle managers and chaired by the Neighbourhood Manager. The purpose of this team is to drive forward improvements identified in the Neighbourhood Improvement Plan through operational teams and mechanisms. Members of this group are selected from local service providers and it is recommended that members of this group cannot also be members of the Community Leadership Team as this could create a conflict of interests.

Health Improvement Group –This Group is newly formed in 2013/2014. It is made up of partners from statutory and voluntary organisations across the area to inform the priorities and deliver health improvement actions identified in the NIP.

Inner East Area Committee – Provides a strategic reporting mechanism for the priority neighbourhood and will assist in ensuring the buy in of partner agencies and signing off the project and NIP for a twelve month period. The Area Committee will receive 6 monthly progress reports on the status of the project and an annual assessment and comparison of statistics alongside each years NIP.

Links to Strategic Partnerships – The NIP priorities and proposed actions link directly to the City Priority Plan 2011/15, Vision for Leeds 2011/30 and Council's Business Plan 2011/15 and underpins the principles outlined in the State of the City report. Progress reports evidencing improvements and achievements are submitted to Area Leadership Team and shared with other strategic service managers

Tasking teams – The 6 weekly crime and Grime tasking meeting is co- chaired by the Neighbourhood Manager and the Police inspector from the Neighbourhood Police Team. The focus is to tackle neighbourhood issues relating to crime and the environment by bringing agencies together to work in partnership to problem solve and find sustainable solutions to local issues. Inner East Area Committee allocates a small annual budget to the tasking team to enable local issues relating to crime and grime to be tackled / resolved quickly. Tasking also look at addressing issues which could affect vulnerable people and families, including school attendance and NEETs.

Guidance and Support partnership / Families First - A multi-agency approach to identify children, young people and their families who are at most risk of poor outcomes, including ,Looked After Children and those at risk of being accommodated, young people who are NEET or at risk of becoming so and those children and young people who are persistently absent from school as well as the cohort of individuals that meet the Families First criteria . Families First is a national 3 year programme to support families involved in crime/Antisocial behaviour , poor school attendance and exclusions, in receipt of an of work benefit and a cause for local concern. The programme is now in the third and final year , we can evidence from years 1 & 2 combined that we have been successful in engaging with 112 families, of which 47% have achieved a successful change in one or more of the criteria's.

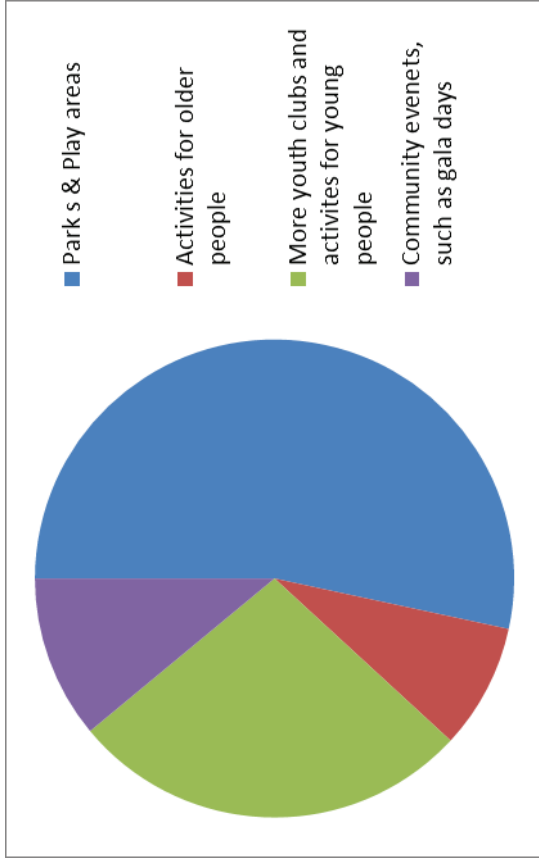
Equality Framework – To ensure that all activity which is delivered through the NIP is accessible for all sections of the community, a light touch equality impact assessment will be undertaken during the development of the NIP action plan. Equality impact assessments will also be carried out when any projects in the neighbourhood is being undertaken. This is in line with Leeds City Council's commitment to achieve the excellent rating for equalities.

Community Engagement

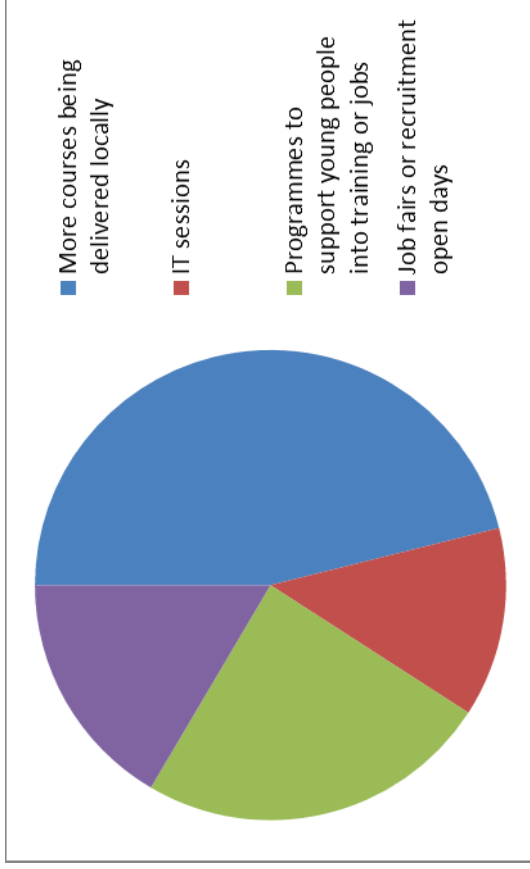
In February approx. 1900 Neighbourhood surveys were distributed to residents in Gipton area through the primary schools and local community venues. In all 131 responses were received. Respondents were asked to rate their highest two priorities for the forthcoming Neighbourhood Improvement Plan under the key priority themes. The outcomes of the survey are highlighted on the following page.

The CLT will continue to promote community engagement and key priorities within the Neighbourhood Improvement Plan. The Neighbourhood Manager will focus on the development of a Team Neighbourhood and communicating key messages to the community through forums in which the residents wish to engage.

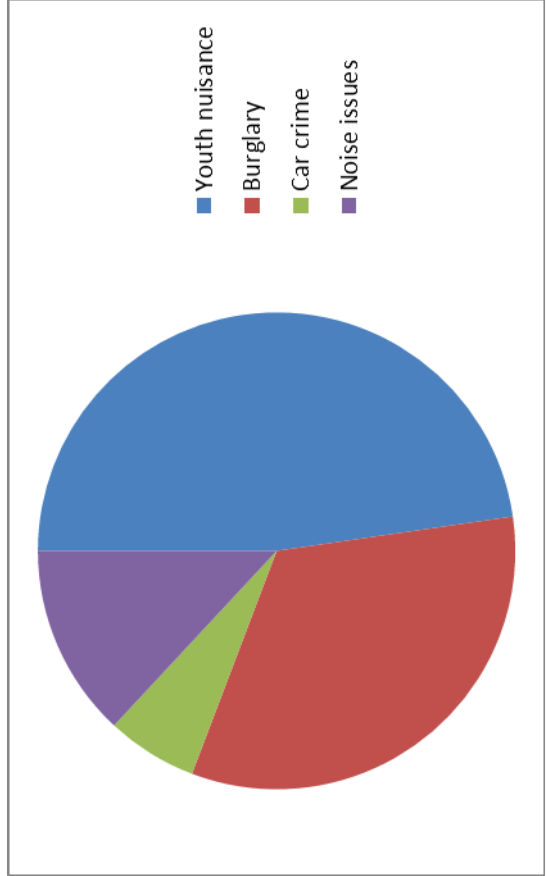
Providing more community activities



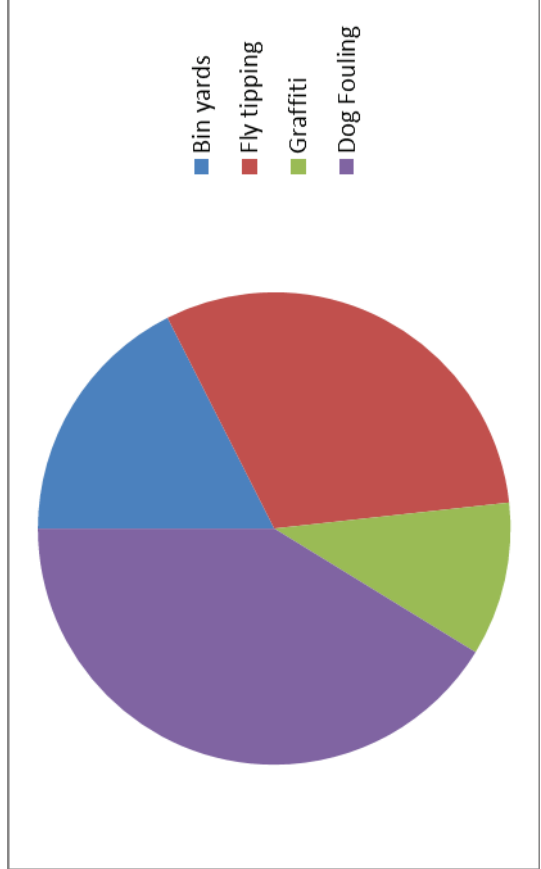
Getting people into work or training



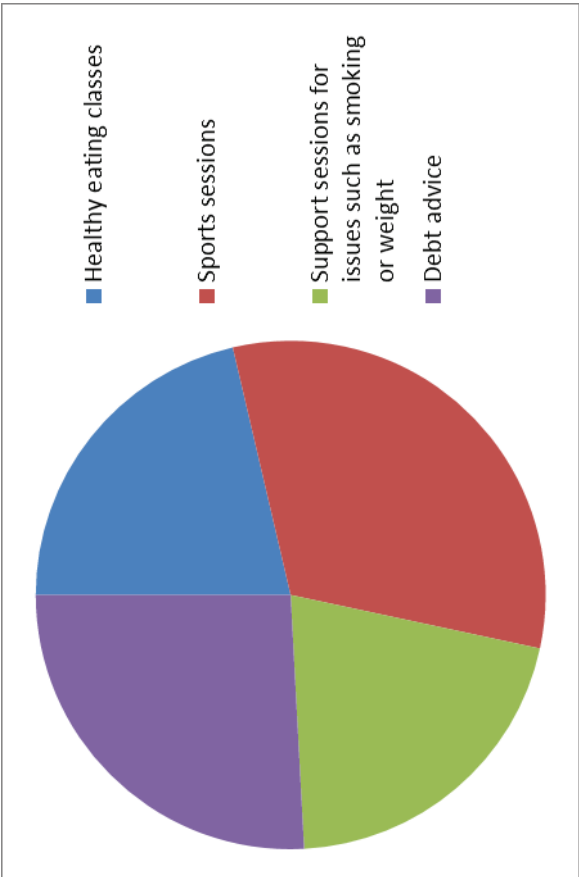
Tackling Crime and Anti-Social Behaviour:



Improving the cleanliness of the environment



Health and Wellbeing:



Neighbourhood Improvement Plan Successes and Outcomes from 2013/2014

1. Reduce Crime and Anti-Social Behaviour

- Two operation champions have occurred in the Gipton Area in May and August, which have targeted hotspot areas of Crime, Burglary and ASB and promoted information to residents in relation to welfare reform.
- A DPPO is place across Gipton.
- Off road motorcycles are in operation across the ward
- A burglary reduction action plan is in place for Gipton and Harehills to deter and divert nominal from committing offences of burglary, theft and handling stolen goods. The activities delivered from this initiative include:-
 - A partnership approach to managing amber nominals through tasking and by linking in to diversionary activities and agencies.
 - A partnership approach to supporting vulnerable victims and repeat victims through tasking model
 - A partnership approach to supporting vulnerable children and families by linking tasking with guidance and support
 - Most active burglars in the area managed through serious acquisitive crime group.
 - Police working with local primary schools for prevention around drugs and crime.
- Target hardening has occurred in the top 4 areas of Gipton, including environmental surveys, improved property security and referrals to CASAC.
- Local partners are linked in with Operation Optimal to detect potential burglary hotspots and increase awareness and multi-agency presence in relevant areas
- A full programme of summer holiday activities for young people in place throughout the ward, including activities for dance, football, sports camp and play scheme.
- The ring leader of a drug operation received a six year prison sentence , four other associates also received custodial sentences

2. Promote Physical and Emotional Wellbeing.

- There is a newly established Gipton Health improvement group to assess the needs of the Gipton community. An action plan is in place to look at :-
 - obesity levels and impacts on Diabetes & CHD
 - Promotion of the Health Trainer Service to work around all lifestyle changes and increase confidence for quit
 - Promotion of the Stop Smoking Service, Stoptober and Know It, Check It, Treat It (for COPD) Campaign
 - Oral Health -Raise awareness with parents to start oral health care at an early age, linking with the city wide oral health strategy and smoking reduction initiatives
 - Cancers -Raise awareness of national campaigns and local screening opportunities
 - Mental Health -Improve knowledge of all services and activities in the area to reduce isolation – production of local information

directory

- Delivery of Changing Minds course for Emotional Wellbeing
- promoting the take up of free school meals
- Promote sign up to Change4Life, referral to appropriate services for support
- Facilitate/ develop access to Fearnville Leisure Centre and other community physical activity opportunities for adults and children
- Gipton is helping to promote "Leeds Let's Get Active", by hosting 10 weeks of free Fitness Sessions at Henry Barran Centre commencing Friday 24th January 2014. An "Active Women's" session which includes sports such as netball, rounder's and badminton will run at Fearnville Sports centre on Monday's.
- A two week play scheme has been funded for vulnerable children aged 5 – 8 identified through social services and local partners.
- Specific support visits have been undertaken to residents affected by the Welfare reform changes and under occupancy charges
- 672 people/families have been affected by under occupancy charge - Promote Welfare Reform and tackling poverty advice and information

3. Increase levels of community confidence.

- Gipton Gala took place in July, over 2500 residents attended the event. A consultation exercise was completed with residents and a further community event to analyse the results is organised for August.
- Operation champions used to promote the methods of reporting crime and anti-social behaviour.
- Property safety information has been disseminated to residents on projects such as 'it only takes a minute' and 'how do they afford it'?
- A community engagement meeting held 6th August engaged six new residents to the Community Leadership Team, including residents from the new build communities.
- Promote sign up to Change4Life to increase levels of fitness within the community
- Facilitate/ develop access to Fearnville Leisure Centre and other community physical activity opportunities for adults and children
- Fencing is now in place at the Oaklands estate to deter bikes accessing the area
- The area has benefited from in excess of £35,000 worth of funding for the delivery of community projects from the Community First funding. This has also attracted match funding of the same amount being delivered by volunteering or in kind contributions.
- By working in partnership, the Neighbourhood Manager can evidence match funding brought into the community of approximately £23,430. This includes Opportunity Shop, Get ready project and cluster match funding for summer holidays activities

4. Increase employment and economic viability, reduce NEETS and persistent absenteeism.

- A "2 way street project" volunteer programme has been agreed for Gipton
- Links have been made with Y Coco consortia to develop training and placement opportunities for young people

- Guidance and support groups are now in place to ensure consistent support for the most vulnerable young people who are NEET or persistently absent from school.
- A bespoke multi-agency employment course named "Get Ready" will commence in January 2014. This is a six week course for two hours, two days per week tailored to 18-24 years olds who have been out of work for an extended period. Get Ready will support to increase self-confidence, skills & knowledge in order to improve their employability. Included in the course are business visits and interviews, aspirational topics, such as "First Impressions and the Art of Polite Conversation. Who are you? What can you offer? 'Dress to impress" and genuine applications for apprenticeship and business positions.
- Opportunity Shops' have been running weekly in Gipton (at GIPSIL's Support Centre at Woodfield Court) and Seacroft (at the Denis Healey Centre) since the beginning of June. The morning sessions are traditional work clubs, offering internet access and support with job search, applications and CV writing. Afternoon sessions and other activities offer attendees access to other opportunities such as volunteering, work experience, training and sports. The successes include:

121	Completed registration / initial assessment
79	Moved closer to employment
65	Created CV
50	Occasional attendance at Opportunity Shop (2-3 visits)
50	Regular attendance at Opportunity Shops
69	completed job applications
34	Gained interview for employment, training or education
11	Involved in Opportunity Shop activities / projects
20	Regular volunteering, work experience or work placement.
22	Entered training or education (including Youth Contract)
4	Entered an apprenticeship
5	Gained permanent full-time employment without training
2	Gained permanent full-time employment with training

5. Improve the Local Environment

- Young people have been involved in the design and improvements implemented to Fearnville Skate park.

- A Community clean-up day in took place 8th August. The Hot Spot Team cleared several areas of overgrown hedging and rubbish removal to communal areas and several skips were in place for both residents and hot spot team to utilise
- Support is ongoing for the environmental improvement zones across the area.
- Alleygates have been installed on Lawrence Road to prevent problems of the land behind being used for illicit purposes and securing the resident parking area. Alleygates have been installed at the side of the shops on Amberton Road to prevent problems of the flytipping on the land behind the shops

ACTION PLAN

1. Reduce levels of crime, burglary & ASB

Headline Statistics:

- 54.3% of residents consider drugs are a problem in the neighbourhood (WY PCC Public Perception Survey2013)
- 48.6% of residents consider property crime to be a problem (WY PCC Public Perception Survey2013)
- 45.9% of people think that teenagers hanging around on the street is a problem (WY PCC Public Perception Survey2013)
- The number of crimes incidents for Gipton and Harehills ward has increased from last year by 104 (West Yorkshire Police 2014)
- Overall in comparison to previous years the number of burglaries in the ward has reduced by 7, however Gipton and Harehills remains a ward of concern for burglary in the city. (West Yorkshire Police 2014)

Action Plan

Priority	Action to be taken	Delivery Partners
Reduce levels of Burglary/property crime	<p>Review and refresh burglary action plan :</p> <ul style="list-style-type: none"> • take appropriate action against perpetrators • identify vulnerable people / properties and install/ upgrade security • identify burglary hot spots • deliver key messages to community 	<p>Police Community Safety Area Support Team LASBT ALMO / All LMT partners</p>
Reduce Youth nuisance and ASB	<p>Develop robust partnerships to effectively tackle perpetrators of antisocial behaviour and to ensure that appropriate referral systems for support are in place through the Local Tasking Team, Statutory ASB meeting and Guidance and Support.</p>	<p>Tasking Team Police Guidance and Support LASBT Youth service.</p>

	<p>Support organisations to deliver a wide range of relevant positive diversionary activities to engage young people. Co-ordinate activities around previous peak times of Anti-Social Behaviour such as school holidays and evenings.</p> <p>Support Youth Service , positive futures , street works soccer to deliver detached youth work in hot spot areas</p>	<p>Area Support Team Youth activity providers. Police.</p>
<p>Improve confidence in the police and other agencies.</p>	<p>Encourage effective crime reporting to ensure that police resources are allocated to the issues important to the community.</p> <p>Create a good perception leaflet for distribution to local community</p> <p>Deliver 4 operation champions across the area to provide high visibility partnership presence, and utilise champions to feedback key messages to the community.</p>	<p>Area Support Team Police All partners</p>

2. Increase Employability, reduce persistent absenteeism and NEET young people

Headline Statistics:

- Both MSOA's have twice to level of JSA claimants than the Leeds Average of 4.1%. Gipton South 8.0% Gipton North 9.6% (Department of Work and Pensions 2013).

- Both MSOA's have significantly high percentage of JSA claimants age 16-24 compared to the Leeds average of 4.4, Gipton South 10.10%, Gipton North 12.9% (Department of Work and Pensions 2013).
- The proportions of young people who are not in education, training or employment (NEET) in Seacroft Manston cluster in november2013 is 170 or 11.4%, higher than the Leeds average of 7.0% (Children and Young People's Plan cluster performance - December 2013).
- Of the 170 people who are NEET, 54 have a sustained status due to being NEET for 6 months or more (Children and Young People's Plan cluster performance - December 2013).
- School attainment for young people in Gipton compares less favourably for outcomes of young people across the city. The proportion of young people with good attainment at foundation stage is 58.7% in Leeds, which compares to 39.4% in Gipton South and 47.7 Gipton North (Children's Services Education & Skills 2013).
- The percent of young people attaining 5 GCSEs at A-C including Maths and English across Leeds is 53.4%, which compares to 40.0 in Gipton South and 39.1% in Gipton North. (Neighbourhood Index 2013)
- Absenteeism is higher than the expected average of Leeds 11.3% which compares to 19.4% in Gipton South and 17.5% in Gipton North(Children's Services Education & Skills 2013).
- In total, 1,560 children under five years of age live in the area. Not enough young children in the area are achieving a good level of development and the gap between the lowest-achieving 20% in the Early Years Foundation Stage and the rest is too wide (Gipton Children's Centre OFSTED Inspection Feb 2014).
- Not enough young children in the area are achieving a good level of development and the gap between the lowest-achieving 20% in the Early Years Foundation Stage and the rest is too wide (Gipton Children's Centre OFSTED Inspection Feb 2014)

Action Plan

Priority	Action to be taken	Delivery Partners
Improve access to employment opportunities	Commission local service providers to deliver employment support programmes that meet the needs of local residents to secure Employment or the skills required for employment.	Area Support Team/ Gipsil .
	Commission local services to deliver bespoke training packages , volunteering opportunities which develop skills and confidence of residents	Area Support Team./Gipsil
	Develop IT access in community centres to enable IT classes, on line job applications and other relevant training packages for the community	Area Support Team./Partners
	Develop training / support opportunities for multi storey DHP cases	Area Support

		Team./Housing Leads
Provide opportunities for young people to prevent them from becoming NEET.	Develop robust partnerships with local service providers/ voluntary sector /LEBP and apprenticeship teams to develop programmes for those young people most at risk of poor outcomes.	Cluster Area Support Team
Provide opportunities for children under 5 to reach their full potential and sufficiently prepared for school	Work alongside and support children centre to enhance support and demonstrate children's learning and development better to reduce inequalities and improve lives of children and families	Area Support Team Children's centre
Improve the quality of groups and activities for young children and their parents, to support more children at risk of underachieving to be ready for school and reach their full potential.	Provide/ increase activities in local venues to increase participation of children 5 who are not registered with the children's centre	Area Support Team Children's centre

3. Promote emotional wellbeing , physical health incl. lung health, COPD/stopping smoking

Headline Statistics:

- Smoking tobacco is one of the most important causes of serious illness and early death it is a key risk factor in the development of coronary heart disease, stroke, lung and other cancers. It is also the primary cause of Chronic Obstructive Pulmonary Disease, a collection of lung conditions including emphysema and bronchitis. This condition is irreversible and as it progresses the patient is subjected to a number of distressing symptoms as well as a series of costly, unplanned admissions to hospital.
- Smoking status for people 16 plus are higher than the Leeds average of 23.0% . Gipton South prevalence is 32.7% and Gipton North is 34.0% (Health and Wellbeing profile 2011)
- Childhood obesity prevalence for reception class between 2008 /2011 is 13.1% , higher than the Leeds Average of 9.6% . Obesity prevalence is also higher in yr 6 at 23.7, against the Leeds average of 19.9 .(National Child Measurement Programme 2013)

Action Plan

Priority	Action to be taken	Delivery Partners
Reduce levels of childhood obesity	Cooking on a budget / Ministry of Food courses	Community Leadership Team Area Support Team ORION
Support people to stop smoking and increase awareness of the dangers of niche tobacco	Support health improvement group to develop awareness	Health Improvement Group
Improve the life quality of older residents	Support Neighbourhood networks to deliver key messages ,	Community Leadership Team Area Support Team
Support young people to build confidence and avoid exploitation.	Raise awareness across the area of issues relating to Child Sexual exploitation and ensure partners are aware of support packages available for young women at risk. Support the development of an action plan to reduce CSE across the area.	Area Support Team Community Safety Cluster Police Children's services

<p>Financial inclusion and money management. (ENEHL – Gipton. 672 cases affected by under occupancy charge)</p>	<p>Promote information across the area to advertise the number of support services that are available to address issues with debt, money management and welfare rights.</p> <p>Promote Credit Union service as an alternative to pay day lenders. Awareness campaign for loan sharks and high interest lenders Promote welfare support fund to partners and community</p>	<p>All partners</p>
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4. Increase resident’s influence and community cohesion

Headline Statistics:

- 61.4% of residents believe that as a community people live together harmoniously. (WYP Public perception Survey 2013)
- 56.4% of residents are satisfied with the area, compared to a city average of 79.1%. (WYP Public perception Survey 2013)
- 45.9% of residents believe teenagers hanging around problems (WYP Public perception Survey 2013)

Action Plan

Priority	Action to be taken	Delivery Partners
<p>Ensure community first funding for the ward is maximised.</p>	<p>Utilise the community first panel to deliver improvements that are important to the community.</p> <p>Promote the availability of community first funding to organisations in the community, and encourage applications for projects that support community cohesion and confidence.</p>	<p>Community First Panel</p>
<p>Provide community activities that create a sense of civic pride</p>	<p>Support summer Gala and Tour de Gipton in conjunction with local partners to bring the community together</p>	<p>Area Support Team CLT</p>

	<p>Young people have been consulted on what activities they would like to see delivered in the summer holidays. Wellbeing and cluster budgets are pooled to create a package of events and activities to meet the outcomes of the consultation. These activities are in addition to universal activities already in place for young people.</p> <p>Several activities and groups are making use of the local community centres, including, a vulnerable men’s group run by Space 2 that meets weekly at Alston lane, a vulnerable young girls group run by Women’s Health matters meets weekly at Alston Lane. A new inclusive and active group is developing very well; this group also meet at Alston lane. Both Kentmere community centre and Crossgates community centre have a range of activities taking place for all age ranges.</p> <p>Support “On Street” youth bus project is in operation four nights a week to engage young people into diversionary activities.</p>	<p>All</p> <p>Youth Activity providers</p>
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5. Improve the Environment

Headline Statistics:

- 64.3% of residents consider rubbish and litter to be a problem (WYP Public perception Survey 2013)
- 44% of questionnaire responders think dog fouling is a problem (Area Support Team Survey 2013)
- 33% of questionnaire responders think fly tipping is a problem (Area Support Team Survey 2013)

Action Plan

Priority	Action to be taken	Delivery Partners
<p>Improve education around environmental responsibility and create a sense of pride in the community.</p>	<p>Utilise CLT /LMT to start a campaign to reduce dropped litter and waste</p> <p>Utilise existing resident networks to publicise resident responsibility in relation to the environment and ways to report environmental crime.</p>	<p>Area Support Team</p> <p>Area Support Team</p>

	<p>Work with local schools to develop programmes within the schools that look at education in relation to the environment.</p> <p>Promote activities on Wykebeck Way</p>	<p>Locality Team Area Support Team Area Support Team/ CLT/ LMT</p>
<p>Improve issues in relation to dog fouling.</p>	<p>Carry out prevention campaigns and increase dog owner accountability / and ways to report dog fouling.</p>	<p>Locality Team Area Support Team</p>
<p>Develop and support the neighbourhood planning process and Integrate emerging priorities into NIP</p>	<p>Increase consultation to determine community views</p>	<p>Area Support Team/ Community Leadership Team</p>

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Harehills Neighbourhood Improvement Plan 2014/2015

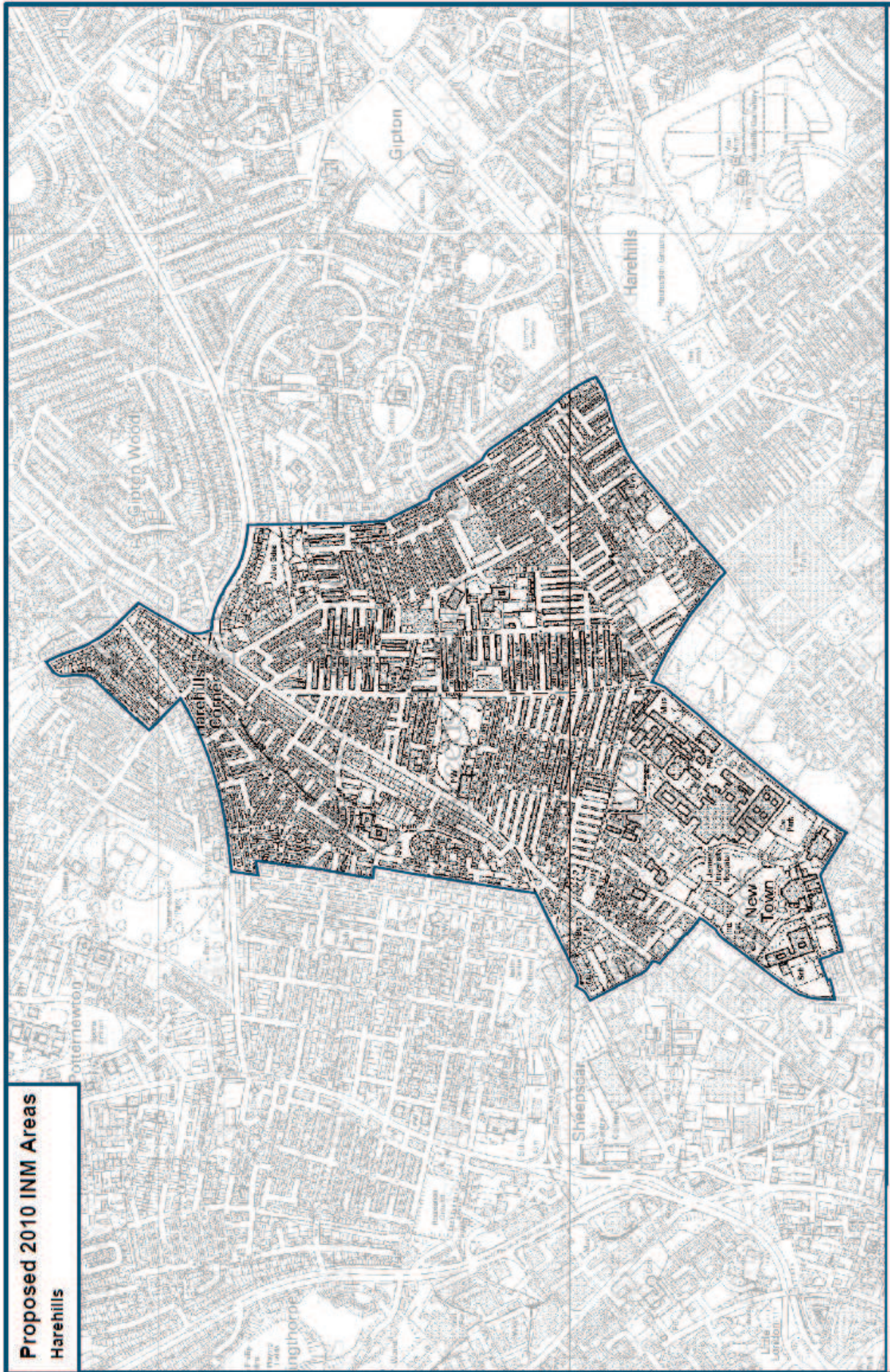
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MAP OF THE NEIGHBOURHOOD



Proposed 2010 INM Areas
Harehills

INTRODUCTION TO THE NEIGHBOURHOOD

Neighbourhood Improvement Plan

The purpose of the Neighbourhood Improvement Plan (NIP) is to highlight the emerging issues and key challenges which the Neighbourhood currently faces and the projects which are to be put in place over the next 12 months to improve the area. The NIP uses both statistical information as well as local residents views gathered through community consultation to determine what are the key priorities that need to be addressed across the area. Feedback from work undertaken through the Neighbourhood Improvement plan is reported back to the Inner East Area Committee throughout the year.

Introduction to Harehills

Harehills priority neighbourhood sits within the Gipton and Harehills ward under the Inner East Area committee. Harehills is defined by the boundary of Spencer Place to the West, Harehills Avenue to the North, the boundary of Foundry Place to the East and Compton Road and Stanley Road to the South. Harehills is split in to two MSOA areas (middle super output areas), Harehills and Harehills Triangle. MSOA boundaries have been traditionally used to measure Neighbourhood Index data which has previously informed the statistics of the Neighbourhood Improvement Plan. For this year the MSOA data has not been produced and the data used to inform this plan has been drawn from a variety of sources, including the 2011 Census and older Neighbourhood Index data. The Neighbourhood Index data is often aligned along the boundaries of the MSOA areas and so will continue to be referenced within this report.

Both Harehills and Harehills Triangle have a higher than average number of children and young people compared to the rest of Leeds. The area is very densely populated, for instance Harehills Triangle has a population density of 138.6 people per hectare compared to a Leeds average of 13.6 (source: Census 2011). The area is very ethnically diverse and represents a wide range of residents from BME communities. Within the area there are three primary schools, and two children's centres. There are a number of voluntary sector agencies operating within the area, namely; Shantona Womens centre, Bangladeshi Centre, ECHO centre, Bilal Sports centre and CATCH Hovingham Hub with community spaces. However there are no council community centres within the area. The area is also home to the SHINE business centre run from a restored middle school on Harehills Road. The area also has a number of shopping areas along Harehills Lane, Harehills Road and Roundhay Road which house a number of businesses.

Funding

In 2013/2014 the Inner East Area Committee funded a part time Neighbourhood Manager position specifically for the Harehills Area. This has been a new post since June 2013. The Neighbourhood Manager's role is to drive improvements forward within the Harehills Area and deliver actions and priorities within the Neighbourhood Improvement Plan. Harehills shares a ward allocation of the Wellbeing Fund with Gipton to be allocated by the Inner East Area Committee on the priorities as outlined within the Neighbourhood Improvement Plan. The Neighbourhood Manager will also work on securing additional funding to support projects within the Neighbourhood.

Harehills and Gipton ward have a Community First Panel which will receive the final allocation of funding for the ward in 2014/2015. The Community First funding is allocated by a panel of local residents, partners and ward members. GIPSIL is the panel partner for the Community First funding and in 2013/2014 the Neighbourhood Manager for Gipton has administered the funding on behalf of the panel. In 2014/2015 the funding will be administered by the Neighbourhood Manager for Harehills, with a final allocation of £45,236 for the year. The Community First panel have agreed that the Neighbourhood Improvement Plans for Harehills and Gipton should act as a Community Plan for the ward, as these plans have already identified priorities for the ward and are informed by local consultation. This will ensure that funding will be committed to the priorities which need the most investment and will make the greatest impact in the neighbourhood to improve local people's lives.

Equality Framework

To ensure that all activity which is delivered through the NIP is accessible for all sections of the community, a light touch equality impact assessment will be undertaken during the development of the NIP action plan. Equality impact assessments will also be carried out when any projects in the neighbourhood are being undertaken. This is in line with Leeds City Council's commitment to achieve the excellent rating for equalities.

Accountability

The Neighbourhood Improvement Plan will be accountable to Inner East Area Committee. A review report will be presented at September Area Committee and a refreshed Neighbourhood Improvement Plan along with any actions and achievements will be presented at the February / March cycle of Area Committee meetings. The NIP action plan will also be reviewed on a monthly basis

through Ward Member briefings. The NIP also acts as the local mechanism to deliver the priorities outlined in the Inner East Area Committee Business Plan.

Links to Strategic Partnerships and Priorities

Highlight reports on the progress of the NIP will be fed through to the Area Leadership Team to ensure that strategic service managers are aware of the activity taking place on a neighbourhood level. The actions outlined in the NIP action plan also directly contribute towards the City Priority Plan 2011/15, Vision for Leeds 2011/30 and Council's Business Plan 2011/15. The work delivered through the NIP also underpins the principles outlined in the State of the City report.

Partnership Working and Delivery mechanisms

There are a number of partnerships and delivery mechanisms in place across Harehills to meet the needs of the Neighbourhood Improvement Plan:

Inner East Area Committee - This provides a strategic reporting mechanism for the priority neighbourhood and will assist in ensuring the buy in of partner agencies and signing off the NIP for a twelve month period. The Area Committee will receive 6 monthly progress reports on the status of the NIP and an annual assessment and comparison of statistics alongside each year's NIP

Community Leadership Team – A CLT has been created for Harehills in 2013/2014, the recently established group are meeting on a 6 weekly basis. This group is comprised of key interested residents and gives them the opportunity to feed in to the Neighbourhood Improvement Plan and have their say on key issues in the area. Members of the group play an active civic role within the neighbourhood, and have capacity to feed back to the wider community. Members of the Harehills CLT are also keen to take an active role on delivering key priorities within the area, with a specific focus on community cohesion and confidence. During 2014/2015 the CLT is to be developed and supported by the Neighbourhood Manager, and will be chaired by Councillor Arif Hussain.

Local Management Team – In 2013/2014 a Local Management Team has also been developed. This group is to be established and developed in the coming year. The meeting is currently chaired by the Neighbourhood Manager and consists of a group of middle managers from delivery partners across the area. The group can drive forward improvements identified under the NIP operationally through their services and encourages partnership working across the area.

Harehills Crime and Grime Tasking - The 6 weekly Crime and Grime tasking meeting is co-chaired by the Neighbourhood Manager and the Police Inspector from the Neighbourhood Police Team. The focus of the meeting is to tackle neighbourhood issues relating to crime and the environment and bring agencies together to work in partnership to find sustainable solutions to local issues. In 2013/2014 the Tasking group were allocated £4500 from the wellbeing fund to be spent on issues arising from the partnership to quickly tackle issues relating to Crime and Grime.

Harehills and Chapeltown Health and Wellbeing partnership. - This group has also been newly formed in 2013/2014 after the Harehills Healthy Living meeting was joined with Chapeltown to avoid duplication for delivery partners across the two areas. The group will meet every quarter. It is made up of partners from statutory and voluntary organisations across the area to deliver an action plan on Health and Wellbeing initiatives. The group is chaired by partners within the Public Health team and the action plan is used to inform the priorities in terms of Health and Wellbeing with the NIP.

Guidance and Support Meeting. - A Preventative Tasking approach is soon to be introduced, named Guidance and Support. The guidance and support approach is to have an in-depth look at offending nominals, vulnerable children and families, victims and perpetrators of domestic violence with a view to offer additional support and diversionary and enforcement tactics. Guidance and Support partnership also focuses on the Families First Agenda, which is intended to ensure that area priorities and resources are focused on improving services to those children, young people and their families who are at most risk of poor outcomes, Looked After Children and those at risk of being accommodated, young people who are NEET or at risk of becoming so and those children and young people who are persistently absent from school.

Statutory Crime & ASB Meeting - A new partnership is being created to support the Guidance and Support meeting to identify people from the Harehills and Chapeltown locality who are either known to be or thought to be at risk of offending in either the locality or within schools outside of this locality. The purpose of the meeting is to reduce the risk of offending and look to refer individuals and families to Guidance and Support panels in the different clusters as appropriate, to sit alongside any punitive enforcement initiatives which are applied. The meeting is to be accountable to the Harehills and Chapeltown Gang Prevention strategy which in turn is accountable to the Divisional Community Safety Partnership.

Employment Support Providers Network - This new partnership will be further developed in 2014/2015 and provides a forum for partners delivering employment support within the area to network, create partnerships and identify gaps in provision. The network has had an initial meeting in 2013/2014 in Harehills and will be rolled out to a wider Harehills and Gipton ward wide network in the next year to avoid duplication.

Community Engagement

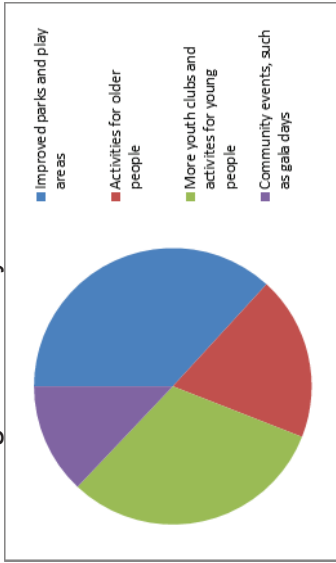
In 2013/2014 a short survey was conducted at a community festival, through residents networks and through an operation champion to establish the priorities for the Neighbourhood Improvement Plan. In December 2013 approximately 1500 Neighbourhood surveys were distributed to residents in the Harehills area through the primary schools and local community venues. In all 107 responses were received. Respondents were asked to rate their highest two priorities for the forthcoming Neighbourhood Improvement Plan under the key priority themes. The outcomes of the survey are highlighted on the following page.

In 2014/2015 a community engagement strategy will be developed for the Inner East Area Committee which will inform the community engagement strategy for the Harehills area.

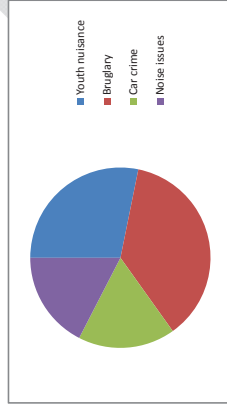
On a local level the CLT will continue to be developed to promote a local forum for community engagement on the key priorities within the Neighbourhood Improvement Plan. In comparison to other priority neighbourhoods there are comparably small amounts of community groups and networks actively engaged within the Harehills area. Feedback from residents in the area highlights a gap in a general lack of community information being available across the neighbourhood between agencies and the community itself. In 2014/2015 a strategy to communicate key messages to local residents is needed in order to encourage interest and further engagement to encourage active citizenship. The Neighbourhood Manager will focus on the development of a Team Neighbourhood approach and communicating key messages to the community through forums in which the residents wish to engage.

Neighbourhood Survey Results:

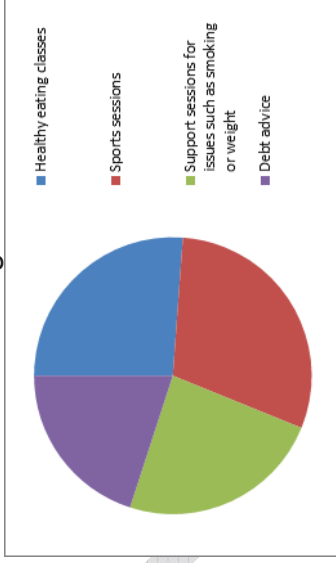
Providing Community Activities:



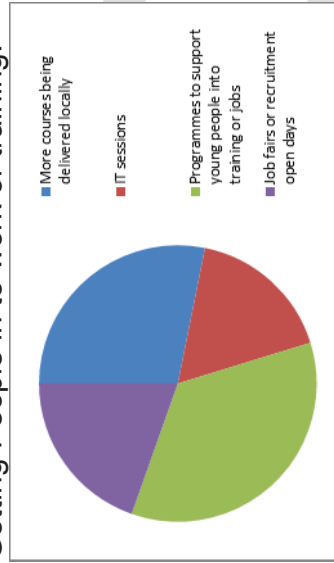
Tackling Crime and Anti-Social Behaviour:



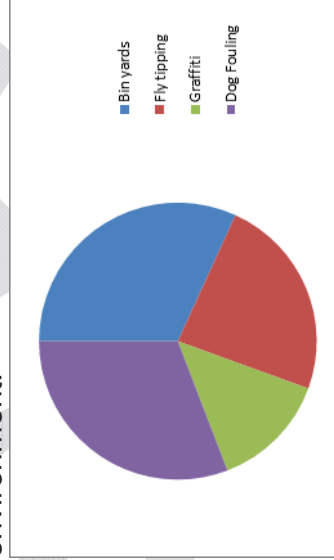
Health and Wellbeing:



Getting People in to work or training:



Improving the cleanliness of the environment:



Other suggestions:

Respondents also added a number of other priorities for the area, highlights include:

- A community mela
- Tackling drug dealing and relationships with the police.
- Bins being left outside gardens and facilities to wash bins.
- People littering
- Flexible gym access
- Health education.
- A number of respondents advised women only sports activities are greatly needed.

Neighbourhood Improvement Plan Successes and Outcomes from 2013/2014

Promote Physical and Emotional Wellbeing:

- For 2013/2014 a new partnership has been created known as the Chapeltown and Harehills Health and Wellbeing group, to form a robust partnership of agencies across the areas delivering programmes on health and wellbeing. The partnership has met twice and networks have been formed. The group will draw from best practice across both areas to create and deliver a Health and Wellbeing action plan for the area for 2014/2015.
- Work has been undertaken across Harehills to promote the health risks from Tobacco and NICHE tobacco projects. Workers have been delivering training to front line services, as well as directly to the community to promote the risks to health from using tobacco and NICHE tobacco products. A Tobacco reduction event was held at the ECHO centre through the Harehills Tobacco reduction group. Part of this event was a poster competition through the primary schools in the area to highlight the dangers of tobacco products and to help pass these messages back to families in the area.
- A strategy has been put in place to tackle issues with Shisha Bars in the area operating outside of licensing times and allowing smoking indoors, making sure partners are aware of how to report these issues for enforcement.
- As a result of consultation with older people in the Neighbourhood, a summer project has been rolled out to support older residents to access services and make connections within Harehills. This supported the work of the Sens Project which aims to reduce the level of Social Isolation within older members of the community.
- The Inner East Area Committee has funded a worker through Getaway Girls to provide essential support to vulnerable young women in the Harehills, experiencing or at risk of sexual exploitation.
- West Yorkshire Cricket Board, with support from Leeds City Council have held a networking event to look at ways to invest in grassroots cricket. A plan is currently being developed to look at ways the Cricket Board can support better investment and development for residents in the area who are interested in the sport.
- The community first panel awarded funding to the Daisy Group to deliver a support and advice service to vulnerable women in the area who have experienced Domestic Violence. The programme looks at providing peer support and building confidence.

Reduce worklessness and NEETS and promote the economic viability of Harehills:

- Harehills Lane Shopping area has been allocated £200,000 of funding under the Town and District Centre scheme for physical capital improvements to the area. The aim is to make the shopping area more economically viable and attractive to customers whilst promoting the area as a safe and vibrant place to visit. This is to be complemented by improvements to the Highway. A number of consultation exercises have already taken place and plans for the improvements are being drawn up by council contractors for further consultation and implementation in the next financial year. This supports the success of the Harehills Traders association which is a forum of local traders who meet with the local authority and police to tackle issues of concern affecting the viability of businesses within the area. Through this forum Harehills Lane shopping area has been allocated a point for concern by Trading Standards. Issues such as crime and anti-social behaviour have been tackled by promoting police services and creating a forum for bookmakers in the area to tackle issues with inappropriate behaviour by customers.
- A new partnership has been created by GIPSIL and the Echo centre to provide an Opportunity Shop for residents within the Harehills area. Funding has been provided to support residents within the area with employment support and sessions are running on a weekly basis. This is supported by an additional provision of welfare benefits advice to people accessing these services. Direct one to one support is being offered as well as sessional activities to support service users with skills required for employment, volunteering or training.
- A networking event has taken place for local providers of employment support. This allows local and voluntary sector partners to network with city wide initiatives to create a link between statutory services and local providers. This will enable providers of employment support to refer customers to the most suitable assistance local to where they live and enable providers to join partnerships and work together. The network is to be extended to a ward wide scheme and will run on a quarterly basis to continue the network opportunities for providers.
- Volunteer Youth worker training has been delivered to a number of young people as well as older community members in order to support the CATCH youth hub, providing education and skills to young people from the local area.
- The Bangladeshi Centre has received support from Community First funding to run a job club for people who access the centre, to deliver a 25 week programme that looks to support job seekers with employment skills and CV writing.

Reduce Levels of Crime and ASB:

- A burglary reduction action plan is in place to deliver specific activities aimed at reducing burglary. There is a partnership approach to managing amber nominals through tasking and creating links into diversionary activities and support agencies. The most active burglars in the area are managed through the Serious Acquisitive Crime Group.

- Police have worked with local primary schools to carry out education to young people in the area looking at ways to prevent young people engaging in drugs and crime.
- In response to community feedback a high visibility Operation Borderbank was completed with the Police and other partners to instil confidence in the community that there is an active presence of agencies within Harehills. There were a number of results for partners that would not have otherwise been obtained under normal duties.
- A programme of activities was delivered with partners over the bonfire night period to provide positive diversionary opportunities to prevent young people engaging in anti-social behaviour. All three nights events were exceptionally well attended with positive feedback from the young people that attended.
- A working group has been established to tackle the peak time for ASB across the Harehills area to ensure robust enforcement action and relevant support packages are in place for young people known to regularly cause problems within the area. There has been initial progress on identifying young people most at risk of committing ASB within the locality and partners are currently working on positive engagement in to less disruptive activities.
- The Chapeltown Gang prevention strategy has been extended to cover the Harehills Area to encourage a partnership approach to tackling issues in relation to drug dealing and gang related crime.
- Wellbeing funding has been secured to improve the lighting along Hovingham Avenue, an area which experiences problems with Anti-Social Behaviour at peak times of the year. The addition of double headed street lights should help increase visibility across the land previous known as Hovingham Park and discourage previous issues with items being thrown at passing vehicles and police. The play park within the Hovingham Park area has now been removed due to persistent vandalism and inappropriate use of the site. The area has been redesigned to create a space less attractive to anti-social behaviour.
- The CATCH youth club has been re launched in September 2013 with funding supported from East North East Homes area panel. The new larger premises, which has a number of facilities attractive to young people from the area, is running 2 youth clubs per week and a new session specifically for girls. The centre is proving very popular with upwards of 60 young people attending each session. A partnership steering committee has been established to look at ensuring usage of the centre is maximised to meet the needs of the local community.
- Learning Partnerships have secured funding to deliver a volunteer training programme for NEET young people from the Harehills community. The programme is providing the young people taking part with skills and volunteering opportunities. The focus of the programme is to encourage young people to engage with other young people within the area to discuss anti-social behaviour, looking at the impacts and alternatives to engaging in negative activities.
- A programme of summer holiday activities have been rolled out across the area to provide positive activities throughout the school holiday times. This has been further supported by the delegation of the youth activity fund to the area committee, which has supported further programmes throughout the year and will be built upon in 2014/2015 to ensure activities are tailored to the needs of young people within the Harehills area.

Improve the local environment:

- Funding has been provided to Bankside primary school for them to purchase a number of litter pickers and high visibility vests so that the school can operate a number of community clean up sessions each year. This follows feedback from the school council about children's concerns over the local environment in the area where they live. This is being supported by the locality team who are supporting the clean-up days with staff and interesting talks for the young people from officers. Additionally this is also being supported by the installation of two further litter bins along Markham Avenue to help children and their families keep the area free of litter during the rest of the year. This will spread messages to the wider community of the responsibility of residents towards the environment, as well as give young people a feeling of pride within their local community.
- The area around Roseville Road Car park has had work undertaken to improve the overgrowth and amount of litter that was congregating in the area, creating a visibly more appealing entrance on one of the busier arterial roads into the neighbourhood.
- Funding has been secured under the recycling improvement budget to put a pilot binyard improvement scheme on the Lambtons area. This pilot can then be used to inform future plans for the overall improvement of bin yards across the area.
- The Keep Harehills Tidy group have come together as a group of residents interested in improving the conditions of the local environment; this has seen a forum for increased reporting to council services on issues such as fly-tipping, litter and dog fouling. The group completed a local campaign to encourage residents to take responsibility for keeping the area clean and free of litter.
- Community Action to Change Harehills (CATCH) have taken the lease of a piece of derelict land in between Hovingham Avenue and Easterly Road. The land has previously been derelict and subject to problems such as crime, deliberate fires and drug dealing. CATCH are now responsible for the land and with support from Groundworks, Police and LCC are currently in the process of developing the land to create a community sports and activity pitch which will provide vital outdoor space for residents of Harehills to engage in sports and other outdoor activities. In 2014/2015 a full activity timetable of events is to be developed to ensure the space is utilised as much as possible for a wide range of activities for the community.

Increase levels of community confidence:

- Under Operation Confidence a community Newsletter has been delivered to residents of Harehills to deliver key messages from Police and partners about issues within the area.

- A Community Leadership Team has been created for the Harehills Neighbourhood and consists of active residents from across the area who are interested in driving improvements for the area. The CLT is currently chaired by Cllr Arif Hussain. The CLT is supported by the creation of the Local Management Team, consisting of local managers from services across the Neighbourhood.
- A number of projects have been facilitated by Community First funding to deliver activities within the area. RETAS are building cohesion across the area by running a football club for refugees and asylum seekers, which seeks to encourage integration as well as provide physical activities. A young people's activity programme was delivered during the school holidays by group Skwiz Out to encourage the integration of young people and provide activities for young families in the school holiday period.
- EMAAN media have received funding to deliver a community television and website service that reflects the issues of concern to the Harehills community, to share community news and promote cohesion and understanding across the community.

Action Plan for 2014/2015

The action plan below outlines the five key priorities for the neighbourhood based on the statistics available and highlights what actions can be taken in the next financial year to address these priorities:

1.Reduce Crime and Anti-Social Behaviour

Headline Statistics:

- The number of crimes incidents for Gipton and Harehills ward has increased from last year by a increase in 104 crimes for the year. (West Yorkshire Public Perception Survey December 2013)
- Overall in comparison to previous years the number of burglaries in the ward has reduced by 7, however Gipton and Harehills remains a ward of concern for burglary in the city. (West Yorkshire Public Perception Survey December 2013)
- 45.9% of people think that teenagers hanging around on the street is a problem, compared to a city average of 26.6%.(Public Perception Survey December 2013)

Action Plan

Priority	Action to be taken	Delivery Partners
Reduce burglary across the neighbourhood.	<ul style="list-style-type: none"> • Review and refresh burglary action plan for Harehills and take action against perpetrators. • Develop a strategy with key partners to carry out engagement work within the burglary hotspots to deliver security messages to the community. Facilitate the message being delivered in community languages. 	Police Community Safety Area Support Team LASBT

<p>Reduce youth nuisance and ASB</p>	<ul style="list-style-type: none"> • Develop robust partnerships to effectively tackle perpetrators of antisocial behaviour and to ensure that appropriate referral systems for support are in place through the Local Tasking Team, Statutory ASB meeting and Guidance and Support. • Support organisations to deliver a wide range of relevant positive diversionary activities to engage young people. Co-ordinate activities around previous peak times of Anti-Social Behaviour such as school holidays, Ramadan period and Bonfire Night. • Develop a strategy with local bookmakers to tackle perceptions and incidents of ASB within and around the bookmakers' premises in Harehills. • Enforce DPPO to reduce incidents of street drinking to improve perception of the neighbourhood and reduce street litter. • Encourage effective crime reporting to ensure that police resources are allocated to the issues important to the community. 	<p>Tasking Team Police Guidance and Support LASBT Youth service. Area Support Team Youth activity providers. Police. Community Safety Area Support Team Police Local Businesses Police</p>
<p>Improve confidence in the police and other agencies.</p>	<p>All partners</p>	

	<ul style="list-style-type: none"> • Deliver 4 Operation Champions across the area to provide high visibility partnership presence, and utilise champions to feedback key messages to the community. • Carry out a promotion campaign to encourage effective reporting and support mechanisms for victims of domestic violence. 	All partners
		All partners

2. Health and Wellbeing

Headline Statistics:

- In Harehills the smoking rate in the population stands at 32%, it is believed that the effects of tobacco will be more profound due to a high prevalence of NICHE tobacco use within the area. (Leeds Observatory Public Health Profile)
- There is a higher prevalence of heart disease across the two MSOAs as compared to the city average, both areas having a prevalence level of around 3% compared to a city level of 2.5%. (Leeds Observatory Public Health Profile)
- Diabetes rates within Harehills Triangle are the worst recorded in the city. (Leeds Observatory Public Health Profile)
- The Neighbourhood Survey highlights community request for more women's only activities within the Harehills area, which will reflect the cultural needs of females within the community.

Action Plan

Priority	Action to be taken	Delivery Partners
Reduce health inequalities within the area.	<ul style="list-style-type: none"> • Deliver the action plan as arising from the Harehills and Chapelton Health and Wellbeing partnership to tackle health related issues within the two neighbourhoods. • Ensure a programme of health related support packages are delivered across the area to meet the needs of the Harehills Community. 	<p>Health and Wellbeing group.</p> <p>Public Health Area Support Team</p>
Provide opportunities for residents to become more active.	<ul style="list-style-type: none"> • Explore the possibility of provision of a green gym within Banstead Park to encourage physical activity. • Support CATCH to develop a programme of activities to maximise usage of the Hovingham Land Project for outdoor sports and activities. 	<p>Parks and Countryside.</p> <p>CATCH Area Support Team Police.</p>

	<ul style="list-style-type: none"> • Look at improving provision for women only activities to increase opportunities for women to take part in physical activities. • Utilise the Youth Activity Fund to support young people to become more active. 	<p>Harehills & Chapeltown Health and Wellbeing group. Area Support Team.</p>
<p>Financial inclusion and money management.</p>	<ul style="list-style-type: none"> • Promote information across the area to advertise the number of support services that are available to address issues with debt, money management and welfare rights. 	<p>All Partners</p>
<p>Provide support to vulnerable families.</p>	<ul style="list-style-type: none"> • Ensure that appropriate support packages are in place for vulnerable families in need of support. 	<p>Guidance and Support LCC children's Services Cluster Youth Services</p>
<p>Support young women to build confidence and avoid exploitation.</p>	<ul style="list-style-type: none"> • Raise awareness across the area of issues relating to child sexual exploitation and ensure partners are aware of support packages available for young people at risk. • Support the development of an action plan to reduce CSE across the area. • Commission local providers to deliver programmes that support young people at risk of exploitation. 	<p>Area Support Team Community Safety Cluster Police Childrens services Area Support Team</p>

3.Reduce worklessness and NEETS. Improve the economic viability of Harehills, education attainment and attendance.

Headline Statistics:

- Harehills area has significantly higher than average number of people out of work. The proportion of JSA claimants of the general population in Leeds is 3.9%, which compares to 15.8% in Harehills and 10.7% in Harehills Triangle. (Department of Work and Pensions 2013)
- There are also significant more young people who are not in education, training or employment (NEET). The proportion of JSA claimants age 16-24 of the general population in Leeds is 4.3%, which compares to 12.5% in Harehills and 8.3% in Harehills Triangle. (Department of Work and Pensions 2013).
- School attainment for young people in Harehills compares less favourably for outcomes of young people across the city. The proportion of young people with good attainment at foundation stage is 58.7% in Leeds, which compares to 44.3% in Harehills and 36.6% in Harehills Triangle. The percent of young people attaining 5 GCSEs at A-C including Maths and English across Leeds is 53.4%, which compares to 37.9% in Harehills and 31.3% in Harehills Triangle. (Childrens Services Education and Skills Data 2013)
- There is a significant issue across the area with persistent absenteeism from school with the Harehills Area being double the rate of persistent absenteeism compared to the average for the city (Childrens Services Education and Skills Data 2013).

Action Plan

Priority	Action to be taken	Delivery Partners
Provide opportunities for local people to access work and training.	<ul style="list-style-type: none"> • Run an employment support providers network to ensure that the voluntary and statutory sector are working in partnership to deliver programmes that meet the needs of local people. • Encourage local businesses to sign up to work experience programmes so that people have opportunities within their local communities. • Encourage local charities and voluntary sector to provide volunteering opportunities, allowing local residents to develop 	<p>Area Support Team.</p> <p>DWP</p> <p>Voluntary Sector.</p>

	<p>skills without detriment to benefit entitlement.</p> <ul style="list-style-type: none"> • Ensure a sufficient availability of accredited ESOL classes are available within the community to ensure local residents have the sufficient language skills to gain employment. • Commission local service providers to deliver support programmes that meet the needs of local residents to either secure employment or the skills required for employment. 	<p>Area Support Team. Area Support Team.</p>
<p>Provide opportunities for young people within Harehills to prevent them from becoming NEET.</p>	<ul style="list-style-type: none"> • Develop a robust partnership through Guidance and Support, Statutory ASB meeting and Harehills Tasking to ensure that the relevant support is in place for those young people most at risk of poor outcomes. • Support organisations to deliver peer mentoring schemes to encourage young people to volunteer within the local community and provide peer support and aspirations to other young people within the community. • Promote apprenticeship opportunities for young people within the Harehills area. 	<p>Cluster Area Support Team All partners Apprenticeship HUB All Partners</p>
<p>Improve school attainment and</p>	<ul style="list-style-type: none"> • Encourage applications for youth activity funding which focuses 	<p>All partners</p>

<p>reduce absenteeism at schools.</p>	<p>on keeping young people in schools.</p> <ul style="list-style-type: none"> • Develop partnership support for Attendance Improvement Officers through Guidance and Support and Statutory ASB meeting. 	<p>All partners</p>
<p>Improve the economic viability of Harehills</p>	<ul style="list-style-type: none"> • Support the implementation of the Town and District Centre scheme to create a sustainable shopping area along Harehills Lane. • Support the Harehills Lane Traders association to become a forum of business support. • Develop a community market to give opportunities for small local enterprise and networks within the local community and also create a regular community event to encourage residents to engage in local trade. • Support West Yorkshire Trading Standards to ensure that Harehills remains a priority area with additional resourcing. 	<p>Area Support Team</p> <p>Area Support Team</p> <p>Area Support Team</p> <p>All partners</p>

4. Improve the Local Environment

Headline Statistics:

- Harehills hosts 5 Environmental Improvement Zones that identify the areas with most need of intensive environmental management.
- 25% of all environmental incidents reported for the East North East Area are recorded as within the Harehills area. (Locality Team Incident Data)
- Harehills remains a significant area of concern for issues with litter and waste.

Action Plan

Priority	Action to be taken	Delivery Partners
Improving parks and open spaces.	<ul style="list-style-type: none"> • Improve facilities within the local parks to look at making the areas more suitable for the provision of youth activities. Specifically the addition of electricity outlet in Ashton Park so that lights and equipment can be used. Improvements to the MUGA in Banstead Park to improve facilities for ball games. 	Parks and Countrysides.
Improving the condition of Bin Yards.	<ul style="list-style-type: none"> • Explore possible strategies and funding streams for bin yard improvements across the Harehills area. 	All Partners
Improve the overall condition of the environment across the neighbourhood.	<ul style="list-style-type: none"> • Support the intensive enforcement action within the Environmental Improvement Zones. • Utilise "Flats above Shops Scheme" to support improved environmental conditions and waste management arrangements. 	Locality Team Private rented team.
Improve education around environmental responsibility and create a sense of pride in the community.	<ul style="list-style-type: none"> • Utilise the Harehills Lane Traders association to start a campaign to encourage businesses to deal with litter and waste appropriately. 	Area Support Team Area Support

	<ul style="list-style-type: none"> • Revitalise the Keep Harehills Tidy group to encourage residents to actively engage in programmes that encourage resident pride in the environment. • Utilise existing resident networks to publicise resident responsibility in relation to the environment and ways to report environmental crime. Consider ways to widen communication with residents who do not have English as a first language. • Work with local schools to develop programmes within the schools that look at education in relation to the environment. 	Team
	<ul style="list-style-type: none"> • Carry out prevention campaigns and increase signage in relation to dog fouling. 	<p>Locality Team Area Support Team</p> <p>Locality Team Area Support Team</p> <p>Locality Team Area Support Team</p>

5.Improve community confidence, and create a more cohesive community.

Headline Statistics:

- 61.4% of residents believe that as a community people live together harmoniously. (West Yorkshire Public Perception Survey December 2013)
- 56.4% of residents in Harehills are satisfied with the area, compared to a city average of 79.1%. (West Yorkshire Public Perception Survey December 2013)

Action Plan

Priority	Action to be taken	Delivery Partners
Provide a sense of place and improve communication to the community.	<ul style="list-style-type: none"> • Develop a community engagement plan that meets the needs of local Harehills residents. • Explore options to create a community newsletter or encourage a neighbourhood news from the private or voluntary sector. • Utilise existing community centres and community groups to deliver key messages to the community. • Develop volunteer programmes that encourage local residents to volunteer in projects within their community, creating a sense of civic pride whilst providing opportunities to develop skills. • Develop capacity within the Community Leadership Team to ensure that local residents are involved in local decisions. • Hold a Conversation Dinner for key community members to encourage residents to celebrate diversity and increase cultural understanding across the neighbourhood. 	<p>Area Support Team</p> <p>Area Support Team</p> <p>Area Support Team.</p> <p>Area Support Team. Community First Panel.</p> <p>Area Support Team</p> <p>Area Support Team</p>

<p>Ensure Community First funding for the ward is maximised.</p>	<ul style="list-style-type: none"> • Utilise the Community First panel to deliver improvements that are important to the community. • Promote the availability of Community First funding to organisations in the community and encourage applications for projects that support community cohesion and confidence. 	<p>Community First Panel</p>
<p>Provide community activities that create a sense of civic pride</p>	<ul style="list-style-type: none"> • Organise a summer festival for Harehills in conjunction with local partners to create a positive event to bring the community together. 	<p>Area Support Team CLT</p>



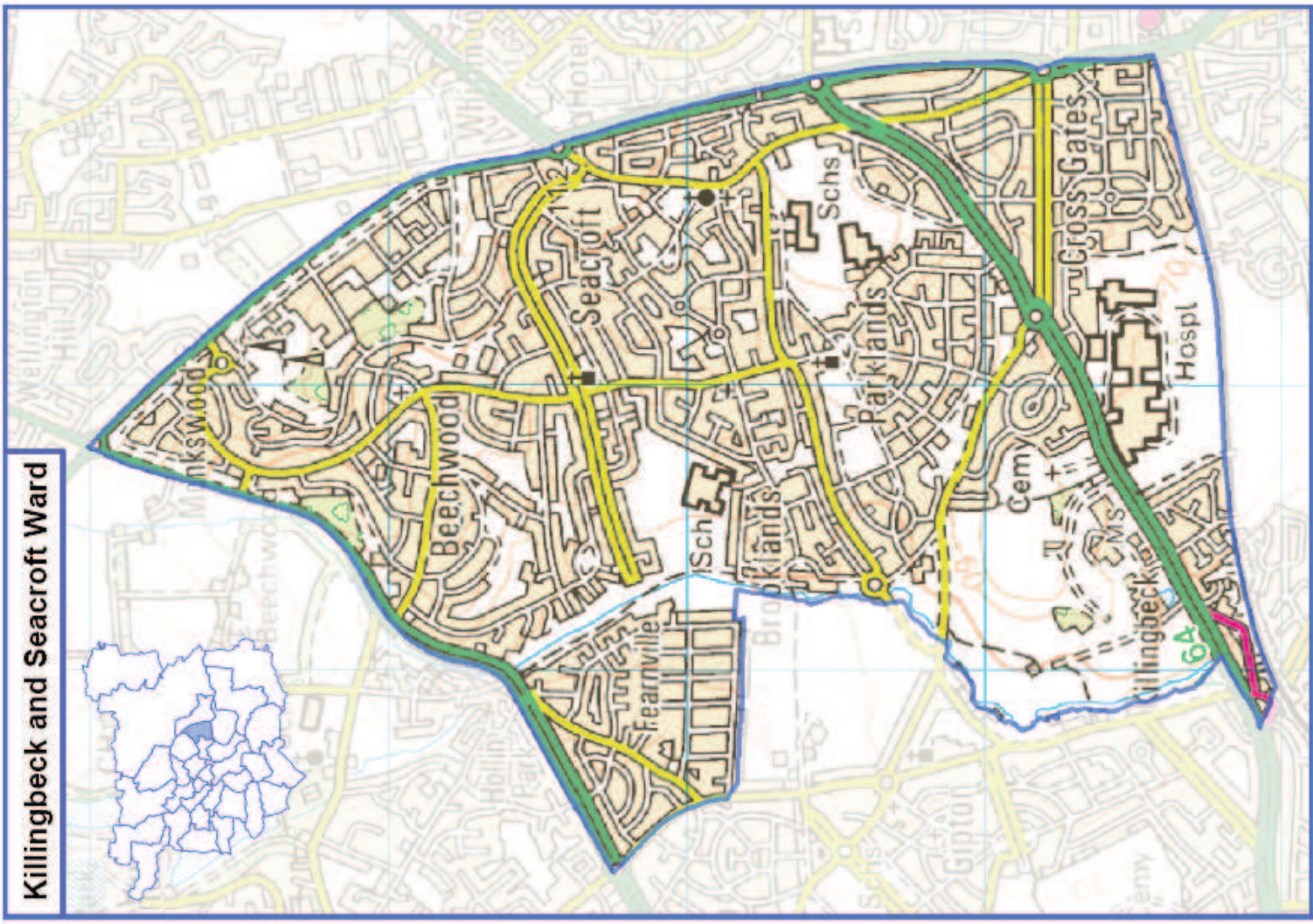
Killingbeck and Seacroft Neighbourhood Improvement Plan 2014/15

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PRODUCED BY THE STRATEGY TEAM, NEIGHBOURHOODS AND HOUSING DEPT., LEEDS CITY COUNCIL
 This map is based upon the Ordnance Survey's Digital Data with the permission of the Ordnance Survey on behalf of the Controller of Her Majesty's Stationary Office

Introduction to Killingbeck and Seacroft

Killingbeck and Seacroft ward is split into four MSOA areas (middle super output areas), Seacroft North, Fearnville, Hollin Park, Beechwood and Brooklands, Seacroft South and Crossgates and Killingbeck . All of which sit under the Inner East Area Committee.

The boundaries that define the ward are Inner ring road to the east, Wetherby Road to the north, Easterly Road and Foundry Lane to the west and the railway lane to the south.

MSOA boundaries have been traditionally used to measure Neighbourhood Index data which has previously informed the statistics of the Neighbourhood Improvement Plan. For this year the MSOA data has not been produced and the data used to inform this plan has been drawn from a variety of comparable sources, primarily the 2011 Census as well as other sources. However that data is often aligned along the boundaries of the MSOA areas and so will continue to be referenced within this report.

Killingbeck and Seacroft are densely populated, with 35.4 people per hectare in the ward compared with City average of 13.6. This equates to 23,749 people living in the ward, of which 52.6% are female and 47.4% are male. Children aged 15 and under account for 22.6% of the population, higher than the City average of 18.3%. There are 13.2% of 20-29 year age band in the ward, which is lower than the City average of 17.5%. The proportion of older people in the ward (aged 60+) broadly reflects the averages for the city.

86.5% of the ward population are White British and 13.5% are from Black and Ethnic Minority (BME) communities, which is lower than the City BME rate of 18.9%. However the BME population in the ward has doubled from 6.5% in 2001 to 13.5% in 2011. With 422 people (1.8% of the total population), the African community is the largest "single" BME community in the ward, but there are 433 people (1.8%) categorised as Black Caribbean and White and 487 (2.1%) as other white.

The ward has 63 households in which no adults speak English; however, each of these households has at least one child that does speak English. 208 households do not speak English as a main language

Across the city, the number of people who stated that their religion as Christian has fallen, and this is reflected in the ward where the rate has fallen from 71.1% in 2001 to 59% in 2011, however, Christianity is still the prevalent religion in the ward compared to other major faith groups. The proportion of people who say they have no religion is slightly higher than the City average at 30.8%. 1.9% of the resident population are Muslim, lower than the City average of 5.4%. No other major faith group in the ward accounts for more than 0.7% of the population.

The 2011 Census classifies households by deprivation dimension. The dimensions of deprivation are indicators based on the four selected household characteristics:

- Employment (any member of a household either unemployed or long-term sick)
- Education (no person in the household has level 2 or above education, and no person aged 16-18 is a full-time student)
- Health and disability (any person in the household has general health 'bad or very bad' or has a long term health problem)
- Housing (Household's accommodation is either overcrowded, is in a shared dwelling, or has no central heating)

Based on these categories, the data shows that 70.4% of households in Killingbeck and Seacroft ward are deprived in one or more of the dimensions, higher than the City average of 59.3%. Households deprived in one dimension broadly reflects the City average of 32.3%, Households deprived in two dimensions is nearly 10% higher than the City average at 29.3% and households in three and four of the above dimensions are double the City average at 10.4% and 1.3% respectively.

"Whole houses" or bungalows account for 75.7% of all households in the ward, (city average is 78.1%), however there are proportionately fewer detached properties (4% compared to 14.5%), more semi-detached (57.6% compared to 36.9%), and fewer terraced houses (14% compared to 26.7%). The ward has a slightly higher proportion of households living in flats / maisonettes / apartments than is average for the city (24.3% compared to 21.8%). The average household size is 2.3 persons mirroring the city average.

56% of occupied households in the ward are rented, compared to a city average of 39.9%. The ward has a much higher proportion renting from the local authority 41.2% compared to a city average of 16.9%. Owner occupied household's accounts for 41.8% of households; this has increased slightly from 38.2% in 2001 but is still lower than the City average 58.6%. The proportion renting from a private landlord or letting agency has more than doubled over the decade from 2.6% in 2001 to 6.1% in 2011.

Within the area there are six primary schools, three children's centres, two high schools, two libraries and three community centres. The area benefits from three good neighbour schemes that offering befriending and support for older people. There are a number of voluntary sector agencies operating within the area, namely Space 2, Seacroft Taking Action for Regeneration, East Leeds FM, The Beck, Street Works Soccer, Opportunities Inspirational Learning, S14 Trust, St Vincent's and GIPSIL. This area contains Seacroft District Centre which is home to a number of shops, including a large Tesco store and a major bus interchange, Killingbeck Retail Park, which is home to a large ASDA supermarket. Seacroft Industrial Estate is situated off Limewood Road, as is Limewood Road waste sorting site and Revive recycle shop.

The Wyke Beck Valley runs from Rounday Park, through the edge of Killingbeck and Seacroft, through to Rothwell Country Park. The valley includes a variety of habitats with over 600 species and open spaces from meadows and woodland to sports pitches. (Census data 2011)

Partnership Working and Delivery mechanisms

The Community Leadership Team - This is made up of representatives of the local community, it includes parent Governors from local schools, representatives from local recognised tenants and residents associations, representatives from the local business community and elected community champions. This meeting is chaired by a local elected member and the group meet at least 4 times per year. The general purpose of this meeting is to oversee the development of the Neighbourhood Improvement Plan in particular around identifying local priorities that require action, helping to measure the success of interventions and crucially to take a lead in communicating to the wider community what activities are taking place and what improvements have been achieved in the local areas. This approach improves public awareness in the partnership and ensures that it is responsive to public needs.

Community First Panel – Community first is a government initiative, which is delivered through the Community Development Foundation (CDF). They work with several organizations to deliver the program, including supermarket chain Asda . Killingbeck and Seacroft ward have been awarded £101,730 over a four year period for projects to provide small amounts of funding to small groups, enabling people in specified deprived wards to improve their area. We are now in the final year of the funding. To avoid duplication and increase transparency, the Killingbeck and Seacroft panel members are made up from Community Leadership Team representatives and a local elected member, who have agreed that the Neighbourhood Improvement Plan will act as a Community Plan for the ward, as these plans have already identified priorities for the ward and are informed by local consultation. This will ensure that funding will be committed to the priorities which need the most investment and will make the greatest impact in the neighbourhood to improve local people's lives.

Priority Neighbourhood Local Management Team– Membership is made up of local service providers operational /middle managers and chaired by the Neighbourhood Manager. The purpose of this team is to drive forward improvements identified in the Neighbourhood Improvement Plan through operational teams and mechanisms. Members of this group are selected from local service providers and it is recommended that members of this group cannot also be members of the Community Leadership Team as this could create a conflict of interests.

Health Improvement Group –This Group is newly formed in 2013/2014. It is made up of partners from statutory and voluntary organisations across the area to inform the priorities and deliver health improvement actions identified in the NIP.

Inner East Area Committee – Provides a strategic reporting mechanism for the priority neighbourhood and will assist in ensuring the buy in of partner agencies and signing off the project and NIP for a twelve month period. The Area Committee will receive 6 monthly progress reports on the status of the project and an annual assessment and comparison of statistics alongside each years NIP.

Links to Strategic Partnerships – The NIP priorities and proposed actions link directly to the City Priority Plan 2011/15, Vision for Leeds 2011/30 and Council's Business Plan 2011/15 and underpins the principles outlined in the State of the City report. Progress reports evidencing improvements and achievements are submitted to Area Leadership Team and shared with other strategic service managers

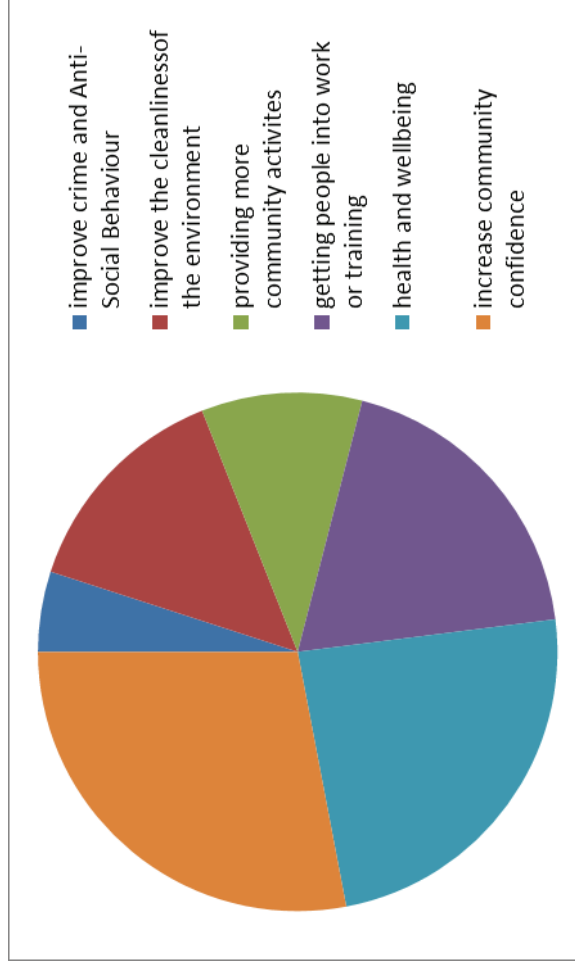
Tasking teams – The 6 weekly crime and Grime tasking meeting is co- chaired by the Neighbourhood Manager and the Police inspector from the Neighbourhood Police Team. The focus is to tackle neighbourhood issues relating to crime and the environment by bringing agencies together to work in partnership to problem solve and find sustainable solutions to local issues. Inner East Area Committee allocates a small annual budget to the tasking team to enable local issues relating to crime and grime to be tackled / resolved quickly. Tasking also look at addressing issues which could affect vulnerable people and families, including school attendance and NEETs.

Guidance and Support partnership / Families First - A multi-agency approach to identify children, young people and their families who are at most risk of poor outcomes, including ,Looked After Children and those at risk of being accommodated, young people who are NEET or at risk of becoming so and those children and young people who are persistently absent from school as well as the cohort of individuals that meet the Families First criteria . Families First is a national 3 year programme to support families involved in crime/Antisocial behaviour , poor school attendance and exclusions, in receipt of an of work benefit and a cause for local concern. The programme is now in the third and final year , we can evidence from years 1 & 2 combined that we have been successful in engaging with 112 families, of which 47% have achieved a successful change in one or more of the criteria's.

Equality Framework – To ensure that all activity which is delivered through the NIP is accessible for all sections of the community, a light touch equality impact assessment will be undertaken during the development of the NIP action plan. Equality impact assessments will also be carried out when any projects in the neighbourhood is being undertaken. This is in line with Leeds City Council's commitment to achieve the excellent rating for equalities.

Consultation /Community Engagement

A programme of consultation is currently being carried out by the Neighbourhood Planning steering group to capture community views on what they feel is important to themselves, family members and wider community. However the results cannot be relied upon as the consultation is not representative of the full ward as it has mainly been carried out in locations in Seacroft North. Therefore the consultation results from 2013/14 will be relied upon to form the priorities for 2014/15.



Neighbourhood Improvement Plan Successes and Outcomes from 2013/2014

1. Reduce Crime and Anti-Social Behaviour.

- Overall crime has reduced year on year by 14 incidents. With the exception of burglary, the area has seen a reduction in crime in all other indicators this year.

	KS
Burglary Dwelling	29
Burglary Other	-16
Theft from Motor vehicle	-20
Theft of motor vehicle	-9
Robbery	-7
Criminal Damage	-87
Total Crime	14
DV Repeats	50.7%

- Two Operation champions have been held, one on Foundry Mill Street and one on The Rein and surrounding streets. Both operations targeted hotspot areas of Crime, Burglary and ASB, motorbike crime and alleged drug dealing. A further aim of the operation was to raise awareness of the forthcoming changes through welfare reform and promote the help and advice available, also to promote credit union whilst and advising of the pit falls of using high interest lenders and load sharks.
- Funding and support given to off road motorcycles to respond to calls relating to nuisance motorbikes
- A burglary reduction action plan is in place for Killingbeck and Seacroft, activities conveyed from this initiative include :-
 - Identify and manage individuals at risk of becoming involved in burglary through tasking and link in to diversionary activities and agencies.
 - A partnership approach to supporting vulnerable victims and repeat victims

- A partnership approach to supporting vulnerable children and families through the guidance and support model
 - A detached "on Street" project to engage young people on the periphery of crime
 - Standards of security across all tenure types has been improved in identified hot spot streets
 - South Seacroft has seen recent drugs issues, 9 warrants have been issued with several arrests been made with bail conditions not to enter Foundry Mill Terrace. Police have removed 10 motorbikes/ Cars from people in the area
 - A full programme of youth summer holiday activities put in place throughout the ward funded by INE AC and Seacroft and Manston Cluster.
 - Front line staff have received dangerous dog awareness training
- 2. Promote Physical and Emotional Wellbeing.**
- The newly established Seacroft Health improvement group has identified the following as priority issues and will be working with partners to address:-
 - Childhood obesity - Frontline workers training was completed October 2013 to help increase skills and knowledge to support families and children to manage weight.
 - Local people have been encouraged to sign up to Leeds Let's Get Active and increasing physical activity levels
 - Adults encouraged to sign up to Change 4 Life
 - Services encouraged to join the smart Swapathon , promote to colleagues and families
 - Healthy cooking on a budget :
 - The ORION Partnership have been commissioned to deliver four x 4 week Cook 4 Life courses in identified venues in Seacroft and a follow on 8 week cooking skills course modelled on the Ministry of Food (MOF) course. Youth services deliver cooking club every Thursday for young people (due to finish end of February)
 - Adult mental health :
 - Space2 support 10 local men who are vulnerable and isolated. They attend a men's Group on a Tuesday at Denis Healey Centre.
 - Space 2 support 50 local people with their mental health and wellbeing
 - Space 2 have helped 50 local people become more aware of Leeds Time to Change

- Space2 and Public health - held a Changing Minds course for Emotional Wellbeing for 10 local people
- Housing Leeds have formed an Inclusive and Active group to bring together a group of people with physical and learning disabilities in an environment that is safe where they can learn from each other.
-
- COPD
- A Health Trainer Service is now in place to work around all lifestyle changes and increase confidence for quit attempts
- Space2 have helped 100+ local people become more aware of the Health Trainer Service lifestyle changes and increase confidence for quit attempts
- Space2 100 local people more aware of the stop smoking service
- Promotion of "Got a cough, Get it checked" campaign
-
- A summer programme of youth activities was commissioned in various locations across the ward for young people to participate in, including a summer play scheme for vulnerable children aged 5 – 8 identified through social services and SMART team .
- A Christmas play scheme was held for children in care, known to social services and identified as being at risk.
- Barncroft resident association donated £1,300 to fund Christmas presents for children known to social services and SMART team who otherwise wouldn't have got anything
- The Parish of Seacroft held days for Christmas toy collection for vulnerable families
- Two groups are running in Seacroft to support vulnerable people
 - Vulnerable men's group
 - Active and Inclusive
- A "Mums the Word "group meets once every three weeks at Cross gates Children's Centre. The group made up of and run by young people who are teen parents or pregnant. The group is run in partnership between igen Connexions TIAG, Children's centre staff and Youth Service.
- Items of second hand furniture donated from Boddington Hall distributed to vulnerable members of the community , i.e. single beds , fridge freezers , microwaves

- Awareness training session has been delivered to front line staff on the Welfare Support Scheme
 - Food and Boot market: Seacroft boot and shoe market held its first event 23rd November; this will be one of eight events that are planned for the New Year. The market had affordable markets stalls: food, bric a brac , recycled goods, car boot , children's toys, general car boot stuff etc , giving the community an opportunity to purchase great value fruit and veg as well as some locally made produce like jam, chutneys, sauces , pies, cheese, snacks as well as meeting in the café to have a catch up with friends and neighbours.
- 3. Increase resident's influence and community cohesion.**
- Seacroft Gala saw 2500 residents attended the event.
 - Six Community Leadership Team meetings have been held throughout the year .All were well attended, with guest speakers attending to discuss relevant NIP priorities such as welfare reform changes, west Yorkshire fire services changes, health improvement group updates and SAFER project .
 - Kentmere community centre has a wide range of activities for all age groups of the community, including youth activities, Seacroft North Good Neighbours and IGEN. The centre will benefit from an IT suite that will be installed in 2014.
 - Denis Healey centre has recently being transferred back for community use and has been well received in the community. The activities in this centre range from youth clubs to a men's group, IT access for job applications and cooking on a budget courses.
 - A Neighbourhood Planning group is now in place, consisting of members from the CLT. A steering group are organising consultation and promotion events, a draft constitution and designation has been developed.
 - Operation champions used to promote the methods of reporting crime and anti-social behaviour. Property safety information has been disseminated to residents on projects such as 'it only takes a minute' and 'how do they afford it'?
 - A package of family fun days were held within the ward over the summer period that offered low cost activities for families and promote positive interaction between parent/carers and children:-
 - Two held at DHC throughout the summer , one by the church and one by the young people involved with the National Citizenship Social Action Project
 - Family Fun Day Out at Kentmere Children's centre, offering
 - A Seacroft Seaside family event was held in Manston Park

- Cross Gates Youth Opportunities ran a summer camp from 29th July - 1st August, 2013.
- Several play schemes ran across the summer holidays :-
 - Denise Healey ran for 4 weeks
 - Kentmere CC / Out and about ran for 2 weeks
 - A play scheme for vulnerable children ran for 2 weeks
- Well attended community bingo sessions are held at DHC every two weeks
- 85 young people attended a "Seacroft's Got Talent" event held at Denis Healey Centre
- Mums the Word: Mums the word meets once every three weeks at Crossgates Manston Childrens Centre. Mums the word is a group made up of young people who are teen parents or pregnant. The group is run in partnership between igen Connexions TIAG, Childrens centre staff and Youth Service. The group is designed to provide a safe meeting space for peer interaction and informal education around parenting skills and advice and information. The group invites speakers from organisations to encourage interaction with services and opportunities for engaging in education, training and employment.
- 40 David Young Academy pupils visited the Holocaust Museum: The aim of the project is assist teaching staff of the David Young Academy Community Academy (DYCA) to promote inter-racial harmony and demonstrate the consequences of not doing so.
- Summer Camp - Cross Gates Youth Opportunities: Cross Gates Youth Opportunities ran an annual Summer Camp for Year 6 pupils from the Killingbeck & Seacroft area. The summer camp was held in Scargill House (near to Kettlewell/Skipton). The programme is especially geared to help young people prepare for the big move from junior school to high school.
- Crossgates Festive Lights: To part fund, with South Area Support Team, Christmas festive motif lights on Station Road (Library side of the road) in Crossgates
- Summer activities : iMedia, ACE Multi Sports Seacroft, Youth Bike Project ,Seacroft Seaside, Equipment for Sports and Active Lifestyles
- Friday Youth Hub -After a break in provision, A Friday Night Activity for young people is now back in operation that is attracting thirty five plus young people. The Friday Youth Hub provides sports, arts and crafts, music, cooking and dance to young people aged 8-18 years of age at Denis Healey centre. The night is split into two session juniors (8-13 years old) 5.30-7pm and Seniors (12-18 years old) 7.15pm – 8:45 pm.
- A family Christmas & Winter Gala was held at St Richard's church 23rd November. The event attracted over one hundred and fifty people to see father and mother Christmas, along with a package of entertainment for families.

- A Winter Christmas Gala was held on 14th December for the residents of Killingbeck and Seacroft which attracted between 300 and 400 people attend. The Christmas Gala ran across 5 different venues; St James Church, St George's Memorial Gardens, The Seacroft Village Hall, Seacroft Methodist Church and The Cricketers Arms. It included local primary and secondary school choirs, switching on of the Christmas tree lights and parade, a concert in St James Church , stalls, food café and tea room, information stalls from service providers and voluntary/community organisations, Santa's Grotto and Nativity and craft activities for children.

- **Increase employment and economic viability, reduce NEETS and persistent absenteeism.**

- Seacroft opportunity shop opened in June 2013. Success so far includes:

- The Opportunity shop has also delivered courses in, health and safety, cooking, gardening, football coaching and I.T. on line .

121	Completed registration / initial assessment
79	Moved closer to employment
65	Created CV
50	Occasional attendance at Opportunity Shop (2-3 visits)
30	Regular attendance at Opportunity Shops
71	completed job applications
34	Gained interview for employment, training or education
15	Involved in Opportunity Shop activities / projects
17	Regular volunteering, work experience or work placement.
22	Entered training or education (including Youth Contract)
4	Entered an apprenticeship
5	Gained permanent full-time employment without training
2	Gained permanent full-time employment with training

- LS14 Trust job club have been successful in :

30	Members per day using The Digital Lounge
53	Back in Employment
1	Apprenticeship
5	Volunteering
4	Training.
12	per day with Universal Job match

- East North East Homes Leeds has employed 12 apprenticeships.
- A "Make a Winning Application" day was held in Seacroft Library in October 2013 to enable young people to access advice and apply for apprenticeship positions
- The Opportunity Inspiring Learning motor mechanics project for young people in Seacroft is growing from strength to strength. The provision has learners from John Smeaton Community college, Leeds East Academy and Boston Spa High School and post 16 referrals from Connexions Targeted Support team. The provision is lending itself as a NEET re engagement activity which aims to re-engage the hardest to engage young people who are furthest away from the labour market. Up to the beginning of October 3 pre 16 young people have completed their Entry level 3 qualifications and received their certificates. We have now registered 3 pre 16 young people for the level 1 qualification, registered 2 post 16 learners for level 1 qualification and another 2 pre 16 for their entry level 3 qualifications. Over the summer the project facilitated a Youth Bike competition that engaged 20 young people who over a 4 week period. The Project has recently began a Go- Kart project on an evening which is going well with maximum numbers of young people attending
- A Multi – Agency Guidance and support group in meet fortnightly to ensure consistent support for the most vulnerable families, including the families' first cohort.
- ON Street project, A joint initiative funded through Seacroft Manston Cluster, Killingbeck and Seacroft well-being , Community Safety, NHS and West Yorkshire Police to address :-
 1. Attendance Support and Challenge – Daily referrals made direct from Schools to the mobile team and supported by WYP have worked with 130 individuals
 2. NEET and Not Known - NEET and Not Known Sweeps are organized by IGEN and supported by Cluster partners. The Sweeps take place once per month.

- 3. Bus Stop Project - 157 young people have accessed the health bus mainly for the C Card scheme
- 4. Hotspot Detached - interaction has been made with 142 young people

Improve the Local Environment

- Two Communities clean up days have been held, one on Kentmere Approach and a second on The Rein.
- Environmental Improvement Zones are in force on Black Shops, Boggart Hill shops, Monkswood Hill shops and Dib lane.
- A community clean-up day of Ramshead Woods was held in November , with in excess of over 50 bags of rubbish collected from the woods
- A walkabout with residents of Ramshead Crescent lead to a multi – action clean-up day including :-
 - cutting back of communal areas
 - removal of fly tipping and black bags left in the area
 - Ramshead woods identified for clean up in the Autumn
 - Black bins have been delivered to every address in Ramshead Crescent
- Lime Pit Wood Clean up: On Sunday 10 November 2013 local residents from the Seacroft area came out to pick up litter and to clean the Lime Pits Woods. People of different age groups turn up to the clean-up. The youngest “helper” was just a 3 years old boy and the oldest was a local elderly gentleman. The aim of the event was to improve local environment, to meet new local people and to do something positive to the community. It was a very successful and productive day with over 50 bags of rubbish collected from the woods. The event is a great example of partnership work between local residents, ENE Area Support Team, Parks & Countryside and a local social enterprise. Following success of the day, there are plans to organise the next event in an early Spring.
- 200 Responsible dog owner leaflets distributed to Seacroft Green TRA members
- Changes have been made to Pigeon Cote road to reduced double parking at school times and to increase the safety of young children crossing the road , the following will be installed : Double yellow lines to both corners on the junction of Kentmere Avenue & Pigeon Cote Road. Single yellow lines with time restrictions on Pigeon Cote Road, Our lady’s schools side, Bird mouth fencing along the grass verges along the full length of Pigeon Cote Road. Licence for cultivation to allow the school to change the grassed verges outside the school in to make flowerbeds.
- Bollards have been placed on Kentmere Avenue, opposite Beechwood to deter illegal parking on grassed verges thus reducing the damage caused to the verges.
- To increase children’s safety, a reduction in speed limit has been introduced outside Grange Farm School.

ACTION PLAN

1. Reduce levels of crime, burglary & ASB

Headline Statistics:

- 54.3% of residents consider drugs are a problem in the neighbourhood (WYP Public Perception Survey 2013)
- 48.6% of residents consider property crime to be a problem (WYP Public Perception Survey 2013)
- 45.9% of people think that teenagers hanging around on the street is a problem (WYP Public Perception Survey 2013)
- Repeat Domestic violence incidents have increased 50% (West Yorkshire Police 2014)

Action Plan

Priority	Action to be taken	Delivery Partners
Reduce levels of Burglary/property crime	<p>Review and refresh burglary action plan :</p> <ul style="list-style-type: none"> • take appropriate action against perpetrators • identify vulnerable people / properties and install/ upgrade security • identify burglary hot spots, report back through tasking mechanisms to devise diversionary programmes • Use CLT members to deliver community key messages 	Police Community Safety Area Support Team LASBT ALMO / All LMT partners
Reduce Youth nuisance and ASB	<ul style="list-style-type: none"> • Develop robust partnerships to effectively tackle perpetrators of antisocial behaviour and to ensure that appropriate referral systems for support are in place through the Local Tasking Team, Statutory ASB meeting and Guidance and Support. 	Tasking Team Police Guidance and Support LASBT

	<ul style="list-style-type: none"> • Support organisations to deliver a wide range of relevant positive diversionary activities to engage young people. Co-ordinate activities around previous peak times of Anti-Social Behaviour such as school holidays and evenings. • Support "On Street" project to deliver detached youth work in hot spot areas x4 nights per week 	<p>Youth service.</p> <p>Area Support Team Youth activity providers. Police.</p>
<p>Improve confidence in the police and other agencies.</p>	<ul style="list-style-type: none"> • Encourage effective crime reporting to ensure that police resources are allocated to the issues important to the community. • Deliver 4 operation champions across the area to provide high visibility partnership presence, and utilise champions to feedback key messages to the community. • Develop a community Welcome pack with partners to increase cohesion. Use community newsletters and social media to deliver key messages 	<p>Area Support Team Police</p> <p>All partners</p> <p>Local management team</p>

2. Increase Employability, reduce persistent absenteeism and NEET young people

Headline Statistics:

- K&S ward has three MSOA's that have twice to level of JSA claimants than the Leeds Average of 3.9%. Seacroft North 8.3%, Seacroft South 8.5% and Beechwoods 7.8%. Killingbeck is just above the Leeds Average 4.1% (Department of Work and Pensions 2013).
- All four MSOA's have significantly high percentage of JSA claimants age 16-24 compared to the Leeds average of 4.3%, Seacroft North 10.5%, Seacroft South 8.8%, Beechwoods 8.7% and Killingbeck 6.9% (Department of Work and Pensions 2013).
- The proportions of young people who are not in education, training or employment (NEET) in Seacroft Manston cluster in November 2013 is 163 or 10.4%, higher than the Leeds average of 7.0% (Children and Young People's Plan cluster performance - December 2013).
- Of the 163 people who were NEET in November 2013, 47 have a sustained status due to being NEET for 6 months or more (Children and Young People's Plan cluster performance - December 2013).
- All four MSOA's have slightly lower good attainment at foundation stage than the City average of 58.7%, Seacroft North 47.3%, Seacroft South 51.4%, Beechwoods 55.7% and Killingbeck 53.6 (Children's Services Education & Skills 2013).
- Absenteeism is higher than the expected average of Leeds 11.3% with Seacroft North 17.3%, Seacroft South 20.1%, Beechwoods 15.1%. Killingbeck is the only exception at 10.3% (Children's Services Education & Skills 2013).

Action Plan

Priority	Action to be taken	Delivery Partners
Improve access to employment opportunities	<ul style="list-style-type: none"> • Commission local service providers to deliver employment support programmes that meet the needs of local residents to secure Employment or the skills required for employment. • Commission local services to deliver bespoke training packages , volunteering opportunities which develop skills and confidence of residents • Develop IT access in community centres to enable IT classes, on line job applications and other relevant training packages for the community 	<p>Area Support Team/ Gipsil .</p> <p>Area Support Team./Gipsil</p> <p>Area Support Team./Partners</p>

	<ul style="list-style-type: none"> • Develop training / support opportunities for multi storey DHP cases • Investigate the areas of sustained unemployment within Seacroft south to identify reasons and emerging support needs • Install IT room in Kentmere Community centre to enable agencies to deliver employment courses and for customers to access on line job applications 	<p>Area Support Team./Housing Leeds</p> <p>Area Support Team.DYCA/ JCP</p> <p>Area Support Team</p>
<p>Provide opportunities for young people to prevent them from becoming NEET.</p>	<ul style="list-style-type: none"> • Develop robust partnerships with local service providers/ voluntary sector /LEBP and apprenticeship teams to develop programmes for those young people most at risk of poor outcomes. 	<p>Cluster Area Support Team</p>

3. Promote emotional wellbeing , physical health incl. lung health, COPD/stopping smoking

Headline Statistics:

- Reported prevalence of cigarette smoking (the proportion of smokers in the population aged 16+) in Seacroft varies across general practice from a high of 35.3% in Windmill practice to 21.6% in Colton Mill. However this is the population who attend and report smoking to their GP (CACI 2009).
- Other data estimates smoking prevalence higher and in The Green/Kentmere Approach/North Parkway, 49% of the population currently smoke against a Leeds rate of 34.7% (CACI 2009). Tobacco spend is £8.27 per week per person compared to an average of £5.74 for Leeds. In South Seacroft prevalence rises to 57%, but tobacco spend is lower at £7.45 per person per week.
- Compared to the City average Seacroft North is high in both CDM and cancer mortality (NHS Leeds 2012)
- Seacroft South has an exceptionally high rate of cancer mortality (NHS Leeds 2012)

Action Plan

Priority	Action to be taken	Delivery Partners
Reduce levels of childhood obesity	<ul style="list-style-type: none"> • Deliver awareness training to front line services . Link Cooking on a budget courses and Ministry of food courses to identified families / individuals of need • Promote got a cough get it checked 	Area Support Team ORION
Support people to stop smoking and increase awareness of the dangers of niche tobacco	<ul style="list-style-type: none"> • Support Neighbourhood networks 	Area Support Team Health Improvement Group
Improve the life quality of older residents	<ul style="list-style-type: none"> • Support Neighbourhood networks 	Area Support Team
Support young people to build confidence and avoid exploitation.	<ul style="list-style-type: none"> • Raise awareness across the area of issues relating to Child Sexual exploitation and ensure partners are aware of support packages available for young women at risk. • Support the development of an action plan to reduce CSE across the area. • Commission local providers to deliver programmes that support young women at risk of exploitation. 	Area Support Team Community Safety Cluster Police Children's services
Financial inclusion and money management	<ul style="list-style-type: none"> • Promote information across the area to advertise the number of support services that are available to address issues with debt, money management and welfare rights. • Promote Credit Union service as an alternative to pay day lenders. • Awareness campaign for loan sharks and high interest lenders • Promote welfare support fund to partners and community 	Area Support Team Housing Leeds

4. Increase resident's influence and community cohesion

Headline Statistics:

- 58.6% of residents believe that as a community people live together harmoniously. (WYP Public perception Survey 2013)
- 73.2% of residents are satisfied with the area, compared to a city average of 79.1%. (WYP Public perception Survey 2013)
- 39.3% of residents believe teenagers hanging around problems (WYP Public perception Survey 2013)

Action Plan

Priority	Action to be taken	Delivery Partners
Ensure community first funding for the ward is maximised.	<ul style="list-style-type: none"> • Utilise the community first panel to deliver improvements that are important to the community. • Promote the availability of community first funding to organisations in the community, and encourage applications for projects that support community cohesion and confidence. 	Community First Panel
Provide community activities that create a sense of civic pride	<ul style="list-style-type: none"> • Organise a summer Gala for Harehills in conjunction with local partners to create an event to bring the community together at a positive event. • Young people have been consulted on what activities they would like to see delivered in the summer holidays. Wellbeing and cluster budgets are pooled to create a package of events and activities to meet the outcomes of the consultation. These activities are in addition to universal activities already in place for young people • Support local community group and volunteers to deliver projects 	Area Support Team CLT

	/ activities for the community.	
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5. Improve the Environment

Headline Statistics:

- 43.8% of residents consider rubbish and litter to be a problem (WYP Public perception Survey 2013)

Action Plan

Priority	Action to be taken	Delivery Partners
Improve education around environmental responsibility and create a sense of pride in the community.	<p>Utilise CLT /LMT to start a campaign to reduce dropped litter and waste</p> <p>Utilise existing resident networks to publicise resident responsibility in relation to the environment and ways to report environmental crime.</p> <p>Work with local schools to develop programmes within the schools that look at education in relation to the environment.</p> <p>Promote activities on Wybeck Way</p>	<p>Area Support Team</p> <p>Area Support Team</p> <p>Locality Team</p> <p>Area Support Team</p> <p>Area Support Team/ CLT/ LMT</p>
Improve issues in relation to dog fouling.	Carry out prevention campaigns and increase dog owner accountability / and ways to report dog fouling.	Locality Team Area Support Team
Develop and support the neighbourhood planning process	Increase consultation to determine community views	Area Support Team/

and Integrate emerging priorities into NIP		Community Leadership Team
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Report of East North East Area Leader

Report to East Inner Area Committee

Date: 20th March 2014

Subject: Wellbeing Fund 2013/14 and budget setting for 2014/15

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Burmantofts & Richmond Hill, Gipton & Harehills, Killingbeck & Seacroft		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. This report provides Elected Members with an update on the current position of the capital and revenue budget for the Inner East Area Committee.
2. Applications for funding, both revenue and capital, are included in the report for Member's consideration.

Recommendations

Members are asked to:

1. Note the spend to date and current balances for the 2013/14 financial year;
2. Consider the following project proposals and approve, where appropriate, the amount of Wellbeing Revenue funding to be awarded (See section 3.0 for more details):

Eastern European Roma Work Club	£3,000
Harehills & Gipton get into Youth Work	£2,216
Happy, Healthy Harvesters Club	£1,135

3. Consider the following proposal and approve, where appropriate, the amount of CRIS or Wellbeing Capital monies to be granted from each Ward (See 4.0 for more details):

Dame Fanny Waterman Centre IT installation £5,055

4. Confirm the budget for 2014/15 financial year (Section 5.0) and confirm the amount of Wellbeing Revenue and Youth Activity funding to be earmarked from the new budget:

Inner East CCTV	£16,000
Environmental SLA Enhancements	£40,000
Summer Holiday Activities 2014/15	£42,000 from Youth Activity Fund

Purpose of this report

- 1.0 The purpose of this report is to provide the Area Committee with details of its Wellbeing fund spend, including details of new projects for consideration.

Background information

- 2.0 Each of the ten Area Committees receives an allocation of revenue funding. The amount of funding for each Area Committee is determined by a formula based on 50% population and 50% deprivation in each area, which has been previously agreed by the Council's Executive Board.
- 2.1 It has been agreed that the revenue wellbeing budget for the Inner East Area Committee for 2013/14 is £261,760. This is the same revenue budget that was allocated last year. Carryover of uncommitted revenue funds from 2012/13 has also continued, and added to this the additional underspend as reported at May 16th Area Committee the total budget for 2013/14 is £376,826.41. It must be noted by the Area Committee that this figure includes schemes approved and ongoing from 2012/13 which are carried forward to be paid.
- 2.2 As agreed at the March 2013 meeting, once the agreed topsliced projects are removed the remaining budget will be split three ways between the wards. The amount available for each ward to spend in 2013/14 is £36,653 plus a small amount of carry forward from 2012/13 (see **Appendix A** for more details).
- 2.3 Wellbeing fund applications are considered at the relevant Ward Member meetings, where possible, for Members recommendations to the Area Committee prior to the meeting.

Small Grants

- 2.4 Community organisations can apply for a small grant to support small scale projects in the community. A maximum of one grant of up to £500 can be awarded to any one group in any financial year, to enable as many groups as possible to benefit. These are approved by Councillors outside of the Area Committee meeting and are funded from a small grant pot set aside by ward members from their ward allocation.

Details of small grants that have been approved so far for 2013/14 are detailed in **Appendix B**.

Community Engagement

- 2.5 The Area Committee approved an amount of £3,000 at its March 2013 meeting for spend on Community Engagement activities
- 2.6 The funds are to be spent on room hire, refreshment and stationary costs associated with community meetings. The expenditure to date against this budget is **£2,605.23**

Crime and Grime Tasking

- 2.7 Each of the priority neighbourhoods in the Inner East Area has a multi-agency tasking team which focuses on tackling crime, anti-social behaviour and environmental problems. Ward members have set aside a portion of their ward allocation to support the work of these teams; this pot is managed by the Area Support Team. Details of the expenditure to date under this heading are detailed in **Appendix C**.

Project Monitoring Update

- 2.8 Projects which are awarded wellbeing funding are required to submit project monitoring returns giving details of what the project has achieved. Project updates are detailed in **Appendix D**.

Youth Activity Fund

- 2.9 In March 2013 the Council's Executive Board approved a new allocation to the overall Area Committee budget ring-fenced for youth activities of £250k in 2013/14 and £500k in 2014/15.
- 2.10 As a result, the budgets ring-fenced for youth activities allocated to the Inner East Area Committee are £34,162 in 2013/14 and £68,323 in 2014/15.
- 2.11 At its meeting on 3rd September 2013, the Inner East Area Committee agreed to re-invest 50% of this year's Youth Activity Funding - £17,081 or £5,693 from each ward – into the 2013 Summer Holiday Activities programme
- 2.12 At the same meeting, the Inner East Area Committee agreed split of the remainder of this year's Youth Activity Funding allocation - £17,081 – equally between the three wards that make up the Inner East Area Committee.
- 2.13 As a result each Ward had £5,693.66 to spend on universal youth activities in 2013/14.
- 2.14 Following an advert encouraging groups to come forward for the remaining 2013/14 youth allocation, the Inner East Area Committee received 15 applications for funding and, after consultation with both young people and Elected Members, commissioned eight projects.

- 2.15 It is suggested, as per last year, that Elected Members agree to earmark money for the Summer Holiday Activities programme at their March Area Committee meeting. Unlike previous years, this funding would come from the ring-fenced Youth Activities Fund budget for 2014/15, which stands at £68,323. More details can be found at section 5.8 of this report.

Capital Receipts Programme

- 2.16 The establishment of a Capital Receipts Incentive Scheme (CRIS) was approved by Executive Board in October 2011. The key feature of the scheme is that 20% of each receipt generated will be retained locally for re-investment, subject to maximum per receipt of £100k, with 15% retained by the respective Ward – via the existing Ward Based Initiative Scheme - and 5% pooled across the Council and distributed to Wards on the basis of need.
- 2.17 The distribution of the 5% element to Area Committees using the Area Wellbeing methodology has resulted in the shares set out in table below:

2012/13 allocation

Area Committee	Percentage Allocation	Area Allocation
Inner South	12.50%	£14,070.76
Outer South	10.23%	£11,518.19
Outer East	10.31%	£11,607.81
Subtotal South & East		£37,196.76
Inner West	7.61%	£8,567.67
Inner North West	12.00%	£13,510.48
Outer West	8.59%	£9,666.28
Outer North West	8.96%	£10,086.17
Subtotal West/ North West		£41,830.61
Inner North East	9.00%	£10,140.70
Inner East	14.57%	£16,404.60
Outer North East	6.23%	£7,019.09
Subtotal East/ North East		£33,564.39
Total – All Areas	100.00%	£112,591.76

- 2.18 At its meeting on 17th July 2013, the council's Executive Board approved that the existing 5% allocation from 2012/13 (£112.6k) and future CRIS receipts available for allocation across wards, be allocated to the Area Committees based on the existing Area Wellbeing needs based formula.
- 2.19 On 3rd September 2013, it was agreed to split the 2012/13 allocation of £16,404.60 equally between the three Wards that make up the Inner East Area Committee.
- 2.20 A further CRIS allocation was announced at the Council's Executive Board on 6th November 2013, with the Inner East Area Committee receiving a further

£19,658.28. As per the September 2013 agreement, this new allocation will be split equally between the three Wards.

2.21 Details of the current balance of CRIS or Capital Wellbeing funding are detailed in **Appendix E**. Future allocations will take place on a quarterly basis following regular update reports to Executive Board.

2.22 Details of current applications for this funding pot are detailed from 4.0 onwards.

3.0 New Revenue Projects for Consideration

3.1 **Project:** Eastern European Roma Work Club

Organisation: Advocacy UK

Wards affected: Gipton & Harehills

Amount applied for: £3,000

Projected year of spend: 2013/14

Project overview:

- This work club aims to provide essential support to members of the Roma community to find employment. Sessions will be delivered in Czech, Slovak and English by Roma people and so overcoming common barriers of language, trust, cultural competence and relevance. The sessions will include:
 - § Sharing experiences of job hunting
 - § CV writing (with English translation)
 - § Job hunting skills
 - § Interview Skills
 - § Confidence building
 - § Goal setting
 - § Invited speakers / employers
 - § DWP will be invited to provide additional support
- The work club will initially be led by Advocacy Support's Bilingual Roma Voice Worker and supported by the Roma Voice Coordinator, and then by volunteers from the Roma community supported by Advocacy Support staff.

3.2 **Project:** Harehills and Gipton get into Youth Work

Organisation: Getaway Girls

Wards affected: Gipton & Harehills

Amount applied for: £2,216

Projected year of spend: 2013/14

Project overview:

- The aim of this project is to develop a Get into Youth and Community Work Training and Development scheme for vulnerable young women in Harehills/ Gipton
- By the end of the project it is anticipated that 20 vulnerable young women, aged 18-25, will be equipped with the confidence, skills, knowledge, experience and positive attitude to become effective youth and community workers.

3.3 **Project:** Happy, Healthy Harvesters Club

Organisation: Shakespeare Children's Centre

Wards affected: Burmantofts & Richmond Hill

Amount applied for: £1,135

Projected year of spend: 2014/15

Project overview:

- Primarily this project help reduce food inequality by providing parents and their children with an opportunity to grow their own fruits and vegetables, in the local community.
- Specifically, this Wellbeing contribution will pay for nine raised planters; bird boxes and garden ornaments; four picnic benches; 30 hand trowels; a wheel barrow; garden canes and sticks; protective netting; a garden composter; watering cans and a hosepipe.

4.0 New Capital Projects for Consideration

4.1 **Project:** Dame Fanny Waterman Centre IT installation

Organisation: Leeds City Council ICT Services

Wards affected: Gipton & Harehills

Amount applied for: £5,055

Projected year of spend: 2013/14

Project overview:

- This project will see IT learning provision and WIFI installed in the Dame Fanny Waterman Centre in Gipton.

5.0 2014/15 Area Committee Wellbeing budget

5.1 Assuming that the projects included in this report for spend in 2014/15 are approved, there will be an estimated £1,709 remaining in this year's Wellbeing budget to be carried forward to 2014/15. If we also assume that the Area Committee is awarded £236,800 as referenced in the budget report that was approved by to Full Council on February 26th 2014, the total budget for the Inner East Area Committee for 2014/15, including carry forward will be an estimated £238,509

5.2 The Area Committee has on-going revenue costs associated with its CCTV cameras, which are detailed below, and has already agreed at the Inner East Area Committee in March 2013 meeting to fund the three Neighbourhood Managers posts for two years (£72,343 earmarked per annum). It is recommended that, as in previous years, a community engagement budget of £3,000 is put aside and that after these commitments are topsliced, the remaining budget should be split 3 ways between the 3 wards.

5.3 This would result in an allocation of £49,055 each Ward for 2014/15.

5.4 As last year, if the proposals put forward by the East North East Locality Manager (see 5.7) are approved the £40,000 suggested would be taken from the overall budget before it is split three ways between the wards. In this case, each ward would have a budget of £35,722 for 2014/15.

- 5.5 From these ward budgets Councillors are also advised to set aside an amount for Small Grants and Tasking pots. Based on expenditure from previous years, it is recommended that these pots are as follows:

Burmantofts & Richmond Hill

Tasking: £9,000

Small Grants: £2,000

Gipton & Harehills

Gipton Tasking: £4,500

Harehills Tasking: £4,500

Small Grants: £5,000

Killingbeck & Seacroft

Tasking: £6,000

Small Grants: £4,000

5.6 **New Projects for consideration from 2014/15 budget**

Project: CCTV

Organisation: LCC Community Safety

Ward affected: All

Amount applied for: £16,000

Projected year of spend: 2014/15

Project overview:

- The Inner East Area Committee has three sets of CCTV cameras, 7 cameras in total, which have on-going associated revenue costs for repair, maintenance and BT line rental.
- If these costs were not paid the CCTV cameras would have to be removed (at a cost to the Area Committee). These cameras are at; Blacks Shops, Seacroft; Bellbrooke Street; and Burmantofts on the Torres and Nowell Mount.

5.7 **Project:** Environmental SLA Enhancements

Organisation: LCCENE Locality Team

Ward affected: All

Amount applied for: £40,000

Projected year of spend: 2014/15

Project overview:

- To help tackle local priorities such as dog nuisance/mess. For example; additional specialist Dog Warden capacity dedicated to Inner East.
- Any proposals will be directed through the Inner East Environmental Sub Group and, as with the Wellbeing allocated in 2013/14 for the hot-spot/EAO resource, the Locality Team will make clear the exit strategy.

5.8 **Project:** Summer Holiday programme 2014/15

Organisation: LCC Area Support Team

Ward affected: All

Amount applied for: £42,000 from 2014/15 allocation of Youth Activity Fund

Projected year of spend: 2014/15

Project overview

- In 2013/14 the Area Committee contributed £10,000 per Ward that was match funded by the local Extended Services Clusters to provide summer holiday activities in local venues in each neighbourhood, every day for the full 6 week holiday.
- Following on from this the Area Support Team would like to recommend repeating this process but instead of coming from the depleted Ward pots, this funding - £42,000 or £14,000 per ward - should come from the ring-fenced Youth Activities Fund budget for 2014/15 (£68,320 in total).
- Activities will be commissioned following consultation with Ward Councillors, local young people (including the Inner East Youth Panel) and partner agencies.
- Providers will be invited to submit an application following a bidding round in early spring 2014. The programme will then be advertised in schools, on Breeze, social media and through a dedicated brochure and local networks.
- At the time of writing, it is not confirmed how much match-funding will be contributed from the Extended Services Clusters – CHESS, Inner East and Seacroft/Manston - for the 2014/15 summer holiday programme.

6.0 Corporate Considerations

6.1 Consultation and Engagement

6.1.1 Area Committees now have an enhanced role in Community Engagement and have responsibility for overseeing and monitoring the work of the Area Support Team in relation to local engagement activities. The priorities in the Area Committee business plan which the wellbeing supports are arrived at through consultation with ward members and the local communities they serve.

6.1.2 Proposals are being developed to involve young people in the decision making process for the Youth Activity Fund.

6.2 Equality and Diversity / Cohesion and Integration

6.2.1 Area Committee funding is used to ensure that inequalities within the local area are addressed through local projects and schemes. All projects funded by the area committee monies must demonstrate:

- Equality and diversity issues have been considered in the planning of the project,
- How equality and diversity issues have shaped the project delivery;
- The impact of the project will be on different groups;
- How the project will promote good community relations between different groups and how barriers that might prevent their involvement will be overcome.

6.3 Council Policies and City Priorities

6.3.1 Wellbeing funding is used to support the priorities set out in the Inner East Area Business and Community Charter which are agreed with the local communities of Inner East and key stakeholders. More detailed action plans, Neighbourhood

Improvement Plans (NIPs) are prepared for each priority neighbourhood. The Area Business Plan, Community Charter and the NIPs support the Vision for Leeds.

- 6.3.2 Youth Activity Funding supports the Children and Young People's plan outcome – 'Children and Young People Have Fun Growing Up'.

6.4 Resources and Value for Money

- 6.4.1 Spending and monitoring of the Area Committee's budgets is administered by the Area Support Team in accordance with the decisions made by this Area Committee.

6.5 Legal Implications, Access to Information and Call In

- 6.5.1 The Area Committee has delegated responsibility for taking of decisions and monitoring of activity relating to utilisation of capital and revenue Wellbeing budgets within the framework of the Council's Constitution (Part 3, Section 3D) and in accordance with the Local Government Act 2000.

- 6.5.2 The Area Committee also has delegated responsibility to commission, monitor and evaluate local play, arts, sports and cultural activity for young people age 8-17 with the involvement and participation of children and young people.

- 6.5.3 In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Area Committees are not eligible for Call In.

- 6.5.4 There is no exempt or confidential information in this report.

6.6 Risk Management

- 6.6.1 All projects funded by the Area Committee must demonstrate that they have identified any potential risks for the project and what action would/will take to avoid or minimise them. Details of the risk assessments for individual projects are available from the author of this report.

7.0 Conclusions

- 7.1 The Wellbeing fund provides financial support for projects in the Inner East Area which support the priorities of the Business Plan, Community Charter and Neighbourhood Improvement Plans.

- 7.2 New capital funds have been transferred to the area committee via the Capital Receipts Incentive Scheme.

- 7.3 The Youth Activity Fund has been delegated to the area committee to fund universal activities for children and young people aged 8 – 19.

8.0 Recommendations

The Area Committee is requested to:

1. Note the spend to date and current balances for the 2013/14 financial year;

2. Consider the following project proposals and approve, where appropriate, the amount of Wellbeing Revenue funding to be awarded (See section 3.0 for more details):

Eastern European Roma Work Club	£3,000
Harehills & Gipton get into Youth Work	£2,216
Happy, Healthy Harvesters Club	£1,135

3. Consider the following proposal and approve, where appropriate, the amount of CRIS or Wellbeing Capital monies to be granted from each Ward (See 4.0 for more details):

Dame Fanny Waterman Centre IT installation £5,055

4. Confirm the budget for 2014/15 financial year (Section 5.0) and approve, where appropriate, the amount of Wellbeing Revenue and Youth Activity funding to be earmarked from the new budget:

Inner East CCTV	£16,000
Environmental SLA enhancement	£40,000
Summer Holiday Activities 2014/15	£42,000 from Youth Activity Fund

8.0 Background documents¹

8.1 None.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Funding / Spend Items	BURMANTOFTS AND RICHMOND HILL	GIPTON & HAREHILLS	KILLINGBECK & SEACROFT	Area Wide	Total
Balance b/f 2012-13	39,464.71	37,748.12	37,638.75	214.83	115,066.41
New Allocation for 2013-14	44,831.66	44,831.66	44,831.66	127,265.00	261,759.98
Investing in Young People Fund Allocation for 2013-14	5,690.00	5,690.00	5,690.00	17,090.00	34,160.00
Total available (incl b/f bal) 2013-14	89,986.37	88,269.78	88,160.41	144,569.83	410,986.39
Schemes Approved from 2012-13 budget to be spent in 2013-14	31,235.34	22,159.41	36,428.68	195.03	90,018.46
Amount of b/f budget available for new schemes 2013-14	58,751.03	66,110.37	51,731.73	144,374.80	320,967.93

2012-13 Schemes to be paid for in 2013-14	BURMANTOFTS AND RICHMOND HILL	GIPTON & HAREHILLS	KILLINGBECK & SEACROFT	Area Wide	Total
Alleygates - Lawrence Road	0.00	1,490.00	0.00		1,490.00
Dog Fouling signs for Seacroft x10	0.00	0.00	250.00		250.00
Lincoln Green Square Additional Litter Bins	700.00	0.00	0.00		700.00
Grit Bin Refill on Oakham Way	75.54	0.00	0.00		75.54
Rookwoods Covert Camera	1,000.00	0.00	0.00		1,000.00
New grit bin East Park Street Junction with Garton Terrace	168.38	0.00	0.00		168.38
New grit bin 40 Charlton Street	168.38	0.00	0.00		168.38
Spray Paint for Bin Stencils	23.94	0.00	0.00		23.94
Repair broken glass Thorn Walk Noticeboard	0.00	150.00	0.00		150.00
Installation of dog fouling signs x 10	0.00	150.00	0.00		150.00
Repair broken window notice board Moresdale Lane	0.00	0.00	150.00		150.00
Installation of dog fouling signs x 10	0.00	0.00	100.00		100.00
Community Engagement	0.00	0.00	0.00	16.30	16.30
Community Engagement	0.00	0.00	0.00	10.98	10.98
Community Engagement	0.00	0.00	0.00	9.80	9.80
Community Engagement	0.00	0.00	0.00	4.95	4.95
Repair to Nowell Mount Community Centre Noticeboard	0.00	0.00	0.00	150.00	150.00
Red Ribbon for BRH Rookwood Event	0.00	0.00	0.00	3.00	3.00
Cross Green Noticeboards (Refund to ENEH for cancelled scheme)	1,410.00	0.00	0.00		1,410.00
Youth Service / Tradex Sports Project	0.00	2,460.00	0.00		2,460.00
South Gipton Community Centre Furniture	0.00	343.75	0.00		343.75
Body and Soul Project	0.00	0.00	6,958.00		6,958.00
Apprenticeship - Area Support Team	2,500.00	2,500.00	2,500.00		7,500.00
Saxton Gardens Traffic Regulation Order (£3,000 approved + income)	6,000.00	0.00	0.00		6,000.00
Beechwood Mushroom Bollards	0.00	0.00	840.00		840.00
Pigeon Cote Road Seacroft	0.00	0.00	5,000.00		5,000.00
Burmantofts Community Gala 2013	3,500.00	0.00	0.00		3,500.00
Lincoln Green IT Suite (additional funding)	1,120.44	0.00	0.00		1,120.44
Multi Sports Training	3,150.00	0.00	0.00		3,150.00
Blossom Hill Domestic Violence	589.66	589.66	589.68		1,769.00
Harehills Child Sexual Exploitation Worker	0.00	2,311.00	0.00		2,311.00
Opportunities Inspiring Learning	0.00	0.00	5,000.00		5,000.00
Seacroft & Manston Cluster Gymnastic Provision	0.00	0.00	5,041.00		5,041.00
Work Plan Club	0.00	12,165.00	0.00		12,165.00
Farm Road Dropped Kerb	0.00	0.00	10,000.00		10,000.00
Holistic Health	2,329.00	0.00	0.00		2,329.00
Ebor Gardens IT Suite	7,500.00	0.00	0.00		7,500.00
Burmantofts & Richmond Hill Summer Activities	1,000.00	0.00	0.00		1,000.00
Total of schemes approved in 2012-13	31,235.34	22,159.41	36,428.68	195.03	90,018.46

Approved 2013-14 Schemes	BURMANTOFTS AND RICHMOND HILL	GIPTON & HAREHILLS	KILLINGBECK & SEACROFT	Area Wide	Total
Tasking	9,000.00	9,000.00	6,000.00		24,000.00
Small Grants	2,000.00	5,000.00	4,205.00		11,205.00
Investing in Young People Fund				17,090.00	17,090.00
Community Engagement				2,000.00	2,000.00
Neighbourhood Manager Posts	0.00	0.00	0.00	68,181.00	68,181.00
NM Phones (from 12/13 underspend)	0.00	0.00	0.00	1,084.00	1,084.00
Environmental Action Team	0.00	0.00	0.00	40,000.00	40,000.00
Work Plan Club	0.00	0.00	12,165.00	0.00	12,165.00
Youth Service / Tradex Sports Project	0.00	3,750.00	0.00	0.00	3,750.00
Summer Holiday Sports Programme 2013	10,000.00	10,000.00	9,633.00	0.00	29,633.00
Inner East CCTV	0.00	0.00	0.00	15,000.00	15,000.00
Seacroft Galas 2013	0.00	0.00	0.00	1,000.00	1,000.00
Burmantofts & Richmond Hill Litter Bins	1,444.50	0.00	0.00	0.00	1,444.50
Haselwood Dene Underpass	3,619.23	0.00	0.00	0.00	3,619.23
Lark in the Park 2013	1,000.00	0.00	0.00	0.00	1,000.00
Pigeon Cote Road	0.00	0.00	2,500.00	0.00	2,500.00
Off Road Motor Cycles	833.33	833.33	0.00	0.00	1,666.66
Gipton Gala 2013	0.00	1,000.00	0.00	0.00	1,000.00
AL - KHIDMAT	0.00	2,500.00	0.00	0.00	2,500.00
Ebor Gardens IT Suite (additional funding)	3,691.00	0.00	0.00	0.00	3,691.00
Rigtons & Haselwoods Parking Solutions	15,000.00	0.00	0.00	0.00	15,000.00
Shantona Womens Centre	0.00	3,168.00	0.00	0.00	3,168.00
Additional litter bins for BRH (Income and spend)	922.50	0.00	0.00	0.00	922.50
Painting of Lincoln Green Shutters	1,182.00	0.00	0.00	0.00	1,182.00
BRH Neighbourhood News	1,000.00	0.00	0.00	0.00	1,000.00
2 Way Street - Youth Volunteering Project	2,000.00	0.00	0.00	0.00	2,000.00
Zest School Holiday Fun	1,720.00	0.00	0.00	0.00	1,720.00
Zest Bowls Group	900.00	0.00	0.00	0.00	900.00
Highways Grange Farm 20 MPH zone	0.00	0.00	2,700.00	0.00	2,700.00
Harehills Bonfire Activities	0.00	1,268.00	0.00	0.00	1,268.00
Radio Asian Fever	0.00	5,000.00	0.00	0.00	5,000.00
Oaklands Fence	0.00	2,900.00	0.00	0.00	2,900.00
Keeping Safe, Warm, Well and Active	1,000.00	0.00	0.00	0.00	1,000.00
Cooking on a Budget	0.00	0.00	3,670.00	0.00	3,670.00
Kentmere Community Centre IT	0.00	0.00	6,418.00	0.00	6,418.00
Set 4 Success	0.00	3,975.00	0.00	0.00	3,975.00
Harehills Opportunity Shop	0.00	6,300.00	0.00	0.00	6,300.00
ProHD Studio Camcorder for EMAAN's media team	0.00	5,000.00	0.00	0.00	5,000.00
Easter Party	835.00	0.00	0.00	0.00	835.00
Minibus Fund	0.00	0.00	3,000.00	0.00	3,000.00
Leeds Irish Arts	1,200.00	1,200.00	0.00	0.00	2,400.00
Total of schemes approved in 2013-14	57,347.56	60,894.33	50,291.00	144,355.00	312,887.89

Grand Total Projected Spend 2013-14 (incl b/f schemes)	88,582.90	83,053.74	86,719.68	144,550.03	402,906.35
Total Budget Available for 2013-14 (incl b/f Bal)	89,986.37	88,269.78	88,160.41	144,569.83	410,986.39
Remaining Budget Unallocated	1,403.47	5,216.04	1,440.73	19.80	8,080.04

2014/15 Forward Planning

Funding / Spend Items	BURMANTOFTS AND RICHMOND HILL	GIPTON & HAREHILLS	KILLINGBECK & SEACROFT	Area Wide	Total
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Inner East Area Committee 2013-14
Wellbeing Small Grants

Appendix B

Project Name	Organisation	Amount approved	Project Summary
Swimming Pilot	Change4Life	£240 – B&RH	This project delivered a pilot swimming scheme at Fearnville Leisure Centre to try and encourage more inactive families across the Richmond Hill area to access some swimming provision at their local leisure centre.
Leeds Gathering 2013	Irish Arts Foundation	£500 – Split between BRH & G&H	The aim of this project was to: (a) to introduce and actively encourage the understanding, playing, listening, and celebration of traditional Irish music, arts and Irish cultural heritage amongst the wider community (b) to incubate a sense of awareness, ownership, pride and personal empowerment among Irish people in their own artistic and cultural heritage and, in so doing, to go some way towards attempting to offset older Irish peoples internalisation of anti-Irish racism, discrimination and oppression
Family Fun Day Out	Kentmere Children's Centre	£400 – K&S	The aim of this project was to offer families a fun activity day that promotes positive interaction between parent/carers and children. Low cost activities were provided to offer suggestions of activities that could be reproduced in the home.
Mums the Word	Mums the Word/Connexions	£500 – K&S	Mums the word meets once every three weeks at Crossgates Manston Childrens Centre. Mums the word is a group made up of young people who are teen parents or pregnant. The group is run in partnership between igen Connexions TIAG, Childrens centre staff and Youth Service. The group is designed to provide a safe meeting space for peer interaction and informal education around parenting skills and advice and information. The group invites speakers from organisations to encourage interaction with services and opportunities for engaging in education, training and employment. The group has utilised a wide skill base from all workers to provide fun activities which will encourage good parenting and home skills.
Visit to Holocaust Museum	Council of Christians and	£250 – K&S	The aim of the project is assist teaching staff of the David Young Academy Community

	Jews, Leeds Branch		Academy (DYCA) to promote inter-racial harmony and demonstrate the consequences of not doing so. The Group, including 40 students from the David Young Community Academy, will visit the Holocaust Centre at Laxton, Newark and this will be a full day's event. Guides will be provided at no additional cost.
Family Fun Day	Gipton Children's Centre	£384 – G&H	The Children Centre currently run a group with learning partnerships who are helping the adults of the group to gain new skills to make small steps to gain employment. The group are gaining confidence looking at interview skills and devising CVs. The group have organised an end of term trip to a theme park. None of the group or their children has ever experienced a day at the theme park. Learning partnerships are funding the entry fee and the Area Committee is contributing towards the transport costs.
Summer Camp	Cross Gates Youth Opportunities	£500 – K&S	Cross Gates Youth Opportunities run an annual Summer Camp for Year 6 pupils from the Killingbeck & Seacroft area. The summer camp was held in Scargill House (near to Kettlewell/Skipton). The programme is especially geared to help young people prepare for the big move from junior school to high school. As part of this project CGYO, in conjunction with the Heateachers of the schools involved, identified 12 children from financially-challenged families to attend the summer camp from 29 July to 1 August 2013. GCYO also identified three young adults to attend the camp - who will be given the opportunity to better their skills of working with young people - but who are not currently in employment so are unable to contribute towards the cost of the trip.
Crossgates Festive Lights	Leeds City Council	£555 – K&S	To part fund, with South Area Support Team, Christmas festive motif lights on Station Road (Library side of the road) in Crossgates.
Nowell Mount Community Event	Leeds City Council Youth Service	£500 – B&RH	The Youth Service delivered a one off event at Nowell Mount Community Centre for young people and families in the area. The event took the form of a family fun day which involved a bbq, refreshments and a variety of fun activities for young people and

			families to get involved in.
Harehills Stoptober Event	Harehills Smoking Reduction Group	£500 – G&H	<p>This event is part of a programme of work being planned by the Harehills Smoking Reduction Group.</p> <p>A group of statutory and non-statutory organisations delivering services in the Harehills area of Leeds have formed a Smoking Cessation group to raise awareness of the dangers to health from the inhalation both first and second hand by inhaling nicotine and other harmful chemicals and chewing tobacco.</p> <p>The group also intend to inform and educate participants in the support available to enable them to quit smoking and make their environments smoke free and healthier for them and their families.</p>
World Poetry and Indian Music Festival	Saudha, Society Of poetry and Indian Music	£125 – BRH & £250 – G&H	<p>A two-day-long festival was held on 14th & 15th of September 2013. The World Poetry and Indian Classical Music Festival featured (http://www.worldpoetryandindianclassicalmusicfestival.com/)</p> <p>brief talks on the crises in connectivity of Classical Music, contemporary poetry sessions by local Bengali, Persian, Arabic, Urdu, Hindi and Somali young poets predominately from Burmontofts, Fearnville, Gipton, Harehills, Chapeltown (poems are in original and also in translated form to English)) as well as English writing contemporary poets. After the poetry sessions, world-class concerts showcased the leading interpreters of Indian classical music</p>
Community Litter Picking	Bankside Primary School	£420 – G&H	<p>The School Council had expressed concerns about the environmental conditions, particularly litter in their neighbourhood. A joint project was co-ordinated by the School, Community Organiser and Leeds City Council Environment Action Team, whereby children were given a presentation of the working of the environment action team, and how the road sweepers work. They also carried out a community litter pick around the entrance to the school and collected over 50 bags of rubbish. The immediate improvement around the area of the school was clear to see.</p>

			<p>The school and school council want to extend this project on community responsibility and environment in to next year and give all children the opportunity to take part in community clean up days, to create a nicer environment in the local area but also teach children about environmental issues and community responsibility. This message can then be communicated to the wider family through the children at home.</p> <p>Equipment is required to keep the project running. The pilot was operated by borrowing equipment from other organisations, in order to run regular projects litter picking and vests are needed.</p>
Stoney Rock Christmas Lunch	Stoney Rock Court Residents Association	£400 – B&RH	<p>The Stoney Rock Court Residents Association will provide a three course Christmas lunch for residents of Stoney Rock Court Sheltered housing scheme. This will reduce social isolation over the festive period. The group plan to hold the lunch on the 10th December 2013.</p> <p>Alongside the three course dinner an artist perform.</p>
RadhaRaman Folk Festival	RadhaRaman Society	£250 – G&HH	<p>This whole-day festival took place on the 8th December 2013. Starting at 12pm it ran until till 8pm at the Bangladesh Community Centre.</p> <p>The event was showcase of traditional Bengali folk music by 20 of UK's best singers and instrumentalists as well as Dhamail dance by 30 performers from local and other cities which are extremely popular among Bengali diaspora.</p>
Community Cohesion Event	Syrian Community of Leeds	£500 – Split between G&HH and B&RH Wards	<p>A daylong event was held at St Agnes Church on Stoney Rock Lane on January 18th 2014 for members of the Syrian community – of all genders, ages and faiths – to celebrate the birth of the Prophet Mohammed.</p>

Burmantofts & Richmond Hill Tasking		Actual Spend	Committed	Ear 13-14	Ear 14-15	Total	Remaining
	Skips	2,098.00	492.00				
BRH 01	Burmantofts Welcome Stone		175.00				
BRH 02	Maintain Flowerbeds in Burmantofts	1,411.42					
BRH 03	Crime Prevention Session (Bev)						
BRH 04	Operation Champion Supplies (B&Q spray paint)	13.30					
BRH 05	Land Registry Searches	65.00					
BRH 06	Cable ties for BRH Posters			5.00			
BRH 07	Shannon Street Cut Back of Vegetation	700.00					
BRH 08	3 x Flower bed signs			210.00			
BRH 09	Distraction Burglary Events Venues	60.00					
BRH 10	Hazelwood Bin Solution phase 2		1,000.00				
BRH 11	Target Hardening		390.00				
BRH 12	A3 DPPO Signage	480.00					
BRH 13	Solon Security Alarms	662.50					
BRH 14	Grit bin refill, Oakham Way	75.54					
BRH 15	Two Grit Bins on Nixon Avenue	336.76					
9,000.00		5,902.52	2,057.00	215.00	-	8,174.52	825.48

Burmantofts & Richmond Hill - Tasking (Skips Breakdown)		Actual Spend	Goods Rec'd	Ear 13-14	Ear 14-15	Total	Remaining
04/04/13	15 Buller Close	150.00					
25/04/13	18 Torre Close			150.00			
09/05/13	18 Torre Close	150.00					
23/05/13	Snake Lane Pitches x 2	260.00					
16/05/13	6 Torre Close	150.00					
10/07/13	Nowell Place/Street Junction x 3	450.00					
16/07/13	Lincoln Green Mosque and Education Centre	150.00					
23/07/13	12 Rigton Lawn	150.00					
01/08/13	Cromwell Mews, Rear of Lincoln Green CC	130.00					
06/09/13	24 Compton Road	150.00					
06/09/13	90 Compton Road	150.00					
16/10/13	Ebor Gardens Community Centre	130.00					
16/10/13	Ebor Gardens Community Centre - extra skip	78.00					
2,500.00		2,098.00	-	150.00	-	2,248.00	252.00

Gipton Tasking		Actual Spend	Committed	Ear 13-14	Ear 14-15	Total	Remaining
	Skips	1,480.00	-				
G 01	Solon Security Alarms	362.50					
G 02	Easterly Road CCTV			875.00			
G 03	Repairs to gate at Fearnville	132.00					
G 04	Young Fire fighters project (Jo Buck)	926.00					
G 05							
4,500.00		2,900.50	-	875.00	-	3,775.50	724.50

Gipton - Tasking (Skips Breakdown)		Actual Spend	Goods Rec'd	Ear 13-14	Ear 14-15	Total	Remaining
08/08/13	10x skips for Operation Champion on 08.08.13	1,480.00					
1,000.00		1,480.00	-	-	-	1,480.00	480.00

Harehills - Tasking		Actual Spend	Committed	Ear 13-14	Ear 14-15	Total	Remaining
	Skips	280.00	420.00				
H 01	Hawkshead CCTV Camera		100.00				
H 02	New Litter Bin - Roundhay Road	330.00					
H 03	Trolley Coin Keyring (agreed 11/12 but not on sheet)	174.00					
H 04	Distraction Burglary Event July 13 (Feeling Good Theatre Co)	60.00					
H 05	Solon Order (11/12) - sirens, pens and bag clips	340.50					
H 06	New Litter Bin - Roundhay Road			330.00			
H 07	Metal DPPO Sign Bexley Grove/Harehills Road	60.00					
H 08	Markham Avenue Bins x2 (Journal by Mike 30/01)	690.00					
H 09	Bayswater Bin Yard			718.00			
H 10	Easterly Road CCTV			875.00			
4,500.00		1,934.50	520.00	1,923.00	-	4,377.50	122.50

Harehills - Tasking (Skips Breakdown)		Actual Spend	Goods Rec'd	Ear 13-14	Ear 14-15	Total	Remaining
05/06/13	4 Ashley Avenue	150.00					
14/06/13	Hovingham Allotments	130.00					
1,000.00		280.00	-	-	-	280.00	720.00

Killingbeck & Seacroft - Tasking		Actual Spend	Committed	Ear 13-14	Ear 14-15	Total	Remaining
	Skips	260.00	1,740.00				
K&S 01	St James Church Ginnel - remove trees & fence	695.00					
K&S 02	Kentmere Avenue - install mushroom bollards						
K&S 03	Shoes Initiative (Barratt Shoes)			250.00			
K&S 04	Beechwood WMC Improvements	1,250.00					
K&S 05	IE.13.14.LG - Off Road Motorcycles (£2.5k total from LG)		833.00				
K&S 06	The Rein - electrics for installation of covert camera		302.50				
K&S 07	Erect 3m high mesh fencing 11 Foxwood Close	300.00					
6,000.00		2,505.00	2,875.50	250.00	-	5,630.50	369.50

Killingbeck & Seacroft - Tasking (Skips Breakdown)		Actual Spend	Goods Rec'd	Ear 13-14	Ear 14-15	Total	Remaining
27/08/13	1 Thornfield Way	130.00					
27/08/13	2 Thornfield Way	130.00					
02/11/13	Oakwood Lane Allotment, Fearnville Rd, LS8 3GA			130.00			
2,000.00		260.00	-	130.00	-	390.00	1,610.00

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Project: 2 Way street	
Lead organisation: Learning Partnerships	Wellbeing Funding: £2,000
<p>Learning Partnerships were awarded £2,000 to deliver a new youth volunteering project for 16-24 year olds from East Leeds who are Not in Education, Employment or Training.</p> <p>The focus of 2 <Way> Street Project over the past 3 months has been around Anti-Social Behaviour in East Leeds primarily within the Burmantofts and Richmond Hill Ward.</p> <p>The project has engaged five young people who are Not in Education Employment or Training from the local area providing them with opportunities to improve their skills, confidence and employability whilst enabling them to make a difference in their own communities.</p> <p>Volunteers attended Learning Partnerships twice a week, received training to enable them to work as youth advocates, developing vital teamwork and communication skills to enable them to plan engagement activities, consulting with other young people from high schools and other youth/community settings.</p> <p>A large scale outdoor project was delivered in BRH working with 17 local young volunteers, a group identified at risk of becoming NEET (in partnership with Haslewood Residents Association, Parks and Countryside and East Leeds Co-operative Academy).</p> <p>Provide opportunities to improve young people skills, confidence and employability whilst enabling them to make a difference in their communities.</p> <p>Facilitated by 2 <Way> Street Project Co-ordinator, the group researched the best ways to outreach other young people for example through Learning Partnerships current partners and networks, local schools and more informal settings such as the local Community Centre at Ebor Gardens.</p> <p>Partners presented opportunities for the peer advocates to research the topic e.g. Leeds University 'Teenage mind' Workshop at Leeds City Art Gallery with 35 young people from East Leeds. This was a great opportunity for the volunteers to ask their peers about ASB whilst they took part in a workshop expressing what it's like to be a teenager in 2014.</p> <p>Outcomes:</p> <ul style="list-style-type: none"> • 1 volunteer progressed into a full time job in engineering. • 1 volunteer progressed onto the Inspire and Achieve – Employability Skills Course with Learning Partnerships. • 1 volunteer supported to apply the University of Leeds in September to study Middle Eastern Culture and Arabic Language - Pending. • 1 volunteer supported on to a Maths Level 1 accredited course at the Education and Achievement Academy. • 2 volunteers supported to apply for a volunteering position at St. James, Leeds Teaching Hospital. • 1 supported to attend ESOL classes at St. Vincent's Support Centre. • 1 volunteer supported to attend a careers guidance appointment with IGEN. • 1 volunteer supported to attend Advice and Guidance appointment to enable her to access a nursing career at Leeds University. 	

- 1 volunteer supported to access 15 hours free childcare through a local nursery (Ebor Gardens.)
- 22 volunteers received gardening skills training as part of the project.
- 22 volunteers received specialist employability skills training.
- All 22 volunteers are to attend and Awards ceremony at Leeds Civic Hall on 25th March to receive their Certificates of Achievement presented by the Lord Mayor of Leeds and hopefully local ward Councillors for BRH.

Project: Al-Khidmat

Lead Organisation: Leeds Islamic Centre

Wellbeing Funding: £2,500

- Information day held with colleagues from NHS Blood and Transplant unit at the Mosque after Friday prayers.
- Information provided to diseases most likely to affect members of BME community – diabetes, kidney and heart disease and high blood pressure.
- Information shared on British bone marrow donors from BME community.
- Information provided on how to become a blood donor, including tests, to potentially help those in need of a blood transfusion.
- Information shared on the subject of organ donation in the context of religious beliefs.
- Session held with partners – NHS, universities of Leeds & York – regarding the dangers of smoking tobacco.
- Sessions held with a chef showing how to cook food healthily.

These projects have helped interaction to people of all ages and have also resulted in young people being accepted on placement.

Project: Opportunities Inspiring Learning (OIL)

Lead Organisation: Opportunities Inspiring Learning (OIL)

Wellbeing Funding: £5,000 (from 2012/13 budget)

- To provide a vocational learning environment for young people to gain qualifications in motor cycle mechanics and life skills.
- To provide practical courses for members of the community around servicing your own car, puncture repairs etc.
- To encourage participation of young people who are looking to pursue a career in Motor cycle maintenance, and gain a recognised qualification.
- To incorporate post 16 learners to target the local NEET cohort.
- To develop links within the motor industry so that a progression route for the young people can be established.
- To seek to encourage young people to ride motor cycles as a cheaper affordable mode of transport which in turn will open up employment opportunities outside of the local area.
- To utilise volunteers from the local community in the future
- Decrease the number of NEET young people/ engage hard to reach young people
- Provide a safe learning environment to re-engage non attendees
- Provide vocational qualifications for young people to progress onto college or further training
- Provide an opportunity for local community members to Volunteer and build up intergenerational relationships
- Contribute to reducing crime and anti-social behaviour

FEEDBACK:-

The project is now running very well and has a full cohort of learners attending 4 days a week. Negotiations have just started with Igen Real Team for post 16 places on a Tuesday. The staff at OIL has also opened 2 Gokart sessions on a Wednesday and Thursday evening, this is providing young people with a healthy alternative to ASB by providing a session stripping down, preparing, painting and re-building go karts in order that they can then take them to a track to drive. The young people are excited about being able to see their efforts actually working and

riding them. We have had a number of learners complete their entry level 3 qualification in mechanics and this has motivated them to progress further. OIL also needs to now focus on progression routes for the post 16 young people so relationships are starting to be built with local employers, in the hope that we may secure apprentice places.

As the project has now engaged its pre 16 learners and progress is being made towards the post 16 learners, the next focus will be community courses. We hope to build links with the job centre and local community to provide this option.

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Date received	Allocation		
	B&RH	G&H	K&S
Feb-13 £ 16,404.60	£ 5,468.20	£ 5,468.20	£ 5,468.20
Nov-13 £ 19,685.28	£ 6,552.76	£ 6,552.76	£ 6,552.76
Total available to spend	£ 12,020.96	£ 12,020.96	£ 12,020.96

Approved 2013/14 schemes			
Seacroft Methodist Chapel Refurb	£ 1,000.00	£ 1,000.00	£ 5,000.00
Haslewood Bin Solution - Phase 2	£ 4,468.20		
Hovingham Avenue Street Lights		£ 1,868.22	
Haslewood Bin Solution - Phase 2	£ 1,604.93		
East Leeds Sports Club Refurb	£ 1,100.00		

Total spend	£ 8,173.13	£ 2,868.22	£ 5,000.00
Total budget	£ 12,020.96	£ 12,020.96	£ 12,020.96
Remaining budget unallocated	£ 3,847.83	£ 9,152.74	£ 7,020.96

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Report author: Andrew Birkbeck
Tel: 33 67642

Report of the Assistant Chief Executive (Citizens and Communities)

Report to Inner East Area Committee

Date: 20th March 2014

Subject: Area Chairs Forum Minutes

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. This report formally notifies Members of the decision made by Full Council that Area Chairs Forum minutes should be considered by Area Committees as a regular agenda item at Area Committee meetings.
2. The report also includes background information regarding the Area Chairs Forum meetings.

Recommendations

3. The Inner East Area Committee is asked to note the contents of the report and to consider the minutes from the Area Chairs Forum meetings at this and future Area Committee Meetings.

1 Purpose of this report

- 1.1 The purpose of this report is to formally notify Members that the minutes of Area Chairs Forum meetings will be brought to Area Committee meetings as a regular agenda item, and to give a brief overview of the Area Chairs Forum meetings.

2 Background information

- 2.1 Area Chairs Forum meetings take place on a bi-monthly basis and are chaired by the Deputy Leader of Council and Executive Member for Neighbourhoods, Planning and Support Services.
- 2.2 Meetings are attended by the ten Chairs of the Area Committees, the Assistant Chief Executive (Citizens and Communities), the three Area Leaders and the Neighbourhood Services Co-ordinator in Leeds Initiative.
- 2.3 Agenda items focus on issues relating to services delegated to Area Committees, future delegations of services, locality working and any other issues that can be influenced by, or have an impact on, Area Committees.

3 Main issues

- 3.1 Following recommendations by the General Purposes Committee, Full Council approved on 26th May 2011 that minutes of the Area Chairs Forum meetings should be considered by Area Committees, and that this should be a regular agenda item for Area Committee meetings.
- 3.2 Area Chairs Forum minutes will only be available to be considered by Area Committees once they have been agreed as an accurate record by the subsequent Area Chairs Forum meeting.
- 3.3 Attempts will be made to include Area Chairs Forum minutes in papers issued prior to Area Committee meetings, however due to some tight deadlines between meetings, it may be necessary to table the minutes at certain Area Committee meetings.
- 3.4 The Area Chairs Forum meeting dates and times for 2013/14 are as follows:
 - 28th June 2013 11:00 – 13:00 Room 4 Civic Hall
 - 6th September 2013 14:00 – 16:00 Room 4 Civic Hall
 - 11th October 2013 14:00 – 16:00 Room 4 Civic Hall
 - 25th November 2013 13:30 – 15:30 Room 4 Civic Hall
 - 20th January 2014 13:30 – 15:30 Room 1 Civic Hall
 - 28th February 2014 10:00 – 12:00 Room 1 Civic Hall
 - 2nd May 2014 10:00 – 12:00 TBC, Civic Hall

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 There has been no need to publicly consult on the inclusion of Area Chairs Forum Minutes on Area Committee agendas; however the matter has been discussed by the General Purposes Committee.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 There are no equality and diversity issues in relation to this report.

4.3 Council Policies and City Priorities

4.3.1 The inclusion of Area Chairs Forum minutes on Area Committee Agendas is a revision to the Area Committee Procedure Rules within the Constitution agreed by full council on 26th May 2011.

4.4 Resources and Value for Money

4.4.1 There are no resource implications as a result of this report.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no legal implications or access to information issues. This report is not subject to call in.

4.6 Risk Management

4.6.1 There are no risk management issues relating to this report.

5 Conclusions

5.1 Full Council has approved the recommendations of the General Purposes Committee to include the Area Chairs Forum minutes as a regular item at future Area Committee meetings.

6 Recommendations

6.1 The Inner East Area Committee is asked to note the contents of the report and to consider the minutes from the Area Chairs Forum meetings at this and future Area Committee Meetings.

7 Background documents¹

7.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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**Area Chairs Forum
Monday 20 January 2014
Committee Room 1, Civic Hall**

Attendance:

Councillors: J Akhtar, K Bruce, C Gruen, P Gruen (CHAIR), S Hamilton, A Khan, A McKenna, P Wadsworth, G Wilkinson.
Officers: R Barke, S Mahmood, J Maxwell, J Rodgers.

Minutes: J Sharp

Attending for specific items: Phil Crabtree, Bridget Emery, Andy Hodson, James Nundy, Sally Wimsett

Item	Description	Action
1.0	Apologies	
1.1	Cllr Angela Gabriel, Cllr Josephine Jarosz, Kathy Kudelnitzky.	
2.0	Minutes and Matters Arising	
2.1	The minutes of the previous Area Chairs Forum meeting on 25 November 2013 were agreed as an accurate record.	
2.2	<u>2.2 of previous minutes - Highways</u> Cllr P Gruen mentioned conversations with Gary Bartlett, Chief Officer Highways & Transportation. Gary confirmed that he is happy to feedback to the Area Chairs either as a group or individually. Cllr C Gruen said she was meeting with Gary on Friday 24 January 2014.	
2.3	<u>5.3 of previous minutes – A New Approach to Locality Working</u> Cllr S Hamilton asked whether any decisions had been made, re the number of meetings of the 'Community Committees'. Cllr P Gruen said that a final decision would probably not take place until April / May 2014 but the proposal is to have four business meetings and any number of themed minutes.	
3.0	Protocol for Third Party Recording of Committee, Board and Panel Meetings	
3.1	The following papers were available at the meeting: 'Protocol for Third Party Recording of Committees, Board and Panels Meetings' (report to Area Committee Chairs 20 January 2014); Appendix 1.	
3.2	Amendments have recently been agreed to the Local Public Audit and Accountability Bill and the likelihood is that the Secretary of State will publish Regulations that will allow third party recording of committee, board and panel meetings in the very near future. Members were asked to consider the content of the above report and provide observations that they might wish General Purposes Committee to take into account.	
3.3	Cllr S Hamilton expressed some concerns about the public recording	

and manipulating images. She wondered whether it might be preferable for the council to do the recording and to distribute it. The public will still be allowed to record meetings even if the council does its own.

- 3.4 Cllr G Wilkinson expressed concerns about decisions being recorded. Andy explained that we can refuse the recording of any private / sensitive parts of meetings.
- 3.5 Cllr P Gruen asked if the phrase 'member training' could be re-worded in the report.

**Andy
Hodson**

4.0 Domestic Violence

- 4.1 The following papers were available at the meeting: 'Domestic Abuse' briefing note (Area Chairs Forum 20 January 2014); 'Domestic Abuse in Leeds Overview Report' (September 2013); 'Leeds Domestic Violence Strategy and Action Plan 2013-15' (version V9 17/12/2013).
- 4.2 Cllr Gruen introduced this item by explaining that burglary rates had been greatly reduced via similar intensive cross-partnership working.
- 4.3 Bridget summarised the contents of the report. She explained that the Safer Leeds Executive has identified domestic abuse as a key priority for the city and all the major partners in the city have agreed an approach around four key outcomes as a way of tackling this crime. Members' views on the partnership approach were sought.
- 4.4 Cllr J Akhtar said it is important to ensure that NHS / health professionals are culturally sensitive and not to contact social services or raise safe-guarding issues unnecessarily. Bridget was confident that the Safeguarding Hub could address these issues.
- 4.5 Cllr A Khan expressed concerns that East Leeds appears to have the highest percentage of reported domestic violence and enquired what plans were in the place to address this. Bridget said caution was required with some of the stats. There is a correlation between deprivation and domestic violence but only in the sense that more affluent communities are more likely to have the means to find alternatives to reporting to the Police, e.g. having the financial means to find alternative accommodation.
- 4.6 Bridget mentioned that drugs and alcohol services are currently being re-commissioned and domestic violence should be considered during the commissioning process.
- 4.7 Bridget added that a communication plan was required to raise awareness across the city. This would need to be tweaked to appropriately fit different parts of the city.
- 4.8 Cllr P Gruen suggested that a discussion paper went to each of the Area Committees. He also suggested that a list of key contacts is added to the paper.

**Bridget
Emery**

5.0 Community Committees branding / consultation

- 5.1 The following paper was available at the meeting: 'Community

committee engagement activities'. Sally also distributed examples of the branding / publicity.

- 5.2 Sally explained that the aim of developing new branding is to indicate both internally and externally that the council is strengthening the way it engages with its residents, not just through area / community committees but across our whole spectrum of citizen engagement.

The branding is designed to create a link between Leeds City Council and local communities by providing an 'umbrella' identity for use on 'community committee' reports and any Citizens@Leeds events, activities or meetings.

To achieve this, the design team created a new identity signalling the new approach whilst clearly associating with the council through the use of the council crest and corporate colours of blue and gold.

The examples shown on the visuals include: flyers and posters (e.g. consultation event); committee report covers; newsletter; signage for the community hubs; social media accounts.

- 5.3 Audience groups to engage with include: citizens and residents; key partners (e.g. clinical groups; clusters; leadership team; Police; NHS; third sector).
- 5.4 Sally said that she also wished to consult with members via: Labour group meeting (10/02/14); other political group meetings; workshops for Area Committees.
- 5.5 Sally intends to present a pilot pack of branded committee papers (tailored to the design principles, which have gone to Exec Board) for comments. These will be tested with (amongst others): various services; Area Support; the six DMTs.
- 5.6 There needs to be a discussion about what will replace the former Area Committee names, e.g. Outer North West, etc.
- 5.7 Cllr P Gruen said it was important that the Area Chairs champion these changes.
- 5.8 There was a general discussion about making sure the local branding (e.g. Citizens @ Armley) does not obscure the one-council approach. There was some concern about confusion from the public differentiating between the council, Area Support and Area Chairs.
- 5.9 Cllr P Gruen suggested issuing press releases after meetings: the meetings should have something important to discuss.
- 5.10 There was a discussion about resources for updating any possible use of social media / websites / twitter accounts / etc. This might require additional resources.

6.0 Older Person's Event Week in Outer East

- 6.1 The following papers were available at the meeting: 'Older Person's Event Week in Outer East' (presentation to Area Chairs 20 Jan 2014); Appendix 1. James presented the above paper, which is a program

intended to engage with older residents with an intergenerational aspect.

- 6.2 Cllr McKenna said she will be taking the presentation to the next Health & Wellbeing Lead Members meeting.
- 6.3 Cllr McKenna added that luncheon clubs are being investigated as a way to engage with older residents. 1,400 winter packs are being distributed to vulnerable older people in her ward.

7.0 Community Infrastructure Levy / Neighbourhood Planning

- 7.1 This was not discussed but Phil previously discussed this at the Area Leader's meeting (14 January 2014). Minutes of this are available.

8.0 Any Other Business

- 8.1 James noted that the initial budget proposals include a £200k reduction in the 2014/15 Well-being budget. James noted that a decision has not yet been taken on how this reduction would be applied to individual area committees, but commented that one way would be to simply retain the existing formula to distribute the revised gross budget (e.g. 50% population / 50% deprivation) as opposed to a direct £20k reduction for each area or a proportionate reduction against underspends. Those chairs present felt the formula approach was the fairest way of distributing the revised budget.
- 8.2 Jonathan Sharp has replaced Sarn Warbis as facilitator of future Area Chairs Forums.

9.0 Date of Next Meeting

- 9.1 The next planned meeting was originally 7 March 2014 but has been changed to Friday 28 February, 10am to 12pm, Committee Room 3, Civic Hall.

Report of the City Solicitor

Report to East Inner Area Committee

Date: 20th March 2014

Subject: Dates, Times and Venues of Community Committee Meetings 2014/15

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Burmantofts & Richmond Hill Gipton & Harehills Killingbeck & Seacroft		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. In line with previous practice, Area Committees have agreed their meeting schedule for the forthcoming municipal year at the last ordinary meeting of the current municipal year, in order to enable the agreed schedule to appear within the Council's diary.
2. The purpose of the report is to request Members to give consideration to agreeing the dates and times of their new Community Committee meetings for the 2014/2015 municipal year which commences in June 2014, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored.
3. Given the principles set out in the report to Executive Board on 18th December 2013 which were agreed for the purposes of consultation, and noting that Executive Board is scheduled to confirm arrangements for the new Community Committees in May, this report seeks to schedule 4 ordinary committee meetings as a minimum for 2014/2015, this being in order to ensure that the dates appear within the Council's diary. Individual Community Committees may add further dates as they consider appropriate and as business needs of the committee require. A meeting in May 2015 to elect a Chair for the next municipal year will also be scheduled with Members' approval, once Group nomination arrangements have been confirmed. Members are also asked to note that the schedule does not set out the community engagement events which are to be a key feature of the new area arrangements, as these will need to be locally determined.

4. In acknowledging that Executive Board is not scheduled to confirm arrangements for the new Community Committees until May, should there be any changes to the arrangements which impact upon the proposed meeting schedule, then such matters will be brought to the Committee's attention at the earliest opportunity.
5. In addition to confirming the 2014/2015 schedule, the report also seeks to agree an 'Election of Chair' meeting in June 2014 during the limited window available leading up to the Annual Meeting of Council on 9th June 2014, in order to determine the Chair of the Committee for 2014/2015.

Recommendations

6. Members are requested to consider the options detailed within the report and to agree the Committee's meeting schedule for the 2014/15 municipal year, in order that they may be included within the Council diary for the same period.
7. Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.
8. Members are requested to consider and agree the proposed date for the meeting in June 2014, which is primarily scheduled to elect a Chair for the 2014/2015 municipal year.

1 Purpose of this report

- 1.1 The purpose of this report is to seek the Area Committee's formal approval of a meeting schedule for the 2014/2015 municipal year and also to agree a date for the Election of Chair Committee meeting prior to the Annual Council Meeting in June 2014.
- 1.2 In addition, Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.

2 Background information

- 2.1 Currently, the Area Committee Procedure Rules state that each Committee will agree its schedule of meetings for the forthcoming year, either at the last meeting in the current municipal year or at its first meeting in the new municipal year. In order to appear in the Council diary for 2014/15, the dates and times of the Community Committee meetings need to be approved at the earliest opportunity.

3 Main issues

3.1 Meeting Schedule

- 3.2 The following provisional dates have been agreed in consultation with the Area Leader and their team. As referenced earlier, this report seeks to schedule 4 ordinary committee meetings as a minimum for 2014/2015 in order to ensure that the dates appear within the Council's diary. Individual Community Committees may add further dates as they consider appropriate and as business needs of the committees require. A meeting in May 2015 to elect a Chair for the next municipal year will also be scheduled with Members' approval, once Group nomination arrangements have been confirmed. The proposed schedule is presented for agreement in line with the principles outlined in the report to Executive Board in December 2013, with the acknowledgement that the Executive Board is not scheduled to confirm arrangements for the new 'Community Committees' until May. Should there be any change in the arrangements for Community Committees which affect the proposed schedule of meetings, then such matters will be brought to the Committee's attention at the earliest opportunity.
- 3.4 The proposed meeting schedule for 2014/15 is as follows:-
 - Thursday 17th July 2014 at 5.30pm
 - Thursday 9th October 2014 at 5.30pm
 - Thursday 22nd January 2015 at 5.30pm
 - Thursday 19th March 2015 at 5.30pm
 - May 2015 to elect a Chair for the next municipal year will also be scheduled with Members' approval, once Group nomination arrangements have been confirmed.
 - The proposed date for the meeting to elect a Chair for the 2014/2015 municipal year is: Friday 6th June 2014 at 11:30 am. This meeting to be held in the Civic Hall**

3.5 Meeting Days, Times and Venues

3.5.1 Currently the Committee meets on a Thursday at 5.30pm and the above suggested dates reflect this pattern.

3.5.2 Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal work hours. Therefore, the Committee may wish to give consideration to meeting start times and venue arrangements which would maximise the accessibility of the meetings for the community.

3.6 Corporate Considerations

3.7 Consultation and Engagement

3.7.1 In compiling the proposed schedule of meeting dates and times, the current Area Committee Chair, the Area Leader and colleagues within Area Support have been consulted.

3.7.2 The submission of this report to the Area Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule and venue arrangements.

3.7.3 Consultation upon the revised arrangements for Community Committees continues in order to ensure that such committees are responsive to the needs of the local communities. The proposed arrangements for Community Committees are scheduled to be submitted to Executive Board in May 2014 for approval.

3.8 Equality and Diversity / Cohesion and Integration

3.8.1 There are no specific implications relating to equality and diversity or cohesion and integration arising from this report, however, in considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

3.9 Council policies and City Priorities

3.9.1 A Community Committee meeting schedule which facilitates a widely accessible but robust decision making forum is in line with the Council's Policies and City Priorities.

3.10 Resources and value for money

3.10.1 There are no resource implications directly arising from the submission of this report to the Area Committee.

3.11 Legal Implications, Access to Information and Call In

- 3.11.1 In line with Executive and Decision Making Procedure Rule 5.1.2, the power to Call In decisions does not extend to decisions taken by Area Committees.

3.12 Risk Management

- 3.12.1 There are no risks directly arising from the submission of this report to the Area Committee, however, not determining an agreed meeting schedule at this meeting may result in the dates not featuring within the 2014/15 Council diary.

4 Conclusions

- 4.1 The Area Committee Procedure Rules currently stipulate that each Committee will agree its schedule of meetings for the forthcoming year, either at the last meeting in the current municipal year or at its first meeting in the new municipal year. In order to enable the Committee's meeting schedule to feature within the Council diary for 2014/15, Members are requested to agree the arrangements for the same period at today's meeting. However, it is noted that Executive Board is not scheduled to consider the final proposals regarding Community Committee arrangements until May. Should there be any changes which impact upon the proposed meetings schedule, then such matters would be brought to the Committee's attention at the earliest opportunity.

5 Recommendations

- 5.1 Members are requested to consider the options detailed within the report and to agree the Committee's meeting schedule for the 2014/15 municipal year, in order that they may be included within the Council diary for the same period.
- 5.2 Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.
- 5.3 Members are requested to consider and agree the proposed date of Friday 6th June 2014 at 11:30 am for the June 2014 meeting which is primarily scheduled to elect a Chair for the 2014/2015 municipal year.

6 Background documents¹

- 6.1 None.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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